

Article Title (Book Antiqua, Font Size 14 point, bold, centered, max 20 words)

First Author^{1,2*}, Second Author¹, Third Author² (12 pt)

1. Department, Faculty, University, Country (10 pt)

2. Research Group, Institution, Country (10 pt)

*corresponding author e-mail: name@ institution address.com (10 pt)

Article Info	Abstract
<i>Article history:</i> Received 25/4/2022 Revised 10/8/2022 Accepted 6/9/2022	Purpose – write specifies the primary purpose or objective(s) of the study and/or hypotheses tested. Written in English. Using type abstract one paragraph unstructured, A4 11 point, single spacing, right-left flat, the number of words does not exceed 200-300 words, there are no quotes and abbreviations/acronyms.
<i>Keywords</i> Use 3-5 keywords and sentence case Exchange rate; Gini coefficient; Bound testing analysis	Methodology –Describes the basic research design, methods used to collect data, timing, and sequence of intervention, and data collection.
<i>DOI:</i> 10.33830/jom.vxxix.xxx.xxxx	Findings – Includes only the results obtained by the author(s) of the solution to the problems posed in the study of interest. The presence of diagrams, graphs, and tables illustrating the research.
	Originality – Originality produces new knowledge without repeating what has already been done by others.

1. Introduction (12 pt, bold, sentence case)

The script is written in Book Antiqua size 12, with line spacing of at least 1,15 pt, flat left and right, single-sided pages, made in one column with A4 paper (210 mm x 297 mm) with a margin of 3.5 cm, bottom 2.5 cm, left and right respectively 2 cm. Manuscripts must consist (of 5000–7000 words).

Abstract written in English. Using type abstract one paragraph unstructured, letters 10 pt, single spacing, right-left flat, the number of words does not exceed 200 words; there are no quotes and abbreviations/acronyms. The abstract must contain an introduction or the problem under study, including the purpose of the investigation. Make it in one sentence. Research design, the method of taking and sample size, methods and data collection, and data analysis. Main findings Write one or two sentences to discuss the results and conclusions. The recommendations and implications of the research results are written.

Abstract written in English. Using type abstract one paragraph unstructured, letters 10 pt, single spacing, right-left flat, the number of words does not exceed 200-300

words, and there are no quotes and abbreviations/acronyms. The abstract must contain an introduction or the problem under study, including the purpose of the investigation. Make it in one sentence. Research design, the method of taking and sample size, methods and data collection, and data analysis. Main findings (OR / RR, CI, or theme in qualitative research). Write one or two sentences to discuss the results and conclusions. The recommendations and implications of the research results are written. The script is written in New Times Roman size 12, single spacing, flat left, and right, single-sided pages, made in one column with A4 paper (210 mm x 297 mm) with a margin of 3.5 cm, bottom 2.5 cm, left and right respectively 1 cm. Manuscripts, including graphic content and tables, must consist (of 5000–7000 words), preferably an even number of pages. If it exceeds the specified length, it is recommended to divide it into two texts. The grammar must be correct.

Titles must contain the main keyword and not use abbreviations, with several about 20 words. The author needs to write a short title and wants to be noted as a header page on each journal page.

The use of abbreviations is allowed, but abbreviations must be written in total and complete when mentioned for the first time and must be written between parentheses. Foreign terms/words or regional words must be in italics. Notation must be concise, clear, and written according to the standard writing style. Symbols/signs must be clear and distinguishable, such as the use of numbers one and the letter l (also numbers 0 and O). Avoid using parentheses to clarify or explain definitions. The composition of the text includes an Introduction, Methods, Results, Discussion, Conclusions, and References. (if any) written after Conclusions and before References and narratives, not numbered.

This text uses the style of the American Psychological Association (APA) manual as a reference quote. When using the APA format, follow the quotation method in the text written by the author. This means that the author's last name and year of publication for the source must appear in the text, for example, (Jones, 1998), and complete references will appear in the reference list at the end of the text. Quotes can be placed at the beginning of a sentence; for example, Johnson (2005) states that ... or the source is placed at the end of the sentence for an example ... (Mardoni, 2004).

It is recommended that the author use the **manager references** (Mendeley, endnote, etc.)

