

As the governing body of Windsor Charter Academy, the Executive Board is legally responsible for the selection of instructional materials, including curricular materials, supplemental materials, resource materials, and school library materials, and has established procedures pertaining to the selection process. Since the Executive Board is a policy-making body, it delegates to the Executive Director and the professional personnel employed by the Windsor Charter Academy the responsibility and authority for evaluating, selecting, and discarding instructional materials in accordance with this policy.

Windsor Charter Academy's appropriate professional personnel shall consult with the administration, teachers, and students when evaluating instructional materials. All instructional resources and materials shall be aligned with Windsor Charter Academy's academic standards, support educational objectives, and be appropriate for the grade level.

For purposes of this policy and other policies, including instructional and school library materials, these terms have the following meaning:

- "Curricular Materials" means materials vetted by Windsor Charter Academy and approved by the Executive Board for use in the classrooms, aligned with Policy IJ. These items include required textbooks, program curriculum, and associated digital resources.
- "Supplemental Materials" means items the classroom teacher selects to support the instructional objectives and standards. These items include required supplemental reading, worksheets, and associated digital resources.
- "Resource Materials" means items the classroom teacher selects as optional support materials for instructional objectives and standards. These items include teacher-selected classroom texts or associated digital resources available for students' independent and optional selection.
- "School Library Materials" means print materials, online databases, and other digital resources. These are selected by professional school library personnel in accordance with policy IJL. These items are available school-wide for all students for students' independent and optional selection.

All instructional materials shall be available for inspection by students' parents/guardians at reasonable times and as facilitated by the building administration.

Windsor Charter Academy Executive Board

Adopted: April 2010

June 2020

April 2025

Legal References

C.R.S. 22-32-109 (1)(f)

C.R.S. 22-32-110 (1)(r)

C.R.S. 22-54-105 (1)

Cross References

DB Annual Budget

IJL School Library Materials Selection and Adoption

IMB Teaching about Controversial/Sensitive Issues

KEC Public Concerns/Complaints about Instructional Resources