



Candidate Briefing Pack

Curriculum Advisor - Maths





Through a model of education that creates a network of inspirational and inclusive academies that share the same values, the Trust provides the drive for educational improvement and dynamic transformation. All of the academies work closely and collaboratively together, along with our partners, seeking to exploit the key educational philosophy of human scale education. To maximise the levels of achievement across each of our learning communities, all activities are focused on improving the life chances of the young people in our care.

As of 1st September 2021, our Trust will comprise at least 29 geographically organised academies (12 secondaries, 15 primaries and 2 special) educating around 18,000 students, and employing over 2,500 talented staff. The Trust is establishing four 'clusters' of academies: North West Kent; Central Kent; South East London; Medway. In addition, the Trust is responsible for one of the region's biggest initial teaching training providers and a large teaching school hub for Medway, Gravesham and Dartford. Our future plans are found in our Vision 2025 document available on our website.

We are now recruiting for a new post of Curriculum Advisor (Maths). The successful candidate will be the lead professional in this curriculum area across the whole Trust, providing strategic support to subject and senior leaders. The role will focus on curriculum development and innovation in line with the best evidence-based research, our commitment to IB programmes and the Ofsted Framework. You will report directly to a member of the Trust Executive and will be part of a team of ten Curriculum Advisors, each leading on a different curriculum area. You will be based at our Strood Head Office, but will inevitably want to spend a good deal of your time visiting our academies to provide the strategic support necessary to raise standards.

We are looking for a secondary trained maths expert with superb subject and curriculum knowledge. You will currently be an outstanding Head of Maths or senior leader, such as Assistant Principal. Most of your focus will be across our secondary academies, but opportunities also exist to support our primary curriculum development in the designated subject area. You will be a high-performing professional with a strong commitment to raising standards across the board for young people. This is one of the most exciting job opportunities for career progression and satisfaction in our Trust today. We look forward to appointing a dynamic individual with ideas, skills and dedication to make our maths curriculum even stronger.

Simon Beamish, BA (Hons) MSc PGCE NPQH NLE
CHIEF EXECUTIVE
Leigh Academies Trust

Who we are

Leigh Academies Trust is a non-profit making charitable company limited by guarantee, based in Strood, Rochester, Medway. The Trust exists to support and assist schools to build upon their existing strengths and to help them achieve educational transformation. It has significant experience in running schools, and today includes both sponsored academies and schools which have chosen to convert to academy status.

The Trust was formed in 2008 with the linking of The Leigh Technology Academy and Longfield Academy under one governing body. It now encompasses 17,000 students, between the ages of 3 and 19, in 28 primary, secondary and special academies, across Kent, Medway, Bexley and Greenwich.

Leigh Academies Trust – Our Mission: *Shaping Lives, Transforming Communities*

Leigh Academies Trust – Our Values:

- *We care* – about our pupils through our human scale approach to education, our staff and their well-being and the communities that we serve, driven by our high ideals and strong moral values.
- *We have boundless ambition* – to achieve excellence for all and create confident young adults with high levels of resilience and integrity.
- *We work together* – as one team in the belief that we are greater than the sum of our parts. We foster an enterprising culture through collaboration and in close partnership with industry and other educators.
- *We keep getting better* – using our ‘can-do’ attitude towards continuous improvement and innovation.

Trust Advantages:

- Expert central services for finance, HR, IT, facilities and business functions.
- Innovative approaches to teacher recruitment and retention.
- Fast track development of leaders for internal promotion opportunities.
- Central reserves protect individual school budgets.
- Substantial investment in cross-Trust initiatives to improve teaching and learning.
- Close collaboration between senior leaders across the Trust.
- Integration of primary and secondary approaches into all-through education.
- Adequate scale to design and test new ideas.
- High quality strategic governance with wide business & professional experience.
- Robust delivery models as government policies, rules and measures change.

Vacancy

Position:	Curriculum Advisor (Maths)
Location:	LAT Head Office, Strood Academy
Responsible to:	Academies Director
Basis:	Permanent, full-time
Commencement:	September 2021
Salary:	£55k - £60k (more for an exceptional candidate), plus performance bonus

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The role itself offers superb career development and training opportunities for the successful candidate. Having proven yourself already as an excellent teacher and subject leader, you will be joining one of the UK's largest and best-established multi-academy trusts with a subject brief across the whole organisation. Others will look to you for advice and expertise; the impact you can have in this post will be highly significant. Key responsibilities will focus on curriculum design, improving the quality of teaching and securing the best outcomes for pupils. We anticipate that most candidates will have aspirations for further career progression beyond the Curriculum Advisor position into senior leadership positions in one of our academies. We are extremely well-placed to assist you in achieving your ambitions based on excellent performance.

We wish to hear from you if you really want to change our education world and are:

- an enthusiastic, energetic and ambitious leader with a track record of success;
- a motivational and inspirational leader with high expectations of staff;
- confident and able to communicate a clear vision;
- approachable and keen to work with staff across the Trust to ensure wide success;
- able to develop excellent relationships with all stakeholders.

What we can offer you:

- a highly-competitive salary;
- an exciting LAT career path with opportunities for further progression.



Job Description

Role:	CURRICULUM ADVISOR (Maths)
Reporting to:	A designated Academies Director
Responsible for:	Supporting the strategic development of academies within an assigned curriculum area and acting as the lead professional within this curriculum areas across the Trust.

