Anatomy and Physiology Honors
Syllabus for 2026-2027
Mrs. Sorangely Encarnacion

Instructor Name and Preferred Title: Sorangely Encarnacion (Mrs. Encarnacion / Mrs. E)
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Classroom: 112
Google Classroom Code:
Remind App code: @

Introduction:
Welcome to Anatomy and Physiology!
Anatomy studies body parts visible to the naked eye, such as the heart or bones. Physiology is the study of the function of body parts and the body as a whole. Anatomy and Physiology are taught for 40 minutes every day during school. Within this time, the class includes lectures, hands-on projects, and lab-like components. Students will develop the following skills known as the 4Cs: creativity, critical thinking, collaboration, and communication. Throughout the year, we will be working through 11 units to prepare for the End of Course Anatomy Exam, which is given in June.* Students will also complete a Capstone Project as part of the End of the Course Exam. This course is STEAM-driven, meaning students will use a CAD program to design prototypes for 3D printing to solve current problems.

Course Prerequisites: Biology, or Biology with Lab (unless waived by the supervisor or counselor)

Units of Study: **Anatomy Scope and Sequence**

Material:

The following items are required for the Anatomy and Physiology Course:

- 1.5” or 2” Ring Binder
- College Ruled Reinforced Filler Paper
- Pencils/Erasers
- Blue or Black Pen
- Chromebook (Provided by the school)

Note: If you use an iPad with a Note-taking app, you can use it instead of the binder. Let the teacher know if you are planning to use one.

The following items are optional:

- Highlighters
- Color Pencils
- Metric Ruler

Class Expectations

1. No cellphones, earbuds, or smartwatches. (NJ LAW)
2. Respect each other. **(NO BULLYING)**
3. Listen when someone is talking.
4. Respect classroom and student property.
5. Ask for help when needed.
6. Use appropriate language.
7. Come to class ready to learn!
8. Participate in class.
9. Always be prepared for class.
10. Be on time for class. You will be marked late if you are not in the classroom 2 minutes after the bell) Remember, 10 minutes after the bell equals a cut. If you cut a class, you will get detention and lose the teacher vs. class extra credit points for that day.

Attendance:

- My policy follows West New York's school-wide Policy
- Attendance in class is required and counts toward your participation grade.

Bathroom Pass Policy:

- No bathroom during DO NOW'S.
- Students may use the bathroom/get water during group or independent work time without asking for permission. Students just ***need to sign out and take a pass.*** ***ONLY one student at a time.***
- ***There will be an additional pass labeled 'emergency pass.' Use this if another student takes too long to return to the classroom.***
- ***Students who take more than 20 minutes or more outside the classroom will be marked as cut. Please let me know if there is a medical reason or if you need accommodations for bathroom use time.***

Guidelines for Turning in Assignments:

- Follow APA format
- Handwritten papers will be accepted, although I prefer typed assignments when applicable, with the following guidelines: blue/black ink or pencil, mistakes will have a single line through them (DO NOT use white-out or erase mistakes), neat paper edge (no frill edges), and work must be legible (If I can't read your assignment, I cannot grade it!)
- Typed papers are always accepted with the following APA guidelines:
    - Example: Times New Roman, 12 pt font, 1-inch margins around the paper, and all assignments must be double-spaced.
- Most assignments will be turned in via Google Classroom unless otherwise instructed.
- If you do not follow these procedures, you will lose points.

Homework Policy:

- Homework will be assigned nightly. There may not be a written assignment every night, but students are expected to study the material covered in class and prepare for the next day's class.
- All students must turn in homework at the beginning of class on the next class day.
- All students must turn in their homework in the class' designated homework bin or Google Classroom assignment to receive credit for the assignment. If a student's homework is not in the bin or Google Classroom before the bell rings and the student is present, the student's assignment will count as being late.
- Homework will not be given a letter grade, but it will be graded according to the following policy:

Category	4	3	2	1	0
Completion and Accuracy	Student completed homework with an accuracy between 85-100%.	Student completed homework with an accuracy between 70-84%.	Student completed homework with an accuracy of 65-69%.	Student completed homework with an accuracy of 64% or lower.	Student never completed homework.
Due Date	Homework was completed on time.	Homework was completed one to two passed the due date. *If it has not been discussed in class.	Homework was completed three to five days passed the due date. *If it has not been discussed in class.	Homework was completed six or more days passed the due date. *If it has not been discussed in class.	Student never completed homework. *In a time line of two weeks. Only applies if the homework has not been discussed in class and/or student was absent. After two weeks no homework will be accepted.
Following Task Directions	Student follow all teachers direction and format expected.	Students follow some directions and format.	Students follow directions but not format or vice versa.	Student did not follow teachers direction and/or format expected.	Student never completed homework.
Presentation	Work is neat and presentable. The task was created with care.	Work is somewhat neat and presentable . The task was created	Work has scrape off words that make the task seem that was not created with care.	Work is not neat or presentable. The task was not created with care.	Student never completed homework.

		with some care.			

