

Appendix to Crown Community Bylaws

2023-2024 Officers

Chairperson: Kathy Chrisler
Vice Chair: Ashley Horton
Secretary: Amanda Jorgensen
Treasurer: Vacant
Volunteer Coordinator: Kayla Reigel
Communications Chair: Kayla Brown
Teacher Liaison: Elise Oppermann

Meetings: Crown Community (CC) meetings will be held at least quarterly throughout the school year. The CC Board will also meet at least quarterly throughout the school year. Dates for 2023-24 have been set as follows:

CC Board Meetings: October 3, January 9, March 5, May 14 – Meeting location to be Determined. The meeting time is 6:30 PM.

CC Meetings: September 19, November 14, February 13, April 9 – Meetings will be held at Crown of Life Christian Academy at 6:30 PM.

Meeting Quorum: A majority of CC Board Members are required to take action at either CC meetings or CC Board meetings.

Emergency Meetings: Emergency meetings may be scheduled by the CC Chairperson, if deemed necessary. The agenda will be distributed and/or posted on the CC Facebook one day prior to the meeting.

Voting/Approval: All events or expenditures will be presented for approval to the CC membership. All motions/expenditures require a majority vote of the CC members in attendance at the meeting for approval. If approval of an expenditure under \$500 is needed prior to the next scheduled meeting (i.e., over summer break), CC Board Members ~~officers~~ may approve the expenditure by a majority vote of CC Board Members. The expenditure will be communicated to the CC membership at the next CC meeting.

Communication: Meeting agendas and minutes will be posted on the Crown of Life Christian Academy (CLCA) website. Updates and announcements will also be posted on the CC Facebook page.

Committees: Committees will be formed/approved by the CC Board to conduct the business of the organization.