



FACULTY AFFAIRS COMMITTEE

Friday, December 1, 2023

TO: Members of the Faculty Affairs Committee (FAC)
FROM: Meiling Wu, Chair, FAC [Guest Chair Jim Murray]
SUBJECT: Faculty Affairs Committee Agenda
MEETING DATE: Wednesday, December 6, 2023, 2:00-4:00pm via Zoom

[PLEASE CLICK HERE FOR ZOOM LINK](#)

APPROVED AGENDA

1. Elect Secretary
2. Approval of the agenda
3. Approval of [11/15/23](#) minutes
4. **Reports:**
 - a. Report of the Chair:
 - i. J Murray has been requested to fill in as chair for M Wu this meeting
 - ii. SET meeting 9am Wed Dec 13 on zoom
 - iii. RTP subcomm met couple weeks ago so policy back on agenda
 - iv. Awards subcomm still needs 1 faculty from CEAS, and student (recommendations?)
 - v. ELS comm member need from FAC...
 - b. Report of the Presidential Appointee S. Ituarte
5. **Old Business:**
 - a. [Academic Work Day Definitions](#) (Austin)
 - i. Clarification and definition of norms
 - ii. Winter schedule for the next three years and
 - iii. Summer schedule for the next three years.
 - b. [Faculty Workload Policy](#) (Murray)
 - i. Revised with input from Rowley and Reevy (more general, less leading Qs?), send when?
 - ii. <https://forms.gle/hipzFYLLSTLnEHxx5>
 - c. Establish a task force to work on revising [09-10 FAC 9](#) Evaluation on Coaches
 1. [Editable draft doc](#) {if needed}
 2. Who are [coaches](#)? Recommendations?
 3. Compare with [POLICY ON PERIODIC EVALUATION OF TEMPORARY FACULTY*](#)
6. **New Business:**
 - a. Draft [23-24 FAC xx](#): revised Student Evaluation of Learning Policy

- i. Scheduling of surveys - Online Course Evaluations (Lyn Scott)
- b. RTP [policy edits](#) (S Seitz? S Ituarte?)
 - i. [details](#)
- c. Updates to Exceptional Levels of Service to Students (ELSS)
 - i. [Policy](#)
 - ii. [Form](#)

7. Information:

- a.

8. Discussion:

- a. Members of University Faculty who are MPPs (F 23 University Faculty [list](#))
 - i. Eligible to run for office? Chair Chin-Newman?
- b. Consensual relationships policy
 - i. [Examples from other campuses](#) pp 1-2
 - ii. Suggested language pp 3-6 linked above
- c. [21-22 FAC 9](#) - Academic freedom policy - revise to strengthen intramural speech, which covers service and shared governance activities of faculty members
 - i. [Senate newsletter from 11.7.23](#)
 - ii. [Letter from Senate officers to Associate Provost & UDO](#)
 - iii. [Message from HR about Teamsters strike](#) (new email clarification)
 - iv. [CFA update](#)
 - v. [Clarifying language from CO](#)
 - vi. Explore possibility of something like [SFSU's Academic Freedom Committee](#) to assist faculty who have had OCC (Other Conduct of Concern) filled out about them
- d. OCC (Other Conduct of Concern) Form
 - i. Proposed wording of informative message: - "Reports on the University 'Other Conduct of Concern' form, when not rising to the level of a Title IX report, are intended to promote awareness and education on our campus. Therefore, these reports will not be included in faculty PAFs or used for any disciplinary purposes."
- e. [RTP Guidelines - Psychology - Revised 2023](#) - Murray Horne (pending for cover letter)
 - i. [22-23 FDEC 7/FAC 18 Retention, Tenure, and Promotion Policy and Procedures](#)

Uniform Criteria - XI.a.iv

Departments are also encouraged to develop guidelines for Instructional Achievement and Service. When departmental guidelines for Professional Achievement, Instructional Achievement, and/or Service have been approved by the Department Faculty, such guidelines shall then be submitted to the Faculty Affairs Committee (FAC) and Faculty Diversity and Equity Committee (FDEC) for approval. Once passed by Senate, they shall be kept on file in the offices of the College Dean and the Provost. They shall also be made available on the Academic Affairs website
- f. [Ideas for 23-24](#)

9. Adjournment