

2023-2024 Christ the King CSAC Meeting Minutes

Date: Monday, September 25, 2023

Start Time: 6:07pm

Location: CTK

Attendees: Ashley Hebert, Stephanie Elliott, Paulina Van Velzen, Jennifer Jewell, Laura Mills, Paul Naim, Fulvio Valentinis, Jillian Fenech, Theresa Nguyen, Susan Cormier, Heather Gauvin, Sara Palmer, Nathalie Couvillion, Kelly Kirby

Approval of Previous Minutes

- The minutes from the April 17, 2023 meeting were previously approved by last year's council via email

2023-2024 CSAC Positions

- The Principal announced the results of the 2023-2024 CSAC nominations. As just enough parents volunteered for each position, there was no need for a vote. Two additional names need to be confirmed (nominated for Parent Rep and Special Events); however, as of September 25, these CTK parents will assume the positions noted:

Parent	Position
Ashley Hebert	Chair
Stephanie Elliott	Secretary
Jennifer Jewell	Treasurer
Paulina VanVelzen	Fundraising
Jillian Fenech	Special Events
Nathalie Couvillion	Special Events
Susan Cormier	Parent Rep
Kelly Kirby	Parent Rep
Heather Gauvin	Parent Rep

Trustee Report

- Enrollment has increased across the WEDCSB with over 14,200 elementary and 7,800 secondary students
- Labour negotiations are ongoing with the province, they are trying to avoid a labour dispute

Principal/Vice Principal Report

- 320 students enrolled this year, up from 280 last year. There are three JK/SK classes, with three EAs. Six new teachers have been hired to accommodate for the growth
- The Board has committed to a 1-1 Chromebook to student ratio for grades 7 & 8. The Principal is looking to purchase additional Chromebooks for the younger grades
- Teachers for JK-grade 6 will begin using the Seesaw app to document learning
- YMCA Before and After School Care – not yet confirmed, but they received a large number of applications for children at CTK, and the Principal will provide more information once available
- 98.5% of families are using School Cash Online
- Agendas have been given out, and the cost is \$6 per student. CSAC will provide \$500 toward the overall cost based on a vote last year
- The school raised approximately \$800 for the Terry Fox Foundation

- The playground asphalt paint stenciling was added last week. Initial cost was approximately \$800. The cost for all stenciling requests would have been about \$2400. The Principal will be looking at additional stenciling later this year
- OSNIP (nutrition program) was approved again this year. The program provides healthy food to the school each week for snack bins which are accessible to all students. However, the funding is based on the school's population in 2020 (approximately 130 students) rather than the current year (320 students)
 - o The school also received \$8,352 from the President's Choice Children's Charity and \$720 from the Tim Horton's Smile Cookie campaign. These funds will be used by the school to purchase additional snacks from September to June
 - o The Vice Principal shops each weekend to replenish the snack bins, and along with two EAs, they prep fresh produce during the week. Any parents who are interested in volunteering to do the shopping or to assist in food prep, can contact the school
 - o The Vice Principal will send a list of the approved foods from OSNIP to the Chair for distribution to the Council if parents would like donate
- Hot lunches will begin soon, will be on Tuesdays or Wednesdays, through Pita Pit and Dominoes. A parent asked if it's possible to pay for a month at a time on School Cash Online – the Principal will confirm, but doesn't think that will be an issue
- School Fundraisers:
 - o A Pizza Remo sale will be planned for either November or in December over the holidays
 - o As the grade 8s will be going to Muskoka Woods in the spring, any profits they make from their pizza fundraising will go directly to each individual's cost (\$480 per student). The grade 7s can also keep their profits towards the cost for their trip next year. These profits go into a separate fund held through the school. The profits from other grades go toward fundraising for the whole school
 - o The Principal has been in contact with What's Poppin' for a weekly or monthly sale of small bags of popcorn, which would be run by the grade 7 & 8s to go towards Muskoka Woods. The cost from the company is \$1.60 per bag, and could be sold for \$3 (\$1.40 profit per bag). Since School Cash Online has to be used, it was suggested the school could sell tickets worth \$3 which the students could use to buy the popcorn. These tickets would have to be used this school year (23-24). The Principal will look into this option
 - o A Halloween event is being planned for the school – the teachers asked to do a Halloween basket raffle with the proceeds going toward Muskoka Woods
 - o A Read-A-Thon will be planned for January or February
- IB Authorization – a committee is planned to come October 5 and 6 to determine if the school will become an IB authorized school, although, there is potentially these dates could be delayed
- Spirit Wear is on sale online now until just after Thanksgiving. A parent asked if it's possible to get polo style shirts. The Vice Principal will contact the company to see if that is an option that can be added

