

Transformative Climate Communities Round 6



CALIFORNIA
STRATEGIC
GROWTH
COUNCIL



TCC Planning Grant Application Checklist

Program Resource Links

- [Round 6 Application Webpage](#)
- [Round 6 Guidelines](#)
- [Round 6 Notice of Funding Availability \(NOFA\)](#)
- [Submittable Application Link](#)
- [Pre-Proposal](#)
- [Technical Assistance Request Form](#)

This document aims to serve as an optional resource to assist applicants in their Grant Application work for TCC Round 6. This document is a summary of the requirements and components. This document will not be submitted as a part of the application package and should not be used as the basis to begin an application.

In the event of any discrepancies between this document and official Grant Application materials (Guidelines, Notice of Funding Availability, or Application itself), the official materials' information should be followed.

For additional information about any application component, please refer to the appropriate referenced section of the [Round 6 Guidelines](#), and the application itself.

Planning Grant Program Thresholds Requirements

An applicant must demonstrate that they meet all TCC Program Thresholds. If an applicant is unable to meet the Program Thresholds, their application will not move on to full review and will not be considered for award.

General Completeness

- ☐ The application is complete and provides enough information to assess feasibility of the proposed grant activities and compliance with the TCC Program and Application Requirements
- ☐ Application documents are properly labeled, stored in the proper file structure, and are easily accessible
- ☐ Work plan adheres to the two-year grant term and contains sufficient detail
- ☐ Budget contains sufficient detail and is accompanied by all necessary supporting documentation

Applicant Eligibility

- Lead Applicant is an eligible organization type ([See Section 3.1](#))
- Application contains at least one Co-Applicants
- Co-Applicants are all eligible organizations. All Co-Applicants submitted Letters of Commitment
- At least one Lead Applicant or Co-Applicant are an appropriate public agency and have provided the necessary authorization for the application.
- An application with a Project Area that crosses jurisdictional boundaries must have the support of a relevant public agency for each portion of the Project Area, demonstrated by a Letter of Support

Project Area Eligibility

- Project Area meets all requirements
- Applicant has submitted a Project Area Map in the form of a PDF map, a boundary file, and any supporting documentation (if an unincorporated community)

Application Components Checklist

The following lists documentation and components of a completed Planning Grant

Optional Tribal modification requests (if applicable) ([See Section 2.5](#) and [Tribal Modifications Instructions](#))

- *Early application component – due July 31, 2026, if requesting pre-approval*

Optional local data submission for disadvantaged unincorporated communities (if applicable) (See [Section 3.3](#) and [Local Data Instructions](#))

- *Early application component – due July 31, 2026, if requesting pre-approval of the submission*

Optional Other Climate Innovation proposals for pre-approval, if applicable (See [Appendix B, Strategy 13](#) and [Other Climate Innovation Proposal Applicant Instructions](#))

- *Early application component – due June 15, 2026*

- Applicant eligibility:
 - A signed Letter of Commitment from the Lead Applicant and each Co-Applicant
 - *Note: For Project Development Grants and Implementation Grants, Letters of Commitment are not needed from the Lead Applicant or Co-Applicants if they have signed the Collaborative Governance Agreement worksheet.*
 - If Lead Applicant is a **public agency**: a passed formal resolution authorizing the agency to apply, accept, and execute documents if awarded, or

- o If Lead Applicant is a **California Native American Tribe**: a letter from a Tribal Chairperson to the same effect as a resolution.
 - If the application is chosen for award, a passed formal resolution will be required before the grant can be executed.
 - If Lead Applicant is a **Tribally-owned** non-profit and the Project Area contains federally recognized tribal boundaries, and the relevant Tribe(s) is not a Lead or Co-Applicant, the Tribe(s) must provide a Letter of Support.
- Narrative application questions about:
 - o The community-informed vision for transformation
 - o How the grant activities will address TCC Program Objectives, Transformative Elements, and TCC Policy Priorities
 - o The Project Area, community assets, and community priorities
 - o Climate hazard exposures to the Project Area, as well as adaptation and resilience measures
 - o Financial and organizational management capacity
 - o Prior community engagement efforts, if any
- Descriptive work plans with clear timelines, discrete tasks, and deliverables
- Budget broken down by task that addresses the following:
 - o Accounts for additional staff to be hired, employee benefits and salary adjustments, and professional development opportunities within the grant term
 - o Contingency (optional for Planning Grants)
 - o Indirect costs up to 15%
 - See [Section 8.1](#) for additional flexibility for California Native American Tribes and Tribally-owned nonprofits