

## Attallah College Single Subject Intern Preconditions 2026

Precondition	Supporting Documentation
<p><b>1. Bachelor's Degree Requirement:</b> Candidates admitted to intern programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. <i>Reference: Education Code Sections 44325, 44326, 44453</i></p>	<p>Chapman University does not admit new candidates as interns, candidate must be admitted as traditional pathway candidates and then after their first semester depending on program completion they may apply for a University Internship. The Single Subject Intern Program requires that all candidates admitted to the internship pathway hold a baccalaureate degree or higher from a regionally accredited institution of higher education, in accordance with Education Code §§ 44325, 44326, and 44453. This requirement is clearly posted in the program's <u>published admission requirements</u>.</p>

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<p><b>2. Demonstration of Subject Matter Competence</b></p> <p>Each Multiple Subject and Single Subject Intern must demonstrate subject matter competence prior to being recommended for the intern credential through one of the following methods:</p> <ol style="list-style-type: none"> <li>1. Completion of a subject matter program approved by the Commission on the basis of standards of program quality and effectiveness. Reference: Education Code 44259 (b)(5)(A)(i).</li> <li>2. Passage of a Commission-approved subject matter examination. Reference: Education Code 44259 (b)(5)(A)(ii).</li> <li>3. Successful completion of coursework at one or more regionally accredited institutions of higher education that addresses each of the domains of the subject matter requirements adopted by the Commission in the content area of the credential pursuant to Section 44282, as verified by a Commission-approved program of professional preparation. Coursework completed at a community or junior college that is regionally accredited by an accrediting agency listed in subparagraph (A) of paragraph (1) of subdivision (g) of Section 44203 or by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges may count for purposes of this clause. Reference: Education Code 44259 (b)(5)(A)(iii).</li> <li>4. Successful completion of a baccalaureate or higher degree from a regionally accredited institution of higher education with the following, as applicable.             <ol style="list-style-type: none"> <li>4. Successful completion of a baccalaureate or higher degree from a regionally accredited institution of higher education with the following, as applicable.</li> </ol> </li> </ol> <p>For single subject credentials, a major in one of the subject areas in which the Commission credentials</p>	<p>The Single Subject Intern Program requires that candidates demonstrate subject matter competence prior to being recommended for the Intern Credential. Candidates satisfy this requirement through one or a combination of Commission-approved methods, including completion of an approved subject matter program, passage of a Commission-approved subject matter examination, completion of verified coursework aligned to Commission-adopted subject matter domains, or completion of a qualifying baccalaureate or higher degree, as applicable. These options are consistent with Education Code §§ 44259(b)(5)(A) and 44282, and Title 5, California Code of Regulations §80096.</p> <p>The program documents and verifies subject matter competence prior to credential recommendation, as outlined in the <a href="#">Credential Specialist Handbook</a> and on the <a href="#">program website</a>.</p>

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<p>candidates as indicated in Education Code Sections 44259 (b)(5)(A)(iv) and 44282 (b). For multiple subject credentials, a liberal studies major or other degree that includes coursework in the content areas as indicated in Education Code 44259 (b)(5)(A)(iv) and 44282 (b) 5. A combination of the methods described in 1, 2, or 3 above that, together, demonstrate that the candidate has met or exceeded the domains of the subject matter requirements adopted by the Commission. Reference: Education Code 44259 (b)(5)(A)(v), and 44282 (b).</p>	
<p><b>3. Pre Service Requirement:</b> Each Multiple and Single Subject Intern program must include a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes:</p> <ul style="list-style-type: none"> <li>• foundational preparation in general pedagogy including classroom management and planning,</li> <li>• reading/language arts,</li> <li>• subject specific pedagogy</li> <li>• human development, and specific content regarding the teaching English Learners pursuant to California Code of Regulations §80033.</li> </ul>	<p>The Single Subject Intern Program includes a minimum of 120 clock hours of pre-service preparation completed prior to intern credential recommendation. This pre-service component provides foundational preparation in general pedagogy, including classroom management and lesson planning; reading and language arts; subject-specific pedagogy; human development; and instruction for English Learners, consistent with California Code of Regulations §80033.</p> <p>The structure, content, and minimum hour requirements of the pre-service component are documented in the <a href="#">Teacher Education program handbook</a> and on <a href="#">the program website</a>.</p>