The introduction contains justifications for the importance of the research conducted. The novelty generated from this study comparing the results of previous studies or existing umbrella knowledge needs to be displayed. Complete with the primary reference used. State a question or research problem in one sentence that needs to be answered by all research activities. Show the method used and the purpose or research hypothesis. The introduction does not exceed 1000 words.

Table 1. Characteristics of Research Subjects

Characteristics	N	Percentage (%)
-----------------	---	----------------

Age	0	0.00
Type Gender	0	0.00
Number of children	0	0.00

(one single-spaced line, 10 pt)

Source:

Images are placed at the top or bottom position of each page and are not flanked by sentences. Images are placed immediately after the description in the manuscript. Images are numbered and sorted by Arabic numerals. Information is placed under the image and in one single space of the image. The description is written using a 10pt font size, bold letters, uppercase letters at the beginning of the word, and placed as in the example.

Images published by other authors must obtain written permission from the author and publisher. Include good quality printed images on one full page or scan with good resolution in the format {filename}.jpeg or {filename}.fig. When the image is in a photo format, include the original photo. The image will be printed in black and white unless it needs to be displayed in color.

The following are examples of images included in the manuscript.

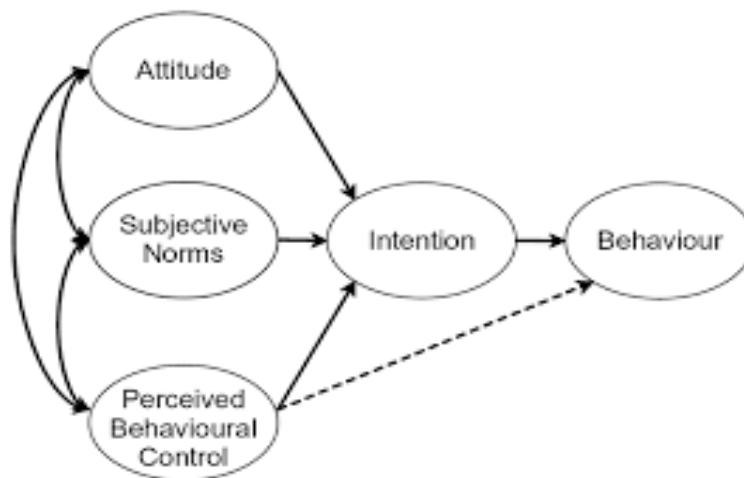


Figure 1. Theory of planned behavior (Ajzen, 1991) (Capital letters in the beginning of the word, bold, 10pt)

For qualitative studies, findings are usually written in quotations from research informants. The table format is rarely used except to describe the characteristics of participants or recapitulate themes or categories. If the quote is no more than 40 words, use quotation marks (") at the beginning and the end of the sentence and include

informants who give statements without making separate paragraphs. Ellipsis (...) is only used to change words that are not displayed, not stop/pause.

2. Research Method

Methods contain the design, size, criteria, sampling method, instruments used and collection procedures, processing, and data analysis. When using a questionnaire as an instrument, explain the contents briefly and measure which variables. The validity and reliability of the instrument must also be explained. It is necessary to explain the intervention procedure or treatment provided in experimental research or interventions. This section must explain how research ethics approval is obtained, and the protection of the rights of the respondents imposed. The method section is written briefly in two to three paragraphs with a maximum of 600 words.

3. Results and Discussions

Research objectives or research hypotheses sort the findings. There is no quote in the results section.

This section explains the results of the study. It must be presented clearly and concisely. The author must explore the novelty or contribution of the work to economic literature. Show clearly the results of the analysis and the discussion using the primary references, relevant, and updating.

Tables are written with Book Antiqua size 10 pt and placed in one space under the title table. Numbering tables use Arabic numerals. The distance between a table and a paragraph is a single space. The table is placed at the top or bottom of each page and is not flanked by sentences. Avoid interrupting table by page.

4. Conclusions

A section is written in narrative Conclusions are answers to hypotheses that lead to the primary purpose of the research. In this section, it is not permissible to cite the work of other authors and new information or terms in sections that did not exist. Further information can be written in this section

References

References are written in Book Antiqua 12 point, with line space of at least 1.15 pt for the distance between references included. References use a hanging pattern, in which the second row protrudes by 0.25 ". References only contain articles that have been published and are selected that are most relevant to the text. The reference format follows the style of the "name-year" quote (reference APA 6th edition). All sources in the reference must be referenced in the text, and what is in the text must be in this reference. The author must write the name of the author's last name and the year of publication in the use of parentheses, for example (Potter & Perry, 2006) or Potter and Perry (2006).

