

Library Leadership Council

Summer 2020 Meeting Agenda

Subject to change before your very eyes

Meeting Information

Dates: August 4 & 5

Online Participation:

[Zoom Tutorials](#) / [Best Practices for Online and Hybrid Meetings](#)

- August 4 - <https://zoom.us/j/94473192205>
 - Meeting ID: 944 7319 2205
 - Passcode: 654321
- August 5 - <https://zoom.us/j/95930240961> (Leslie Potter-Henderson, moderating)

Quick Links <https://zoom.us/j/95930240961>

[Summer meeting Google folder](#) / [LLC Website](#)

Pre-meeting homework

Please review the following materials prior to our meeting. Note: there will be no presentation of reports during this meeting, but time is scheduled for Q&A.

- [LLC workplan revision](#)
- [Summer Around-the-Table updates](#)
- [COVID-19 Library planning updates](#)
- Standing reports:
 - AEAC (*was Mindy Coslor, need replacement*)
 - BLC - Erica Coe - *no update*
 - CATO - Erica Coe, etc. - *no update*
 - CLAWS/WLA - Greg Bem - [WLA 2020 is online](#), registration open
 - ELC - Tim Fuhrman - *no update*
 - [ETAG](#) - Howard Fuller & Leslie Potter-Henderson
 - ITC - Leslie Potter-Henderson
 - Library Council of WA - Lynn Kanne - *no update*
 - IC - Aryana Bates - *no summer meeting was held*
- LLC reports:
 - Treasurer - Jeannie Henkle (Wendy Glenn) - *no report*
 - [WACTCLC](#) - Samantha Hines
- Other reports
 - [SBCTC Updates](#)

- [Washington State Library](#)

Day 1 - August 4 - Joint meeting with eLC

9:00-9:30 Set up, sign-in, and dance party

9:30-9:40 Call to Order, Welcome and Introductions

- Welcome & Introductions - Chairs and Chair-Elects

9:40-10:10 SBCTC Updates - <https://tinyurl.com/elc-summer20>

- SBCTC - Mark Jenkins / Mark Carbon
- Quality Assurance Initiatives - Alissa Sells
- Badging - Steve Gance
- Open Education - Boyoung Chae

10:10 - 10:30 Equity, Diversity, and Inclusion, Setting the Stage

- SBCTC Mission
“Leading with racial equity, our colleges maximize student potential and transform lives within a culture of belonging that advances racial, social, and economic justice in service to our diverse communities.”
- EDI in eLC and LLC work plans

10:30 - 11:00 Technology Gaps Discussion

- Breakout Rooms
- [Google Doc Share](#)
- Prompts
 - What are colleges doing to address the following / Who is responsible?:
 - Student & Employee Access (Equipment & Internet)
 - Digital Literacy/Student Support (How to use a computer)
 - Faculty Professional Development
 - Accessibility
 - What resources are you missing to be successful?
 - Where can SBCTC fill the gap?

Resources

- Ring Light:
https://smile.amazon.com/gp/product/B07PXJKR5L/ref=ppx_yo_dt_b_asin_title_o08_s00?ie=UTF8&psc=1
- Microphone:
https://smile.amazon.com/gp/product/B074KJ1N3D/ref=ppx_yo_dt_b_asin_title_o08_s01?ie=UTF8&psc=1

- iPhone Adapter:
https://smile.amazon.com/gp/product/B01LXJFMGF/ref=ppx_yo_dt_b_asin_title_o08_s01?ie=UTF8&psc=1
- Zoom Training PPT
https://drive.google.com/file/d/1xM866-y3R_uulYz4MqCFLbByKb4jEjaB/view?usp=sharing

11:00 - 11:15 Break

11:15 - 12:00 Technology Gaps share-out

12:00-1:00 Lunch

1:00 - 2:00 Open Educational Resources Discussion

- Breakout Rooms
- [Google Doc Share](#)
- Prompts
 - State of OER at your College
 - How are eLearning and Libraries collaborating specific to OER at your college?
 - Copyright / Fair Use
 - Open Licensing
 - Find and Map Sources to Outcomes
 - Locating & Evaluating OER
 - College-Wide OER Initiatives
 - Courses into Canvas Commons
 - How are your OER efforts grounded in Equity, Diversity, and Inclusion?
 - What are shared actions or outcomes that LLC/eLC can collaboratively achieve in 20/21 around OER?
 - What resources are you missing to be successful?
 - Where can SBCTC fill the gap?

Resources

- [Course Map Template](#)
- [Open Oregon](#)
- [A Barnes & Noble Experience](#)

2:00 - 2:15 Break

2:15-3:15 Guided Pathways Discussion

- Breakout Rooms
- [Google Doc Share](#)
- Prompts
 - State of Guided Pathways at your College
 - How are eLearning and Libraries involved in Guided Pathways at your college?

- How are your Guided Pathways efforts grounded in Equity, Diversity, and Inclusion?
- What resources are you missing to be successful?
- Where can SBCTC fill the gap?

3:15-3:30 Debrief

3:30 Adjourn

Day 2 - August 5 - LLC meeting

9:00 - 9:30 Pre-meeting set up, social

[Attendance form](#)

9:30 - 9:40 Call to Order, approve Spring [meeting minutes](#)

9:40 - 10:00 Joint meeting debrief

10:00 - 11:00 Work plan discussion

[Revised work plan](#) - includes one Forever goal and one 2020-21 objective recommendation

11:00 - 11:15 break

11:15 - 12:00 Around the Table updates

Related documents - [Summer Around-the-Table updates](#), [COVID-19 Library planning updates](#)

- Budget & Enrollment
- Fall and Winter plans

12:00 - 1:00 lunch

1:00 - 1:15 Q&A on standing reports

1:15 - 1:30 Reciprocal Borrowing Statement

Update to reflect new legislation, [HB 2513 - 2019-20](#), preventing holds on transcripts. [See 2017 version](#) and [8/5 working version](#).

1:30 - 2:00 Live listserv open forum

Share your questions and insights with the Council for open discussion and feedback.

- Kanopy licensing

2:00 - 2:15 Break

2:15 - 2:45 [IMLS Laura Bush 21st Century Librarian Program](#) grant

Discuss ideas for a joint project related to work plan

2:45 - 3:15 Structure of future meetings

- Working meetings - Based on work plan actions/projects? How often?
- Standing meetings - Quarterly online meetings - how many days, how long, etc.?

3:15-3:30 Meeting recap

3:30 Adjourn

PARKING LOT:

- Invite Kathy Swart from Pierce College to share information from her dissertation around [Critical information literacy and open education](#)
- Invite Dr. Hunt and/or Mr. Fisher back re: collaboration between LLC and CDO Commission?
- Aryana (7/22/20) suggests we postpone this to Fall 20.
- BAS rubric w/EDI - Erica, Gerie (postponed from Spring 2020)
- SBCTC support to LLC - Sam, Aryana (postponed from Spring 2020)
- Project status updates (postponed from Spring 2020)
 - Changing law re: selling withdrawals - Tammy, Leslie

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