

Vineyard Mountain Park and Recreation District

May 24, 2022 7:00 PM Virtual Meeting via Zoom

Participants – Jen Olarra (President), John Snelling (Treasurer), Ray Topping (Secretary), Sterling Graham, Paul Adamus - all Board Members attended

Minutes by Secretary – Ray Topping

One Community Member guest participated – Cole Brand

1. **Approval of 2/17/22 meeting minutes**– move to approve by John Snelling, pending any further comments from Board Member, second by Sterling, approved unanimously.

2. **Budget Committee Meeting Started at 7:06**

Review of LB20 – John noted that no community members requested a copy of the budget forms this year which is different than past years.

John described that he uses the LB20 Resources form and LB30 Requirements form to follow the Oregon State process.

Most of the budget items will be discussed in the Board Meeting agenda items.

John noted that he added a column for resources 2021 – 2022 actual, as the Board requested last year.

John briefly reviewed each item on the LB20 Resources (Income and Carry over Cash).

Noted that primary income is approximately \$5k per year from taxes which he has forecasted at \$5,500 for the next budget year. This tax income is about 10% of what the Road District receives. In the past, the Board has been successful in receiving grant funds for special projects such as the Oak Habitat Enhancement Project and the trail expansion to supplement the Park District Income.

The LB 30 Requirements will be reviewed throughout the agenda.

John briefly described the line items in the LB30 Requirements. Preceding the specific agenda items.

3. **Trail updates/plans –**

John described that today John and Joe (McLoughlin) applied a minimal amount of round up to the Upper Loop Trail in a 3-foot swath.

Next activity- John is work with Tm Bruch to cut and place the steps for the upper trail from Concord. Plan to try using the DR to trim weeds alongside the trail.

Next will be placing the stones for crossing the wet areas on the upper loop trail. Also, plan to place some timber for walking steps on the steep areas of the Upper Trail similar to what has been placed on the Middle Connector Trail.

Cole Brand offered to help out on the trails.

Mowing will be coordinated with Dilworth Tractor.

4. **Spring/summer maintenance – spraying and mowing**

Spraying - Jen described that Aklin contacted Jeff Powers about spraying the paths this year as they did last year. John would prefer that we not hire a contractor. He is willing to spot spray with Joe McLoughlin for the Park District. They would spray a 3-foot swath with the round up. This was agreed by the Board. After spraying, the sides will be trimmed with the DR or a trimmer. Jen will contact Aklin and inform the that we won't be using them this year.

Mowing - Plan to use David Dilworth again – have used for 5 years. Very reasonable cost, very efficient and effective in his tractor work, and very good to work with. In the past, we have mowed in June. David feels with the wetter ground conditions this year, he does not feel that the ground will

be ready for mowing until the end of June. John will coordinate with David to schedule his mowing. Dilworth will also do trail work with gravel spreading at that time.

Habitat restoration/conservation – Paul is coordinating with a couple habitat specialists as they have some availability to come out and look at the property for their recommendations.

Paul plans to follow up for removal of English Ivy. Checking to see when is the best time of the year for removal. He will communicate with the Board on when removal would be best.

Milkweed – Jen has talked with nurseries in the past couple years for obtaining Milkweed plants. It needs to be coordinated with the nurseries. The specific Milkweed species that will thrive in our area is needed from the nurseries. Jen thinks planting would need to be in February. Paul raised concerns about maintaining them against the invasive plants. Paul will seek guidance from the Habitat specialists.

5. Farmhouse Road update –

John and Ray participated in the Road District Board Meeting. It was noted that Farmhouse Road is not identified as a Road on the development plats. Portions of the Farmhouse Road are on Park property, Gardner's property and Lisa and Deb's property. With considerable discussion at the Road District Meeting, the Road District Board agreed that the Road District would pursue agreement from the County for acceptance of the Road District maintaining Farmhouse Road.

There are issues for the road condition that need to be addressed mostly for drainage and the road profile/ cross section (low areas in middle of the road). There was discussion on information and background for Farmhouse Road. John has heard from Joe Heaney that the Road District is pursuing agreement from the county for the Road District to maintain the Road.

6. Bus shed – summer 2022

Sterling provided photos for the support posts at the bus shed. They are decaying and he recommends be replaced. This should be done with replacement of the roof. Plan to perform this work with Matt (Dotson) this summer. Sterling feels the \$500 should be increased to \$550 to add the cost for the post replacements.

Question on liability for performing the post replacement work. Do we need a contractor so we have a licensed and bonded company? John will send contact information to Sterling to check on liability with the Special Districts Association.

7. Digitizing docs/cleaning house updates – moved to miscellaneous.

8. Misc. items

- Memorial benches – intent is to make this a 2023 project. Jen will check with the Forestry department on what they do. Plan is to consider to consider asking Community members if they would have an interest in donating funds to sponsor Memorial benches.
- Digitizing docs/cleaning house updates – John delivered the files to Ray. Plan is to organize them meeting the OAR/ORS requirements. Then we will look at digitizing them. Jen will follow up with Jeff to see if they he has any files to forward to Ray.

John had 3 items.

- John did mowing at the Bus Station and Snow Park areas. John suggested that Board Members take lead/volunteer roles for specific activities/responsibilities. He asked if Sterling would take responsibility for getting mowing completed at the Snow Park. Sterling agreed (particularly since it is across from his home).
- Discussion of an information sheet for the Park District following up on the discussion/agreement at the joint Board Meeting session coordinated by Kate Sanders. The

Water Board offered to coordinate distribution of an information sheet for each of the Organizations. John agreed to prepare a summary sheet for the Park District.

- Information for the kiosk. John commented that the kiosk is underused. He is coordinating with Joe McLoughlin to have a map prepared for the Park Area to post at the kiosk. Paul offered to post in the kiosk his list of birds observed in the Park.

Additional items

- Sterling shared that a tree had fallen over on the creek trail and he and John removed it.
- Firewise/defensible space – What work would we consider now that we won't have any grant funds? John described the one concern would be to have some hand trimming at rock areas where the mower can't access. This will be considered after the field mowing is completed. John will contact a possible contractor for input and pricing. Ray will also contact the contractor that did the defensible space work for the Water Board who is an expert on defensible and can provide a recommendation as well as pricing.

Next Board meeting is June 21st which will also be a public Budget Meeting for approving and adopting the final budget.

John motioned we adjourn at 8:45. Seconded by Sterling. Unanimously approved.