

Islandora Foundation Annual General Meeting

Date: August 4, 2022

Time: 3:00PM (ADT)


Chair: Mark Jordan (Chair of the Board)

Note Keeping: Kirsta Stapelfeldt (Secretary of the Board)

Agenda

- Welcome to Members (Chair)
- Housekeeping
- Approval of the agenda
- Minutes of [March 2022 AGM](#)
- Reports
 - a. Financial Reports (Noah Smith, Treasurer)
- New Business
 - a. Election of Directors . (Partner member representatives only):
 - i. Mark Jordan
 - ii. Kirsta Stapelfeldt
 - iii. Donald Moses
 - iv. John Eden
- Other Business
 - a. Roadmap updates

Minutes start here

- Convened at 3:02
- **Slides for agenda presentation:**  Islandora AGM August 4 2022
- Thank yous and pictures from the conference
- Approval of the agenda
 - Motion to approve agenda (virtual attendee); Seconded (Donald)
- Approval of the minutes
 - Motion to approve (Kirsta); Anybody not want to approve the minutes?
- Financial Update (Noah) - 1.5 years as Treasurer (leaving today)
 - Allocation for \$71,750 for modularizing Islandora project as well as Intern, P/T leadership position, and sandbox maintenance.
 - A transitional staffing model - will be revisited in July.

- Addition of \$30,000 liability reserve: members of BOD are personally liable for payroll, so this mitigates that risk.
 - Pre-covid income was higher than what we have now, but staffing costs less. In transition.
 - Financial projections: contract development line. Expecting to fulfill contract September - December. Twice a year there is a three payroll month (because payroll is bi-weekly).
 - Events income and expenses line (includes IslandoraCon 2022).
 - Pause for questions.
 - This meeting and the work that we are about to do is the work we have to do to stay in business as a non-profit, Canadian organization. Thank you for attending and participating.
- Election of Directors (Mark)
 - Thanks to Noah for all the help over the last two years as our wonderful Treasurer!
 - Reminder that only the Partner level representatives can vote for Directors.
 - Chair given to Noah to run the election.
 - Since we have only four nominations somebody from the LG can move to elect the nominated members by acclamation.
 - Mark Jordan (SFU), Kirsta Stapelfedt (UTS), Donald Moses (UPEI), and John Eden (DGI) were acclaimed as the Board of Directors.
 - Luke from DGI moves.
 - Five representatives are present - five votes for yes.
 - Call for further discussion - none
 - Small Roadmap updates
 - Notes on new Board: The process is now that at the next Board meeting, roles will be assigned in the Board.
 - Mark: Thanks to everybody for attending! Carey moves to adjourn.