PTO Meeting Minutes

CCA–CFA Monthly PTO Meeting
Meeting Date: Monday, September 9th, 2024 @ 6:30 PM
Meeting Location: Drama Room

Attendance	**PTO Board:** Laura Westwood, Amanda Priscak, Janet Bryan, Anna Kirkman, Brandy Wagoner, Catherine Johnstone, Stacy Theurer, Jennifer Summers, Jessica Read, Beverly Kinley, Amanda Dobbs-Martin, Ashley Purnell, Brittany Tryon, Sara Pendry, Kristin Goforth, Carlla Degraffenreid, Tracey Marshall-Becker **Staff:** Mendy Yarborough, Lynne Ridgill, Amanda Dobbs-Martin, Tracey Marshall-Becker **Admin:** Joe Caraher **PTO Members/Parents:** Laura Barham, Paul Harmelin, Shae Shaffer, Venu Edukulla, Reasey Johnson
1.	**Call to Order at 6:30 pm by PTO President Laura Westwood**
2.	**Motion** to approve the Proposed Agenda made by Amanda Priscak, 2nd by Carlla Degraffenreid. **Motion passes unanimously**
3.	**Motion** to approve the PTO Minutes MINUTES PTO MTG 5/13/24.docx from May 13th, 2024 as available online made by Ashely Purnell, 2nd by Brandy Wagoner. **Motion passes unanimously.**
4.	**Executive Board Reports** ● President/VP - Laura Westwood, Brandy Wagoner ● Secretary - Amanda Priscak ● Treasurers - Mike Smith, Brittany Tryon ○ P & L (Profit & Loss) Report P&L report through August '24
5.	**New Business** ● Motion to Approve Standing Rules PTO Standing Rules 2024-25 made by Catherine Johnstone, 2nd by Brittany Tyron. **Motion passes unanimously.**

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	• Motion to move $1500 from budget line (qgiv fees) to HS Social for Holiday Breakfast made by Kristin Goforth, 2nd by Janet Bryan. **Motion passes unanimously.** • Motion to move $1500 from budget line (qgiv fees) to purchase a new cardinal mascot suit made by Laura Westwood, 2nd by Ashely Purnell. **Motion passes unanimously.** • Need Social Co-Chair

6.	**Old Business**
	• Enrichment Grants Approved Online
	  ○ Rug for Kinder Teacher Ms. Poole up to $260
	  ○ Adjustable height desk for Mr. S. Pugh up to $325
	  ○ White boards for Ms. Arthurs up to $150

J	**Announcement/Public Comments** Joe Caraher (Admin Rep) thanked the PTO for all their hard work and success at the B2SB. Lots of positive feedback from staff and families regarding the new layout at the event. Comment submitted online regarding hybrid options for PTO meetings. This is something the board will take under consideration.
8.	**Committee Chair Updates** **APPAREL**: Sara Pendry & Mindy Roger ccaptoapparel@gmail.com • Next Apparel Sale - November 1-17th • The 2nd sale of the year exceeded all of the item minimums. • Placed ordered for Kinder field trip shirts, and hoodies for HS free/reduced students

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CHARACTER ED: Kristina Zucchino & Carlla DeGraffenreid

ccaptochared@gmail.com

- Dollar Jean Day - August 30th - Cardinals Helping Cardinals. Money raised _____
- Dollar Jean Day - September 27th - Children's Cancer Partners. Students can wear jeans or hats with a donation.
- Two upcoming coach trainings - September 11 in person, September 18th virtually

COMMUNITY BUILDING: Blair Flowers & Jami Petty

ccaptocommunity@gmail.com

- Trunk or Treat - October 26th

DANCE: Catherine Johnstone & Jessica Read

ccaptodance@gmail.com

- Boo Bash - October 19th

FUNDRAISING: Carrie Sockwell & Janet Bryan

ccaptofundraising@gmail.com

- $29,586 raised to date. GOAL = $100,000
- September contest underway. Classes with the highest participation per school will win a sweet treat. The current standings are, Elementary Ms. Arthurs 60% participation, Ms. Zucchino 50%, Ms. Campbell 44%. Middle School Mr. Loveday

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35%, Ms. Furrow 32%, and Mr. Thomas 29%. High school standing are Ms. Lowman 32%, Ms. Wiedl 31%, Ms. Lee 28%.

- Winner was drawn for the August contest and congrats to the Schoubben Family.
- SkyZone meetup scheduled for September 21st from 10am-10pm

HOSPITALITY: Jennifer Summers & Beverly Kinley

ccaptohospitality@gmail.com

LIBRARY: Stacy Theurer & Kinsley Coley

ccaptolibrary@gmail.com

- Book Fair is going great. Still in need of a few volunteers to help take down and clean up on Friday after school.

LUNCH: Ashley Purnell & Amanda Dobbs-Martin

ccaptolunch@gmail.com

- Hot Lunch Orders open - September 1-15th
- First Hot Lunch - October 1st
- We have one new lunch vendor this year, Homestead Kitchen which is a CCA family
- Lunch is in need of 1 or 2 more volunteers for all days. FT & PT spots are available
- Trainings will be next week on Tuesday & Wednesday

SOCIAL: Ashley Gibson & _____

ccaptosoc@gmail.com

- Co-chair needed

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	• Successful Back 2 School Bash • Next event is in February - Featherhead **HS SOCIAL**: Tracey Marshall-Becker & Kristen Goforth ccaptohssocial@gmail.com • Successful HS POOL PARTY • Great success at B2SB • Fall Fling Oct 12 • Holiday Breakfast in December **STAFF APPRECIATION**: Stephanie Allred & Kelly Heritage ccaptoapprec@gmail.com • First event - Staff Breakfast during Staff Work Days • Next event - Thanksgiving feast for staff on November 22nd. Going to partner with teachers and Mr. Caraher to ensure we have all teachers covered with lunch parents. Signup will go out late October. **STAFF SUPPLIES**: Anna Kirkman & Brooke Van Fossan ccaptosupplies@gmail.com • Came in during teacher work days and talked to staff about the cabinet and enrichment grants • Started using a cabinet that was in the 4th floor teacher work room for supplies
9.	**Motion** made at 7:21 PM by Laura Westwood to adjourn the meeting, 2nd Amanda Dobbs-Martin. **Motion passes unanimously**