

INVENT LEARNING HUB

Board Meeting Agenda | August 1, 2024, | 5:30-7:00 | Location: Invent Learning Hub

Next Board Meeting: October 3 at 5:30pm

Mission

Invent Learning Hub uses personalized learning and design thinking experiences to grow collaborative, entrepreneurial problem-solvers who leave ILH with an individualized post-secondary success plan.

Attendees

Board Members	Attendance
Karen Wright	Present
Kia Wells	Present
Meghan Ruesch	Present
Paul Smith	Not Present
Paul Whitmore	Present
Rachel Weaver	Present
Samantha Holifield	Present
Tarang Anthwal	Present
Tyler Ewigleben	Present
Zachary Alexander	Present
Staff Members	Position
Aleicha Ostler	Executive Director
Carrie Bennett	School Counselor
Gabriel Surface	Principal
Rodney Rivers	Dean of Culture
Guest	Position
Caitlin Hicks	Trine Education Representative

Meeting Agenda and Minutes

1. Welcome (5 min.) **Owner: Tyler Ewigleben**
 - Tyler kicked off the board meeting and discussed about the need for increased engagement with teachers. The board members wrote thank you notes and messages to welcome teachers back to school.

- Aleicha shared an inspiring video with the board members.

2. Mission Moment

- MLL Program (10 min.) **Owner: Aleicha Ostler**
 - Board introduced themselves to Caitlin and got started
 - Gabe introduced the multi-language learner (MLL) Program at ILH and the various components and resources that support it
 - Resources like SIOP, UFLI and Amira were discussed, teachers are being trained on SIOP to support the students
 - The MLL population is growing and ILH has hired bilingual staff members to support the students. 28% of current students qualify for MLL services
 - Tyler E asked – How does a student access the AMIRA program?
 - Gabe explained how students qualify to receive AMIRA services. There is an assessment required before services can be provided.
 - State of Indiana law states that 3rd graders who are in the MLL program for more than 2 years and don't pass the assessment need to be retained

3. Briefing/Discussion Items (45 min.)

- Executive Report (10 min.) **Owner: Aleicha Ostler**
 - Aleicha shared 2024-2025 enrollment numbers:
 - Budget # is 235 – aiming for 250
 - Finalized School improvement plan
 - Focus is on reducing school suspensions and increasing attendance
 - Enable Aggressive Monitoring strategically & Data driven student engagement
 - Coaching implementation with enabling structures – Teachers and Administrators have practiced
 - Question from Tyler - How is the improvement plan planned?
 - Feedback
 - Data – suspension and attendance data points
 - DIBELS data, evaluation data, walk throughs
 - Question from Sam on whether suspension also contributes to attendance issues – yes, it does
 - Staffing – Nurse hired! School is fully staffed - 1 resignation / currently backfilled by a retired teacher who stepped up. Working to find a teacher
- Progressive Student Discipline (15 min.) **Owner: Rodney Rivers**
 - Rodney provided a read out on the Student Discipline report. The area of focus is reduction of suspension and what we need to do to improve the same
 - Goal this year is to reduce suspensions by 50%, ideally want to be around 5-6% suspension rate to be effective
 - **Actions taken to achieve this goal –**
 - Behavior referral guide drafted

- **Action for Board:** Need board to review documentation
 - In terms of school improvement, our target is limiting student referrals to three instances and avoiding sending them home
 - Introducing snacks like fruit, vegetables and goldfish around mid-morning acknowledges that hunger affects students around 10-11 am when most incidents occur
 - Discussion on if the Code of conduct aligns with the Behavior Referral guide
 - **Action:** Board representation needed for the Comprehensive Discipline Committee - Kia, Rachel, Tarang and Sam volunteered to work with Rodney and Aleicha
- Committees and Goals (20 min.) **Owners: Aleicha Ostler and Tyler Ewigleben**
- Tyler provided an overview of existing committees and how they have operated
 - Committees can include community members, teachers and others
 - Committees meet every alternate month and can be virtual – upto the committee to decide
 - Policies committee can be brought back
 - Facilities can be on hold till it is needed
 - **Action:** Board members to decide on joining a committee. Committee owners to draft Committee goals and share. Goals need to be shared with OEI too
 - **Action for Committee Leaders:**
 - Send a blurb to Aleicha about what their committee does
 - Define goals and develop committee charters – Aleicha volunteered to meet with Committee members and help with this
 - Define Roles & Responsibilities
 - New board members to join committees
 - Academic Excellence – led by Aleicha and Gabe. Tarang volunteered to be part of it
 - Discussion on keeping Policies and Governance as separate

4. Action Items (20 min.)

- New Board Member (5 min.) **Owner: Tyler Ewigleben**
 - Tyler proposed to vote in a new board member. New member, Katie, is a parent to former students at ILH
 - This is the first time a parent of ILH student will be represented at ILH board
 - Board voted to include Katie to the board
- Board Secretary (5 min.) **Owner: Tyler Ewigleben**
 - Board voted to vote in Tarang as board secretary
- Attendance Policy (15 min.) **Owner: Carrie Bennett and Aleicha Ostler**
 - State expectation for school attendance is 95%
 - Pre COVID, this was being met by the school comfortably. Post COVID, its been hovering around 90%

- 18 days of missing school is deemed as chronic absenteeism by new state legislation
- Typically allowed 2 days where parents can call in sick, moved to allow 5 days of calling in sick in the school year
- Looking for support and accountability
 - Accountability – monthly reviews to assess school attendance data
- Reviewed the attendance policy – Carrie. Discussion on improving the attendance
 - Adopt communication-based steps with parents
 - Home visits to go along with absenteeism – Aleicha
 - Mega parties – communicate rewards and how to obtain
- Board voted to approve new attendance policy

5. Sub-committee Sharing (10 min.)

- Finance Owner: **Rachel**
 - Financial transactions were reviewed and confirmed accurate by Treasurer.
- Governance Owner: **Tyler**
 - No new updates
- Academic Excellence Owner: **Aleicha**
 - No new updates
- Facilities Owner: **Paul**
 - Committee to be temporarily put on hold till need arises
- Development Owner: **Zachary**
 - No new updates

Next Board Meeting: October 3 at 5:30pm