

## 2022 — 2023 Student Alumni and Philanthropy Board (SAPB)

### Student Alumni and Philanthropy Board Mission Statement

The Augustana College Student Alumni and Philanthropy Board, herein called the “SAPB,” will work to connect students and alumni of Augustana College to each other through programing and educational initiatives. Working as the student arm of the Augustana College Alumni Association Board of Directors and collaborating with the Office of Alumni Relations and various offices on campus, the SAB will help create a tight knit, inclusive community of Vikings that brings together alumni and students from all groups, clubs, and interests by:

1. building loyalty among Vikings that will last a lifetime;
2. educating students about what it means to be an alumnus of Augustana College;
3. connecting students with alumni through career development, networking, etc.; and
4. creating a culture and habit of giving on campus that will continue past graduation by educating students on the importance of philanthropy.

### Staff and Volunteer Contacts

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SAPB Advisor  
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President, Alumni Association Board of Directors  
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Kelly Read '02 Noack

### Membership Policies and Expectations

1. Attend Senior Class Gift Planning Committee Meetings
  - a. During the fall semester, the SAPB will serve on the Senior Class Gift Planning Committee. The committee meets bi-monthly and members are expected to attend all meetings, but may miss four meetings during the fall semester for college-sanctioned events.
2. Attend monthly SAPB meetings
  - a. During the fall semester, the SAPB will meet during the months of November and December to begin planning for the spring semester. Members are expected to attend all meetings, but may miss four meetings during the fall semester for college-sanctioned events. *(Note: members may miss a total of four meetings of the Planning Team and SAPB during the fall semester)*

- b. In the spring semester, members are expected to attend all monthly SAPB meetings, but may miss two meetings per semester due to college-sanctioned events. College-sanctioned events are defined as any activity associated with a class, athletic team, performance or musical ensemble. If a board member needs to miss a meeting, they must submit a written excusal to the SAPB advisor. Missing more than two meetings per semester due to college-sanctioned activities will result in a membership review to determine if membership on the SAPB is the right fit for the student. The SAPB will only meet in November and December during the fall semester, as the SAPB will also be planning the Senior Class Gift.
  - c. SAPB members may miss one meeting of the Planning Committee and SAPB per semester due to non-college sanctioned events. Missing more than one meeting per semester due to non-college sanctioned events will result in the member being asked to resign their position on the SAPB.
  - d. The SAPB may meet bi-monthly in preparation for events. Bi monthly meetings will be called no later than two weeks by the SAPB's advisor. Attendance at these meetings is encouraged, but not required.
  - e. The SAPB advisor may cancel a monthly meeting if no agenda items are slated. The SAPB advisor will give two weeks notice for meeting cancellation.
3. Attend Meetings of the Alumni Association Board of Directors
    - a. SAPB members are expected to attend each of the Board's bi-yearly meetings. Attendance will be by invitation—SAB members will not be required to attend all aspects of alumni board meetings and gatherings. Members of the SAPB will not have voting privileges at Alumni Board meetings, but will serve in an advisory capacity.
  4. Serve on a committee of the Alumni Association Board of Directors
    - a. SAPB members will sit on one of the two committees of the Alumni Board. These are Affinity Building and Career Development. SABP members may also choose to sit on the Alumni Board's two global committees, Diversity, Equity and Inclusion and Philanthropy.
    - b. SAPB members will attend monthly committee meetings of the Alumni Association Board of Directors. Members will be expected to attend all of the committee meetings in the 14 week semester period, but may miss two meetings due to college-sanctioned activities. Members may miss one meeting per semester due to non college-sanctioned activities.
    - c. Attendance of committee meetings in the summer months or when Augustana is not in session (including J-term) is not required.

### **Member Expectations**

1. Adhere to the policies above
2. Participate in SAPB events throughout the year, including We Heart Alumni Day, Impact Week and Blue, Gold & Bold
3. Work as a part of the Alumni Board to advance and achieve their strategic plan.
4. Be passionate advocates for Augustana on campus and in the greater community.
5. Work to better the college community by bringing their passion, and talents to the service of the college.
6. Adhere to the Standards of Service established by the Alumni Board.
7. Accept a term of appointment that expires upon their graduation
8. Attend and participate in scheduled meetings of the SAB, Alumni Board and assigned committees.
9. Serve as a liaison between the college, Alumni Board and student connections

## Procedures

If you are unable to miss a meeting, email Evan Sammons at [evansammons@augustana.edu](mailto:evansammons@augustana.edu) no later than 24 hours prior to the meeting.

Membership review: SAPB members who miss more than the allotted meetings in section 1a and 1b will be asked to review their membership with the SAPB advisor to determine if membership on the SAPB is the right fit for the student.

## Member Agreement

As a member of the SAPB, I agree to abide by the Membership Policies, Expectations and Procedures above. I understand that failure to abide by these standards will result in a membership review and possible removal from the SAPB.

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Signature

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Date

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Printed Name

## Student Alumni and Philanthropy Board Events

- 10/7/22 — Senior Class Gift Planning Team Meeting, 4 - 5 p.m.
  - 10/14/22 — Alumni Association Board of Directors meeting
  - 10/28/22 — Senior Class Gift Planning Team Meeting, 4 - 5 p.m.
  - 11/2022 — Student Alumni and Philanthropy Board Meeting (*Impact Week Planning, date TBD*)
  - 11/4/22 — Senior Class Gift Planning Team Meeting, 4 - 5 p.m.
  - 11/18/22 — Senior Class Gift Planning Team Meeting, 4 - 5 p.m.
  - 12/2022 — Student Alumni and Philanthropy Board Meeting (*Impact Week Planning, date TBD*)
  - 12/9/22 — Senior Class Gift Planning Team Meeting, 4 - 5 p.m.
  - Monthly Student Alumni and Philanthropy Board Meetings will resume during the Spring Semester*
  - 2/2023 — Student Alumni and Philanthropy Board Monthly Meeting (*date TBD*)
  - 3/2023 — Student Alumni and Philanthropy Board Monthly Meeting (*date TBD*)
  - 3/2023 — Impact Week (*date to be determined*)
- Events are subject to change*