Core Purpose

- To design and implement best practice and cost effective models of curriculum delivery across the Trust.
- To support academies to develop syllabuses, resources, unit plans and assessment policies in the designated curriculum area.
- To support academies to raise standards of student attainment and achievement across the Trust.
- To develop standards of teaching and learning across academies in line with best-practice research-based principles.
- Support, guide and motivate teachers and other adults promoting a positive staff culture, good practice and continuing professional development.
- Develop opportunities to share ideas and strategies across the Trust that impact on classroom learning, enabling students to make good or better levels of progress.
- Monitor and respond to curriculum development and initiatives at national and local levels.
- To contribute to decision-making and policy across academies.
- To contribute to the development of academies by being aware of and promoting wider awareness of current and future educational developments in areas of specific responsibility.
- To work with senior leadership teams to develop and monitor the standards of teaching and learning across academies.
- To work with senior leadership teams to ensure provision of an appropriately broad, balanced, relevant and differentiated curriculum for students, in accordance with the aims of the academies.

Strategic Direction

- Take a leading role in the development of policy and practice within an assigned curriculum area to support the continued improvement of effective teaching and learning across all Trust academies.
- Analyse and interpret relevant data, research and other documentation to inform future practice, expectations and teaching methods.
- Contribute to monitoring the progress made in implementing subject plans and achieving targets, evaluate the effect on teaching and learning, and use this analysis to guide further improvement.
- Working with other Curriculum Advisors, ensure consistently high standards in the quality of curriculum intent, implementation and impact across Trust academies.
- Support, promote and strengthen the Trust's various IB curriculum programmes.

Staff Development

- Identify, lead and organise training opportunities as appropriate across academies.
- Act as a coach/mentor to colleagues and encourage collaboration, cooperation and teamwork.
- Keep abreast of current developments in your area and disseminate information as appropriate.
- Identify group and individual training needs and provide support for colleagues in areas of responsibility.
- Develop a network of subject professionals across the Trust and lead regular network meetings to promote best practice.
- Promote the use of new technology to support learning in line with the Trust's digital strategy.

- Support regular moderation processes to ensure that assessment is accurate in the designated curriculum area.
- Assist staff in designated curriculum areas to prepare for and manage Ofsted inspections.

Notes:

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Person Specification

	Criteria	Essential/ Desirable
Education & Qualifications	Qualified Teacher Status, including relevant degree	E
	Evidence of appropriate professional development	E
	NPQSL/NPQML or equivalent	D
	Willingness to continue professional development	E
Knowledge & Understanding	Ability to use comparative data, benchmarking and target setting data	E
	Ability to effectively evaluate and plan for improvement	E
	Knowledge of effective teaching, learning and assessment methods	E
	Understanding of effective leadership	E
	Knowledge of new technologies and use of a learning platform to support learning and teaching	D
	Highly developed knowledge of relevant curriculum frameworks (inc. IB) and best-practice approaches to curriculum delivery.	E
Experience	Experience of management of curriculum development or a Key Stage	E
	Clear evidence of leading a team to accelerate progress	E
	Existing senior leader within a relevant setting	D
Skills & Attributes	Effective manager	E
	Outstanding classroom performer	E
	Strategic vision for raising standards	E
	Ability to manage change effectively	E
	Ability to develop effective relationships and teams	E
	Strong communication skills	E
	Excellent organisational skills	E

	Willingness to contribute to the leadership of academies as required	E
	Ability to prioritise, meet deadlines and work under pressure	E
Teaching & Learning	Excellent classroom practice	E
	Development of a range of teaching methods	E
	Experience of raising academic standards	E
	Experience of monitoring classroom performance	E
	Evidence of the impact of coaching/support for individuals	E
Motivation & Personality	Positive and optimistic	E
	Sense of accountability	E
	Good sense of humour	E
	A constant drive for improvement	E
	Ability to motivate colleagues and students	E
	Excellent attendance record	E
	Able to work in a professional manner as part of a team	D
Additional Requirements	Flexibility	D
	Deep understanding of current educational issues	E
	Willingness to contribute towards the wider ethos of the Trust	D
	Support senior leadership team as necessary in ensuring the effective running of academies	D

Additional Information

- **Arranging a call/video call with the CEO/Academies Director**

On the basis that interested candidates will be keen to discuss the post prior to application, you can arrange a call by contacting Molly Allen (PA) - molly.allen@latrust.org.uk . Please ensure you offer Molly a range of dates when you are available in your initial email to ensure we can coordinate for both you and the CEO/Academies Director.

- **Application and Selection Process**

Naturally, we are seeking to appoint the best possible candidate and therefore the application process will reflect our desire to undertake all necessary measures to achieve this.

Suitable and interested candidates are invited to complete an online application detailing why they are suitable for the role. This can be submitted on Jobtrain via the following link:

[Please click here for the application form.](#)

Application closing date:	Tuesday 27th April 2021 (noon)
Shortlisting committee:	Wednesday 28th April 2021 (pm) - candidates will be informed if they have been successful straight away afterwards.
Interview date:	Wednesday 5th May 2021 (full day)

If you have any queries on any aspect of the application process or need additional information, please contact Elene Redelinguys (LAT Talent Team) on elene.redelinguys@latrust.org.uk.

The Trust is committed to safeguarding children and successful candidates will be subject to an Enhanced DBS check. Our commitment to safeguarding is underpinned by robust processes and checks which are in place across the Trust.