

Employees at this level perform skilled work in the trade of carpentry. They work under the direction of a superintendent, foreman or lead. The job requires the ability to perform tasks in all areas and aspects of the construction project, including the ability to work with tools, lumber, and other materials. A carpenter typically follows the same basic steps for all types of carpentry. General knowledge of prints or detailed drawings. Makes measurements and selects materials, such as wood, drywall, fiberglass, and plastic. Cuts and shapes the materials using a variety of tools and connects the materials using items such as nails, screws, and adhesives. After completing all structures, a carpenter examines the work to make sure it meets specifications.

Essential Functions duties & responsibilities include, but are not limited to:

- Knowledge of site preparation procedures to ensure a safe and efficient jobsite
- Familiar with and in compliance with codes and with current procedures and techniques in the carpentry trade
- Completes rough and finish carpentry
- Knowledge of construction equipment
- Knowledge of SDS (Safety Data Sheet) to properly handle, store, and dispose of materials
- Proper use of PPE
- Assists in leading Laborers
- Cleans work area; cleans and maintains equipment
- Assist, foreman, and superintendent
- Ability to choose the right material and tool to perform a particular task
- Ability to prioritize assignments and projects to ensure completion within established time frames and deadlines
- Ability to practice safety and vigilance in the identification of safety hazards
- Clean and prepare construction sites
- Stage, measure, mark, cut, and prepare materials
- Clean and dispose of materials on project sites
- Assist with carpentry and building tasks
- Load, unload, and identify building materials, machinery, and tools, and distribute them to the appropriate locations as directed
- Delivery of materials and equipment
- Quality: Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve own performance; monitors own work to ensure quality
- Quantity: Meets productivity standards; completes work in timely manner; strives to increase productivity
- Safety and Security: Observes safety and security procedures; determines appropriate action beyond guidelines; reports potentially unsafe conditions; uses equipment and materials properly
- Adaptability - Adapts to changes in the work environment, able to deal with frequent change & delays
- Attendance/Punctuality: Is consistently at work and on time; ensures work responsibilities are covered when absent
- Dependability: Follows instructions, responds to management direction; takes responsibility for own actions; commits to long hours of work when necessary; completes tasks on time
- Initiative: Volunteers readily; undertakes self-development activities; seeks increased responsibilities; asks for and offers help when needed
- All other duties as assigned



Carpenter 1 Job Description

Gray Builders LLC
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Knowledge, Skills and Abilities:

- Endurance and ability to visit entire job site, including stairs or other elevated structures
- Ability to read and interpret documents and instructions
- Ability to write daily reports and correspondence
- Ability to speak effectively before groups
- Mathematical Skills as related to construction
 - Ability to apply concepts of basic algebra and geometry
- Ability to reason and solve practical problems and deal with a variety of variables

Physical Demands:

- This position involves work at a construction site where duties will be performed both indoors and outdoors
- Overtime may be required to meet project deadlines
- Reach with hands and arms
- Climb or balance; stoop, kneel, crouch, or crawl
- The employee is occasionally required to sit
- The employee must occasionally lift and/or move up to 100 pounds

Work Environment:

- The noise level in the work environment is usually loud
- Must be able to work in all indoor and outdoor conditions
- Exposure to construction materials