

# JACC board meeting minutes

## August 21, 2025

**Board members present:** Eleni, Annie, Nancy, Waleed, Ashley, Evan, Kathleen, Dylan, Patrick, Sharyn, Gorden, Ginny.

**Board members absent:** Gregory.

Meeting was called to order at 5:02 p.m.

### Agenda items

**1. Financial management:** In cooperation with the legal fellow from the Foundation for California Community Colleges, JACC has identified several holes in the filings we are required to have for the state. The fellow let us know that 2024 taxes were not filed on behalf of the organization. JACC is also behind on its Statement of Information with the California Secretary of State's office and has had its charity status suspended by the California Attorney General's office.

Although JACC has voted to move forward with a new financial management company, squaring away the insurance requirements for the organization took time. The contract with CNPA requires 90-days notice before leaving, and that will be in effect by the first week of November.

The board discussed options for how to move forward to address the immediate concerns brought forward.

Jitasa's ability to cover any outstanding filings was questioned.

Board suggestions included hiring, or working with a pro bono, 501c3 expert or a part-time person to handle nonprofit compliance – someone who specializes in California nonprofit compliance to quickly assess needs and get back on track. To get connected – Lawyers for Reporters, Thomson Reuters Trust Law. <https://inn.org/resources/lawyers-for-reporters/> and <https://inn.org/resources/lawyers-for-reporters/> are starting points.

At 6:01 p.m., Ashley Bryant from CNPA joined the meeting.

CNPA provided documents to a CPA for the taxes to be filed for the 2024-25 fiscal year, for the 2024 tax year. The tax filing is in progress.

CNPA noted that any kind of charity status suspension has been filed annually with taxes and that JACC should be in compliance.

CNPA said Behr had also filed secretary of state's office filings to keep updated the statement of information on file.

Board members advised faculty leadership to pursue pro bono support.

**No motion was brought forward.**

**No other business was discussed.**

The meeting was adjourned at 6:27 p.m.