

CSD 13 SCHOOL BOARD

POLICY NUMBER: 2.01A (NSBA/NEPN: BB, BBA, BBAA)

Adopted: 12/2/97

Previous Revision: 5/4/04, 1/2/07, 11/5/13, 3/7/17

Revised: 4/4/17

School Board By-laws - Powers and Duties

The School Board has legal duties and permissive functions that are enumerated in Section 473 of Title 20A in Maine Revised Statutes. Members of the School Board have authority only when acting as a School Board legally in session. The School Board will not be bound in any way by any action or statement on the part of any individual Board member except when such statement or action is in pursuance of specific instructions from the Board.

The School Board will have general charge of all the public schools of this unit and will exercise such other responsibilities as specifically provided by law.

The School Board will concern itself primarily with broad questions of policy rather than with administrative details. The application of policies is an administrative task to be performed by the Superintendent and his/her staff, who will be held responsible for the effective administration and supervision of the entire school system.

The School Board, functioning within the framework of laws, court decisions, attorney generals' opinions, and similar mandates from the state and national levels of government, and recognizing the authority of the state, fulfills its mission as the governing body of a political subdivision by acting as follows in the execution of its duties:

- A. Enacts policy;
- B. Selects, employs and evaluates the Superintendent;
- C. Provides for the planning, expansion, improvement, financing, construction and maintenance of the physical plant of the school system;
- D. Prescribes the minimum standards needed for the efficient operation and improvement of the school system;
- E. Requires the establishment and maintenance of records, accounts, archives, management methods and procedures incidental to the conduct of school business;
- F. Approves the budget, financial reports, audits, major expenditures, payment of obligations, and policies whereby the administration may formulate procedures, regulations, and other guides for the orderly accomplishment of business;
- G. Estimates the funds necessary from taxes for the operation, support, maintenance and improvement of the school system;
- H. Adopts courses of study;
- I. Provides staff and instructional aids;
- J. Evaluates the educational program to determine the effectiveness with which the schools are achieving the educational purposes of the school system;
- K. Provides for the dissemination of information relating to the schools necessary for creating a well-informed public. The School Board is responsible for provides

adequate and direct means for keeping the local citizenry informed about the schools and for keeping itself and the school staff informed about the needs and wishes of the public; and

- L. Approves/disapproves personnel nominations from the Superintendent and determines (where appropriate via collective bargaining) compensation and working conditions of all staff.
- M. When two or more Board members are meeting outside the School Board meeting setting, they must refrain from making decisions related to School Board business. (See item 14.)

Legal Reference: 20-A MRSA §§ 1001-1003