- This Homework Rubric applies if the homework has not been discussed in class. If homework was discussed in class and the student did not complete the homework, it will be graded as a 0 (unless the student was absent).
- *After two weeks of the due date NO HOMEWORK WILL BE ACCEPTED.

- Completing and turning in all homework assignments will be worth 5% of the student's final grade.

Make-Up Policy:

- Students are responsible for retrieving and completing all make-up work for any absence, including a tardy.
- All make-up work will be given a grade of ZERO until the work is handed in.
- Students must turn in missed assignments the next class day.
- For any assignment not turned in the next class day, the student will receive half credit for the assignment turned in the next school day and no credit for an assignment turned in the second school day. Assignments turned in after the second school day will result in a loss of participation points and no credit for the assignment.
- Students must meet with the teacher before or after class to determine whether they need to meet before or after school. If the student does not make initial contact with the teacher on the day they return to class following an absence, no credit will be given for the assignment.

Grading Policy:

Tests/Lab Reports/Performance Assessments/Capstone Project	40%
Quizzes/Projects/Edpuzzle Videos	30%
Classwork/Participation	25%
Homework	5%

- Check the teacher's webpage for classwork and homework rubrics.
- Points for Classwork/participation will be awarded daily. Points will be added to your weekly grade at the end of the week. This grade appears in the grade book.
- Only Extra Credit Options Available: Teacher vs. Class
    - Students can earn daily points for active participation in class discussions and activities.
    - Points are awarded as a class.
    - Absent students will not receive credit for that day since they were not in class to participate in any form.
    - We will add up all points earned at the end of each marking period. ()

Grading Scale:

100-90% A

89-80% B
79-70% C
69-65% D
Below 65% F

Small Groups:
You will be working in different small groups.

Monday	Lesson Small Group
Tuesday	Lesson Small Group
Wednesday	Instructional Support Small Group
Thursday	Independent Assessments/ Lesson Small Group
Friday	Technology/Capstone Project Small Group

Communication:
Both students and parents are encouraged to discuss any questions or concerns with me. I am available before and after school for student meetings or parent conferences. Parent meetings can be accommodated through a phone conversation if the matter is simple, or if it merits more attention, meetings can be arranged through the guidance office.

My planning period is the 9th period.

My email address is sencarnacion@wnyschools.net.

Parent and Student Acknowledgment
Anatomy and Physiology
Teacher: Mrs. Encarnacion

Communication:

Both students and parents are encouraged to discuss any questions or concerns with me. I am available before and after school for student meetings or parent conferences. I can accommodate parent meetings by phone for simple matters. If it warrants more attention, we can arrange meetings through the guidance office.

My planning period is 9th period at 1:50 pm.

My email address is **sencarnacion@wnyschools.net.**

Parents, please review your child's syllabus posted on the teacher's website and the student's Google Classroom, and sign below. Students receive a homework grade for returning this signed policy sheet.

I look forward to an exciting year!

I have read the rules and policies for Honors Anatomy and Physiology and understand the policies. I have paid special attention to the policies regarding absences, make-up work, and communication.

Student Name: _____ Class Period: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Reconocimiento de Padres y Estudiantes

Curso de Anatomía y Fisiología

Teacher: Mrs. Encarnacion

Comunicación:

Las preguntas o preocupaciones de estudiantes y padres son bienvenidas. Estoy disponible antes y después de la escuela. Si necesita que me comunique con usted, puede enviarme un email para coordinar una llamada telefónica. Si necesita una reunión presencial, favor de llamar a la oficina de consejería de la escuela.

Mi periodo de planificación es de 9 a 1:50 pm.

Mi correo electrónico es **sencarnacion@wnyschools.net.**

Padres, favor de leer el sílabo de la clase disponible en mi página de la escuela o en el Google Classroom de su hij@. Los estudiantes recibirán una nota de asignaciones por entregar este documento firmado. ¡Estoy muy emocionada por este nuevo año escolar! Los estudiantes mantendrán esta póliza al frente de su carpeta durante todo el año.

He leído y comprendido las reglas y expectativas de la clase de Anatomía y Fisiología. He prestado especial atención a las pólizas de ausencias, de reposiciones de trabajo y de comunicación.

Nombre del Estudiante: _____ Periodo de Clase _____

Firma del Estudiante: _____ Fecha: _____

Firma del Guardián: _____ Fecha: _____