



Minutes

Board of Directors of Friendship Academy of the Arts
March 25, 2024

Location: Virtual

Roll Call:

Board Members: Ananyasia Joseph, Janice Phillips, Lorna Pettis, Brenda Hill

Staff: Carr Kpanyor, Dr. Charvez Russell, Vernon Laird, Elaina Cates

Guests: Lia Grant, Charter Source; Karen Klinzling, Charter Source; Kelly Gutierrez, Charter Source; Sebastian Witherspoon, Great MN Schools, Minister Ora Hokes

- I. Call to order – Meeting called to order at 6:02 pm by Ananyasia Joseph, Chair
- II. Agenda

Motion to approve agenda Brenda Hill; Second Lorna Pettis; approved unanimously
- III. Minutes for February 26, 2024 were reviewed.

Motion to approve minutes Lorna Pettis; Second Ananyasia Joseph; abstained Brenda Hill; approved
- IV. Financial Report

Financial reports for February 2024 were presented by Elaina Cates.

Motion to approve February 2024 Financial Report Janice Phillips; Second Brenda Hill; approved unanimously

Kelly and Karen from Charter Source helped review overall budget and provided suggestions on line items that could be cut; transportation and food service.
- V. Fundraising Report shared by Dr. Charvez Russell
- VI. Executive Director's Report presented by Carr Kpanyor Jr., Interim Director

VII. Authorizer Communication – an invitation to attend PUC Board training has been extended to the board – please let Ananyasia know if you are interested.

VIII. Contracts – no contracts

IX. Board Committee Reports

- a. Marketing – Report shared by Brenda Hill; Gertens fundraiser is available online
- b. Governance – Report shared by Dr. Russell. Updates/proposed changes to “Adult Contact with Students Outside of School Hours” policies were shared with the board for approval.

Motion to approve updates to “Adult Contact with Students Outside of School Hours”
Brenda Hill; second Lorna Pettis; approved unanimously.

X. Miscellaneous

School Lottery Policies need to be updated to reflect current Minnesota State Statutes. Section 124D under “School Lottery; Admission Requirements and Enrollment” is no longer part of charter law and needs to be replaced with section 124E.

Motion to approve required changes to School Lottery; Admission Requirements and Enrollment policies Janice Phillips; second Lorna Pettis; approved unanimously.

A request to approve an increase of \$10,000 to the Occupational Therapy Contract was presented to the board. Further discussion is needed before approval.

2024-2025 Board Nominations are open from April 2, 2024 – April 19, 2024. There are a total of 9 seats open. Elections will be held from April 29, 2024 – May 10, 2024.

XI. Adjournment of Board Meeting

Brenda Hill motioned to adjourn at 7:31pm; Second Janice Phillips; approved unanimously.
Next Meeting is Monday, April 29, 2024 @ 6:00pm