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<p><b>4. Professional Development Plan:</b> The employing district has developed and implemented a Professional Development Plan for interns in consultation with a Commission-approved program of teacher preparation. The plan shall include all of the following:</p> <ul style="list-style-type: none"> <li>• Provisions for an annual evaluation of the intern.</li> <li>• A description of the courses to be completed by the intern, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching.</li> <li>• Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.</li> <li>• Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.</li> </ul>	<p>The Single Subject Intern Program requires that each employing district develop and implement a Professional Development Plan (PDP) for interns in consultation with the Commission-approved program sponsor. The PDP includes provisions for annual evaluation, required coursework and clinical preparation as applicable, and additional instruction aligned to the intern's teaching assignment, consistent with Commission requirements.</p> <p>The Credential Specialist confirms via the <a href="#">Professional Development Plan for Teacher Education Interns</a>, that a completed <a href="#">PDP</a> addressing all required components is on file prior to and during the intern's service, as documented in the <a href="#">Credential Specialist Handbook</a>.</p>

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<p><b>5. Supervision of Interns:</b> In all intern programs, the participating institutions in partnership with employing districts shall provide 144 hours of support and supervision annually and 45 hours of support and supervision specific to teaching English learners pursuant to California Code of Regulations §80033</p> <p>University Intern Programs only: No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person. Reference: Education Code Section 44462. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.</p>	<ol style="list-style-type: none"> <li>1. The Single Subject Intern Program, in partnership with our employing districts, provides a minimum of 144 hours of support and supervision annually for each intern, including a minimum of 45 hours of support and supervision specific to instruction for English learners, consistent with California Code of Regulations §80033. Support and supervision are provided by qualified university and district personnel and are aligned to the intern's teaching assignment.</li> <li>2. For University Intern Programs, the program ensures compliance with Education Code §44462 regarding intern compensation and supervision ratios, including limits on salary reduction for supervision and assignment of district support providers. Procedures for assigning supervisors and providing support and supervision are documented in program materials and district Memoranda of Understanding (MOUs).</li> <li>3. The program notifies candidates of this requirement in the <a href="#">Teacher Education Program Handbook</a>, the Credential Specialist verifies and documents completion of required supervision as outlined in <a href="#">the Credential Specialist Handbook</a>, and documented in the <a href="#">District Agreement</a>.</li> </ol>
<p><b>6. Assignment and Authorization:</b> To receive program approval, the participating institution authorizes the candidates in an intern program to assume the functions that are authorized by the regular standard credential. <i>Reference: Education Code Section 44454.</i> The institution stipulates that the interns' services meet the instructional or service needs of the participating</p>	<p>The Single Subject Intern Program authorizes candidates to assume the functions authorized by the applicable regular Single Subject Credential, in accordance with Education Code §44454. Intern assignments are made to meet the instructional needs of participating employing districts, consistent with Education Code §44458.</p>

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<p>district(s). <i>Reference: Education Code Section 44458.</i></p>	<p>The program ensures that intern authorization and assignment conditions are clearly defined and agreed upon through our formal <a href="#">District Agreement</a> with participating districts.</p>
<p><b>7. Participating Districts:</b> Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential(s) involved. <i>Reference: Education Code Sections 44321 and 44452.</i></p>	<p>We do not have any pre-existing intern agreements with our districts; we have included all Internship requirements in our existing <a href="#">District Agreement</a>. If any district offers a SS, MMSN, or ESN candidate an Internship, we proceed with the following process. <a href="#">University Intern Credential (UIC) Application and Verification</a>. Further, we track all districts in which interns serve. The Credential Specialist shall upload and securely maintain all intern-related documentation, including the Verification of Employment, Professional Development Plan, Credential Request Form, and relevant correspondence and approvals, in the candidate's permanent credential file within ImageNow in accordance with <a href="#">Step 6: Record Retention and Documentation</a> of the University Intern Credential policy in the Credential Specialist Handbook. All records are retained in accordance with institutional policies and California Commission on Teacher Credentialing accreditation and audit requirements.</p>