Chair Report

- **Vote:** The school requested \$3.50 per student from CSAC to go towards the first field trips this year. JK-grade 4 are going to Thiessens (full cost is \$18.50 per student). Grade 5-8 not yet determined. The total cost being voted on is \$1,120 (\$3.50 x 320 students)
 - o **Approved - Council voted unanimously in favour of providing \$1,120 toward field trips**

Special Events

- The school has credits which were earned from last year's book fair to spend on books
- The book fair is not yet scheduled, but the Principal will contact the company to book in November

Teacher Report

- M. DiPietro is the Teacher Rep this year but was unable to attend the meeting
- No report for September 25, 2023

Treasurer Report

- The current account balance is \$5010.29
- \$500 toward the agendas and \$1,120 toward the field trips need to be paid
- Approximately \$3,400 will remain once those expenses are paid

Fundraising Report

- The Fundraising Rep presented options for a CSAC fundraiser this year (Big Box of Cards, Cookie Dough, Popcorn). With the other school fundraisers planned (popcorn, pizza), Council was leaning away from food based fundraising
- The cards were last sold in 2018, and were successful with over \$5,000 raised. The cards are \$35 for 40 cards. CSAC would receive \$11 per box. The company provides multiple incentives/prizes for the highest sales. There are three options – birthday, all occasion, and holiday cards. One option has to be chosen to be sold
- It was recommended the fundraiser be started soon, preferably in fall/October
- **Vote:** Is Council in agreement to the Big Box of Card fundraiser in the fall?
 - o **Approved - Council voted unanimously in favour of doing the Big Box of Cards fundraiser**
- **Vote:** Which box of cards should be sold - birthday, all occasion, and holiday cards?
 - o **Approved - Council voted unanimously in favour of selling birthday cards as the option**

Committee Reviews

- There is no longer a kiss and ride committee. Parents can drop their kids off in this area if the kids are able to get out of the car unassisted. If kids require assistance, then parents should park in the Salvation Army parking lot and walk with their child to the school
- The school continues to lobby for traffic calming measures, including a crossing guard in front of the school
- A PIC rep and a FIAC Rep are needed. The Chair was the rep last year and agreed she could do both again if no one else is interested. If you would like to volunteer, please contact the Chair

Open Discussion

- Peace Garden – a question was raised on what is happening with cleaning up that area. The Vice Principal explained fundraising was previously done, and \$3,500 is earmarked for clean up. It will be an Indigenous garden, with a medicine wheel. There are benches cemented into the ground that have to be moved by Facilities, which they have been waiting a long time on. The Principal will follow up again
- A parent suggested that the school could do yearbooks. The parent provided an example from a previous school their child attended. They had cost \$20 each, and were made by Life Touch. This can be discussed further at an upcoming meeting

2023-2024 Meetings

- CSAC is required to hold a minimum of four meetings per school year. The following dates were decided, with additional meetings or sub-committee meetings to be scheduled as required:
 - o Monday, October 23, 2023 at 6pm at CTK
 - o Monday, January 22, 2024 at 6pm online through Google Meets
 - o Monday, April 8, 2024 at 6pm at CTK

Meeting Adjournment by Chair: 8:07PM

Next Meeting: October 23, 2023 at 6:00pm

Location: CTK