Write the name of the first author and "et al" if there are more than six authors, for example:

Journal

Author, AA, Author, BB, & Author, CC (year). Article title: Sub-title. *Journal Title*, volume(issue number), page numbers

Altman, EI, & Kuehne, BI, (2016) Credit markets and bubbles: Is the credit cycle over Economics and Business Review, 16(3), 20-31. Doi: 10.18559 / ebr .2016.3.3

Huda, N., Rini, N., Mardoni, Y., Hudori, K., & Anggraini, D. (2017). Iems, Solutions and Strategies Priority for Waqf in Indonesia. Journal of Economic Cooperation & Development, 38(1), 29.

Proceedings of the conference

Schnase, JL, & Cunnius, EL (Eds.). (1995). Proceedings from CSCL '95: *The First International Conference on Computer Support for Collaborative Learning*. Mahwah, NJ: Erlbaum.

Book

Author, AA (Year). *Source title: Capital letter at the beginning of the subtitle*. Location / City: Publisher.

Borner, S., Brunetti, A., & Weder, B. (1995). *Political credibility and economic development*. New York, NY: Macmillan.

Chapter in the

Author, AA (Year) book. Chapter title: *Capital letter at the beginning of the subtitle*. In Initial, Surname (Author's name/book editor) (eds). *Book title*. Location / City: Publisher.

Daszkiewicz, N., & Olczyk, M. (2014). Competitiveness of the Visegrad countries - Paths for competitiveness growth. In D, Kiendl-Wendner, K. Wach (Eds.), *International competitiveness in Visegrad countries: Macro and micro perspectives* (pp. 33-52). Graz: Fachhochschule Joanneum.

Book translation of

Ganong, WF (2008). *Medical Physiology* (Ed 22nd). (Peter A., trans). New York: McGraw Hill Medical. (Original book published 2005).

Thesis / Dissertation

If available in the *database*

Gilliland, AL (2010). *A grounded theory model of effective labor support by doulas* (Doctoral Dissertation). Obtained from *ProQuest Dissertations and Theses*. (UMI No 3437269)

If not published

Last-name, AA (year). Dissertation/thesis title. (Unpublished doctoral dissertation/master thesis). Institution Name, Location.

Considine, M. (1986). *Australian insurance politics in the 1970s: Two case studies*. (Unpublished doctoral dissertation). The University of Melbourne, Melbourne, Australia.

Database Article

Author, A. A., Author, B. B., & Author, C. C. (Year pub). Title of the article. *Title of Journal*, Volume (Issue), pp-pp. doi: xx.xxxxxxxx [OR] Retrieved from URL of publication's home page

Borman, WC, Hanson, MA, Oppler, SH, Pulakos, ED, & White, LA (1993). Role of early supervisory experience in supervisor performance. *Journal of Applied Psychology*,

78(8), 443-449. Obtained from <http://www.eric.com/jdlsiejs/> supervisor / early937d%

Database article with DOI (Digital Object Identifier)

Brownlie, D. (2007). Toward effective poster presentations: An annotated bibliography. *European Journal of Marketing*, 41(11/12), 1245-1283. doi: 10.1108 / 03090560710821161

Other online sources are

Author, AA (year). Title of source. Retrieved from URL of publication's home page

Article from website

Exploring Linguistics. (1999, August 9). Retrieved from <http://logos.uoregon.edu/explore/orthography/chinese.html> # tsang

Electronic article

Becker, E. (2001, August 27). Prairie Farmers reap conservation's rewards. *The New York Times*, pp. 12-90. Retrieved from <http://www.nytimes.com>
(One blank single space line, 12 pt)

Reviewer Guidelines

Reviewer's Guide

Responsibilities of Reviewer / Reviewer

The reviewer is responsible for criticizing by reading and evaluating manuscripts in their field of expertise in a substantive, non-technical manner, then providing constructive advice and honest feedback to the authors of the submitted articles. Peer reviewers discuss the strengths and weaknesses of the article, how to improve the strength and quality of the paper, and evaluate the relevance and authenticity of the manuscript.

