



PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: October 13, 2026

Time: 6:30pm

Attendees: Admin: Karen DeCicco (Principal) and Josh Johnson (Vice Principal)

PAC Executive: Kara Guan (President), Jenn Adams (Vice President), Laura Motala (Hot Lunch), Zainab KHAN (SPEAC), Sarah Woods (Fundraising), Heather Fulmore (Communication Coordinator), and Caroline Tan (Treasurer)

PAC Members: Nicole W.

PAC Members On-line: none

Agenda items:

- Call to order and territorial acknowledgment
- Welcome /Introductions
- Admin Update
- President's report
- Financial report
- Fundraising report
- SPEAC report
- HotLunch report
- Events report
- Old/New Business
- Adjournment

Call to Order:

- Call to Order - 6:30pm
- Territorial acknowledgment
- Introductions
- Adoption of agenda: Motioned by Jenn Adams. Second by Heather Fulmore-all in favour.
- Adoption of September 2026 minutes: Motioned by Kara Guan and seconded by Heather Fulmore. All in favour.

Admin Update:

- School plan for 2026/2027 up on SD62 website (under “student success”). This plan covers our school goal for the year, how student voices are being heard, last year reflections and more...open for the public to read!
- Lockdown/Hold & Secure drills discussed - differences between them as per the email Karen sent out earlier. These are being done routinely as per district guidelines (2 lockdown drills, 1 hold & secure, 6 fire drills and 2 earthquake drills over the school year).
- Admin communication continues via newsletter over email and the app. Continue directing parents there.
- Informal updates scheduled will have been sent out by teachers to families. These are being done Oct. 22 and 23...any questions reach out to your child's teacher.
- Diwali celebrations and acknowledgment at school will be Nov. 6
- Sand toys and tetherball that were purchased by PAC have been a HUGE success! Enjoyed by all students and discussion started as to possibly purchasing a second sandbox?

VP Update:

- Indigenous learning day was fantastic:
 - Consisted of key note speakers, a panel of grade 12 students all discussing personal experiences.
 - Opportunities for staff to view all the resources that are available to use in their classrooms
 - some overall themes were belonging, relationship, and connection
- The Terry Fox run was successful, had a great break in weather just in time for students to run outside!
 - Raised \$775 and the donations from Thrifty Foods and the PAC was greatly appreciated by all
- Orange Shirt day went well - had an assembly with drumming, singing and was able to have the kindy join for their first time!
- Cross-Country was successful - thank you to PAC for juice donations.
 - We had 118 kids participating
 - Wishlist for future will be 30 more jerseys (estimated at \$50 each) - PAC to discuss and plan.
- Peer Helpers is up and running and various jobs and tasks in the school.
- Handball is also up and running with the first game on Oct. 14th
- Halloween costume parade will be on Oct. 30th, see email reminders about appropriate costumes
- Chess club is up and running - LOTS of interest there
- New teacher Meg Grieves is joining Katie Longphee for choir practice at the school!
- Elections will be held in our school gym on Saturday Oct. 24th.

Executive Report:

- Spirit Wear is closed...orders underway.
- Grade 5 Hoodies orders are closed - will be submitted by the end of this week.
- Pexsisen PAC website: pexsisenpac.ca - continue to send families here for information, links, etc!

SPEAC

- A new website was shown and discussed.
- Discussed a new second middle school to be opening in northern Langford.
- SPEAC rep to have email address sorted

Financial Report:

- Account balance: Operating - \$14,943.19 and Gaming - \$12,208.72
 - Gaming funds were deposited on Oct. 1 for a total of \$9,600
- 2024 Gaming report still outstanding - Kara, Heather F and Caroline to look into this as was submitted this past summer 2026.
- Library and Music cheques were provided to school

Fundraising and Events Report:

- Bottle Drive took place on Saturday September 12, 2026 - Sarah to follow up with how much we made and status of payment.
 - Discussion over possible having a 2nd bottle drive in the new year at the Bottle Depot Dunford location - Sarah to call and inquire.
- Art Cards: Have now been launched and students are working on their artwork.
- Purdy's Chocolates fundraiser to be set up for early November

- Night of Lights \$5/ticket - first night of late night shopping at Hillside Mall - tickets remain for sale
- The Fall Dance is booked for Nov. 19th at Centre Mountain.
 - 5:30 - 7:30 with concession (hotdogs and hamburgers)
- Gift Day - advertising and beginning to accept donations will be Nov. 1

Hot Lunch:

- The first couple hotlunches went well with an approx. \$1,200 in profit so far.
- Coming up is Edo, Kernels, and Island Chef - approx. \$4,600 in profit with the current menu.
- Volunteers are full
- Currently have \$577 in donations - possible use will be providing grocery gift cards for the Christmas hampers (this is what was done last year).

Communications:

- Heather to make and send to Karen the following information blurbs:
 - Ongoing fundraisers
 - Various volunteer opportunities
 - Pumpkin smash event
 - NOL ticket sales

New Business:

- Discussed the painting/beautification of the games shed, to include all student's handprints: Motion to budget \$250 for this by Heather Fulmore and seconded by Kara Guan - all in favour. This is to come from the Gaming fund as it's for the beautification of a common shared school space.
- Jenn to provide volunteer sign up sheets for Dance and various events to Heather F who will then post on the website.
- Constitution and Bylaws deferred to the next meeting in November.

Adjournment:

- 7:30pm motion to adjourn by Kara Guan and seconded by Heather Fulmore - all in favour.

Next Meeting:

- November 10, 2026 at 6:30pm