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<p><b>8. Early Completion Option:</b> Each intern program must make available to candidates who qualify for the option the opportunity to choose an early program completion option, culminating in a five year preliminary teaching credential. This option must be made available to interns who meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Pass a written assessment adopted by the commission that assesses knowledge of teaching foundations as well as all of the following:</li> <li>• Human development as it relates to teaching and learning aligned with the state content and performance standards for K-12 students</li> <li>• Techniques to address learning differences, including working with students with special needs</li> <li>• Techniques to address working with English learners to provide access to the curriculum</li> <li>• Reading instruction in accordance with state standards Assessment of student progress based on the state content and performance standards</li> <li>• Classroom management techniques</li> <li>• Methods of teaching the subject fields</li> </ul> <p>• Pass the teaching performance assessment. This assessment may be taken only one time by an intern participating in the early completion option.</p>	<ol style="list-style-type: none"> <li>1. The Single Subject Intern Program makes available an Early Program Completion Option (ECO) to eligible candidates, culminating in a five-year Preliminary Teaching Credential, in accordance with Education Code §44468. Interns who qualify may elect this option by demonstrating required competencies through passage of a Commission-adopted written assessment, the Teaching Performance Assessment, and satisfaction of all applicable credential fitness requirements.</li> <li>2. Interns who elect the Early Program Completion Option but do not successfully meet the assessment requirements are permitted to complete the full internship program. The ECO eligibility criteria, required assessments, and application process are documented in the <a href="#">program handbook</a> and on the <a href="#">ECO application</a>.</li> </ol>

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<ul style="list-style-type: none"> <li>• Pass the Reading Instruction Competence Assessment (RICA) (Not applicable to Single Subject Credential candidates).</li> <li>• Meet the requirements for teacher fitness.</li> </ul> <p>An intern who chooses the early completion option but is not successful in passing the assessment may complete his or her full intern program. (Reference: Education Code Section 44468).</p>	
<p><b>9. Length of the Validity of the Intern Certificate:</b> Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities. Reference: Education Code Section 44325 (b).</p>	<ol style="list-style-type: none"> <li>1. The Single Subject Intern Program issues intern certificates with a period of validity consistent with Education Code §44325(b). Intern certificates are valid for two years, or for an extended period of three or four years when the intern is enrolled in an approved program leading to a specialist credential or a combined credential pathway, as applicable.</li> <li>2. The length of validity of the intern certificate is documented in the <a href="#">Teacher Education Program Handbook</a> and on the program website and is reflected in the <a href="#">District Agreement</a> with participating districts.</li> </ol>
<p><b>10. Nondisplacement of Certificated Employees:</b> The institution and participating districts must certify that interns do not displace certificated employees in participating districts</p>	<ol style="list-style-type: none"> <li>1. The Single Subject Intern Program requires assurance that interns do not displace certificated employees in participating districts, consistent with Education Code §44225.7. The program partners only with districts that certify that intern positions are not used to replace, supplant, or avoid the hiring of fully certificated employees.</li> <li>2. This assurance is documented in our <a href="#">Teacher Education Program Handbook</a> and is formally certified through <a href="#">District Agreements</a> with participating districts.</li> </ol>

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<p><b>11. Justification of intern program-Statement:</b> When an institution submits a program for initial or continuing accreditation, the institution must explain why the intern is being implemented. Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. The exclusive representative of certificated employees in the credential area (when applicable) is encouraged to submit a written statement to the Committee on Accreditation agreeing or disagreeing with the justification that is submitted</p>	<p>The program meets Precondition 11 through documentation provided in the <a href="#">Verification of Employment (VOE) form</a>, which is completed and signed by the employing district for each intern candidate. As part of the VOE process, the district is required to affirm that the intern’s employment does not displace certificated employees and that the intern position is not used to replace existing certificated staff or to avoid hiring certificated employees, consistent with Education Code §44225.7.</p> <p>This <a href="#">assurance</a> is provided directly by the employing district and serves as the district’s formal justification for participation in the intern program. The statement is included verbatim on the VOE form and is executed by an authorized district representative, ensuring that the assurance is district-attributed, documented, and verifiable. The completed VOE form is maintained in the intern’s permanent credential file and is available for review during accreditation and audit processes.</p>
<p><b>12. Bilingual Proficiency:</b> Intern programs must verify that candidates who are dually enrolled in a Bilingual Authorization program have attained a language proficiency level in listening, speaking, reading, and writing the target language that is equivalent to the passing standard on the appropriate CSET: World Languages language examination prior to recommending for the intern credential. This performance level is set at a minimum of ACTFL Advanced-Low for Western languages and ACTFL Intermediate-High for non-Western languages. Programs must submit evidence to the Commission which</p>	<p>Not applicable to our programs</p>

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demonstrates how the program ensures that candidates meet the requirement. Reference: Education Code Section 44325 (c)(4).	