Before reviewing, please note the following:

1. Was the article asked to be reviewed based on your expertise? If you receive a manuscript that covers a topic not to your knowledge, please notify the editor as soon as possible or recommend alternative reviewers.
2. Do you have time to review this paper? The review process must be completed within two weeks. If you agree and need more time, let the editor know as soon as possible or suggest an alternative reviewer.
3. Is there a potential conflict of interest? Meanwhile, conflicts of interest will not disqualify you as a reviewer, disclose all conflicts of interest to the editor before reviewing. If you have any questions about a potential conflict of interest, please don't hesitate to contact the editorial office.

Review Process

When reviewing articles, please consider the following:

1. **Title:** does it describe the article clearly?
2. **Abstract:** does it reflect the content of the article?
3. **Introduction:** does it explain the accuracy of the issue presented by the author and clearly state the issue under consideration? Usually, the introduction should summarize the relevant research context and describe the research findings or other results, if any, offered for discussion. This research should describe experiments, hypotheses, and methods.

Article Content

To determine the originality and suitability of the journal, the Editor has checked for similarity and ensures that this article has a maximum element of plagiarism of no more than 20%. A quick literature search can use certain tools like Scopus to see if there are similarities from other sections.

1. If other authors have done previous research, is it still eligible for publication?
2. Is the article relatively new, deep enough, and interesting to publish?
3. Does it contribute to knowledge?
4. Does the article conform to journal standards?
5. Scope - Does the article fit the purpose and scope of the journal?

Method

Comprehensive and Perfect:

1. Did the author accurately describe how the data was collected?
2. Was the theoretical basis or reference used appropriately for this research?
3. Is the exposure design suitable to answer the question?
4. Is there sufficient information for you to replicate this research?
5. Does the article identify the following procedures?
6. Is there a new method? If there is a new method, does the author explain it in detail?
7. Is there appropriate sampling?
8. Have the tools and materials used been explained adequately? and
9. Does the article exposure describe the type of data recorded accurately describing measurements?

Results:

This part is where the author must explain the findings of his research. These should be laid out and in a logical order. Do you need to consider whether the appropriate analysis has been carried out using statistical tools? If you have a better analytical tool to use in this study, please let me know, and its interpretation is not necessarily included in this section.

Discussion and conclusion:

1. Are the claims in this section supported by fair and reasonable results?
2. Does the author compare the results of the study with previous studies?
3. Do the research results written in the article contradict the previous theory?
4. Do these conclusions explain how scientific research is better to follow up?

Tables and Figures:

1. Is it following the explanation referred to by displaying data that the reader easily interprets and understands?
2. Is it following the writing format?

Writing Style:

1. The author should be critical of the systematic literature review of the problem, which is relevant to the field of study.
2. Reviews should be focused on one topic.
3. All exposures must be in Indonesian or english and written in good and coherent Indonesian or English grammar.
4. Easy to understand and interesting to read

Things that need to be considered:

Perspective is a unique perspective that describes experiences and situations related to the problem.

Originality Research

Original and test data should present new approaches to improving systems, processes, and the accuracy of the tools used. Research policies and observational analysis must clarify the feasibility, effectiveness, and implementation of research results. In Practice (case study), the Paper should describe the situation regarding future challenges and, in conclusion, things that can be learned.

Reference / Bibliography

1. Are all the citations in the article listed in the Bibliography and using Mendeley?
2. Are the reference sources complete, valid and appropriate?
3. Have you included one of the articles published in the Management and Accounting Journal?
4. Is the reference updated/latest?

Submitting Review Results

After you are willing to review, you can download the article files and additional files. Finally, you can fill out a review or comment form and upload a file that has commented on the results of your review for the editor and/or author. In addition, you are expected to provide recommendations regarding the quality of the article.

Here is the YouTube link <https://www.youtube.com/watch?v=ACfCSwuq7IQ> so you can learn to comment, upload reviewed files and provide recommendations for articles that have been reviewed on our OJS system. The review must be completed within 3 weeks. If you need more time, you can submit it to the Editor via email journal@undiknas.ac.id.

Thanks.