

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date Sept 4, 2024

Time and Location

3-4:30 PM - LRC 226

Next Meeting

Sept 18, 2024

Location: LRC 226

Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ AS Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

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To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

| | SINS | LAAS | Career Ed & Human Dev. | Student Services & Counseling | Senators at Large | Part-Time Senators |
|-----------------|------------------------------|--------------------------------|-------------------------------|-------------------------------|--------------------------------|--------------------|
| Total Seats | 9 | 8 | 5 | 4 | 4 | 4 |
| Available Seats | 1 | 2 | 1 | 2 | | 4 |
| | Bailes, Brandi (Sabt) | Brighton, Breanna (Sabt) | Clements, Kristen | Grabow, Jimmy [JG] | Anderson, Jonathan [JA] | |
| | Brink, TL [TL] | Diponio, Gwen [GD] | Grounds, John | Macamay, Mariana | Hogrefe, Rick [RH] | |
| | Estrada, Joshua | Guevara, Andrew [AG] | McLaren, Meridyth [MM] | | Schmidt, Jeff | |
| | Hellerman, Steve [SH] | Jaques, Paul | Serrano, Thomas | | | |
| | Juan, Shirley [SJ] | Lopez, Natalie | | | | |
| | Olivera, Chris | Reichert, Nicholas [NR] | | | | |
| | Robertson, Jillian | | | | | |
| | Williams, Gary [CW] | | | | | 21/12 |

Guests: Ashley Hayes [AH], Kashaunda Harris, Ed Ferrari [EF], Jillian Roberts, Lauren Bond
Admin: Keith Wurtz [KW], Sarah Butler,

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Student Senate: Katrina Berringer, Julia Cuevas, + 1

Agenda Items

Preliminary Business

| Item | Start Time and Duration in Minutes | Content |
|------------------------|------------------------------------|---|
| Call to Order | 3:01 | AS President Meridyth McLaren called the meeting to order at pm . Announced and welcomed new senators: Jonathan Anderson, Rick Hogrefe and Jeff Schmidt. |
| Administrative Reports | 3:02 5 Minutes | Admin Reports KW: Enrollments are great (Above target). Possible slow down based on budget. Common Core numbering system (affects 6 departments) – e.g., ENGL C 1000. |
| Announcements | 3:07 5 Minutes | Announcements <ul style="list-style-type: none">• NR (Tutoring) Student Parking added• SH (clubs) New Rotary Club• Student Senate Welcome back! Introductions: Katrina Berringer, Julia Cuevas, + 1 Birthdays Parable of the Sower read for One Book One College + Zoom Book Club Public Comments (no discussion) SH – Mentone 9/19 Casino Night |


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| Statements from the public 3 per speaker 15 minutes max | 3:12 5 minutes | Jeff Demsky – PTER “talk” on AB190 (state funded \$200M to incentivize healthcare) – handout provided on quotes from district administration – eBoard will not move forward with AB190, they are searching for alternatives. Will return in 2 weeks. |
| Kudos and Comradery - Highlighting Faculty Work and Open Discussion | 3:17 5 Minutes | Kudos KW @Jillian and team focusing on OER and antiracism MM @ PD for awesome in-service |

Main Business

| Item and Presenter | Approximate Start Time and Duration in Minutes | Prep Material | Goals and Notes | Examples of Actions | 10+1, Strategic Directions, and Equity Goals Focus |
|-------------------------------|--|--|--|---|--|
| Approval of Minutes - McLaren | Start 3:22 3 Minutes | <input type="checkbox"/> Minutes May 1, 2024 | <p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Agendas & Minutes are available on the AS Document Site (link of AS Webpage).</p> | <p>3:23 Approval of Minutes: NR motion, AG second, Vote: all Y, 0 N, 0 A MM rather than posting on website, now is a link to google docs.</p> | <p>10+1: 7 SD: 5 EC: 1</p> |

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| | | | <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p> | | |
| ACCJC Institutional Set Standards - Wurtz | Start 3:25 20 Minutes |  chc-institutiona... | <p>Will review Crafton's Institutional Set Standards as a refresher to help pre for the ACCJC Kick Off Meeting.</p> <p>Please attend the ACCJC Kick Off meeting with Gohar Momjian on September 5, 2024, 2PM-5PM, in Roadrunner Café.</p> | <p>3:24 ACCJCC (Keith): Meeting from 2-5 on 9/5, promise of sugar and snacks. School is required to have a baseline (ISS), e.g., Course completion ISS is 63.6, AY2223 was 74.9, and Stretch Goal was 76.7. GW: Consideration and Awareness of student success rather than solely the report. The goal should focus on quality. TL: How is data being compared as the values are absolute, not relative (i.e., we had more students). KW: ACCJC looks at the process</p> | <p>10+1: 7 SD: 4,5 EC: 2</p> |

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| Dual Enrollment Shared Governance Committee - McLaren | Start 3:45 10 Minutes | | Approved the formation of a task force in Spring 2024. Issues continue to build. Suggestion to recommend to Crafton Council the creation of a Dual Enrollment Shared Governance Committee/Work Group... | 3:34 Dual Enrollment MM: Discrepancy on success and impact of PTers vs FTers leading DE courses due to the reporting back. We need a shared governance committee for this (via Crafton Council), AS can only recommend the creation. We need a motion from senate to create a DE Committee. RH is teaching two. Motioned JG seconded motion KW would appreciate FT leading these DE Charge and Membership needed. AH: How long does this take. KW: within one cycle of Crafton Council. AH: Can we involve all chairs that have DE courses. Student Senate: What is needed from Student Senate? | 10+1: 4,5 SD: 3 EG: 2,3 |
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| | | | | Vote: all Y, 0 N, 0 A | |
| Classroom Conditions - Ferrari | Start 3:55 10 Minutes | | West classrooms continue to be subpar learning environments. What can be done? Construction ideas have been discussed, but are unlikely. Don't use them if it can be avoided? Discussion for chairs? | :43 Ed Ferrari on classroom conditions: Pest presence, AC malfunctions, Monitor use. Ongoing issues, have not been addressed. AG: Schooldude is challenging. SH: Schooldude will not respond unless you are in your office. MM: No email acknowledgement/follow up. MM: Crowding/AC, Conditions, etc. does impact student learning. Can we bring in Mike? JG: Could renovation may be impacting lack of addressing, as they will be eventually be renovated. AG: Check your classroom ahead of times. We should be addressing these for | 10+1: +1 SD: 2 EC: 2,3 |

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| | | | | <p>the new buildings. MM: Unfortunately, workgroups have met. RH: Institutional history, our campus was originally designed as a learning community. EF: Pervasiveness vs individual cases. Students are complaining. NR: Yes, there are options, however, we only have one person in charge of classroom scheduling. KW: We have plenty of people that can respond – AND coursedog. AG: COVID-19 concerns due to ventilation RH: Consequences of moving around courses vs compressed calendar. SH: Use trash cans to prop rooms open to trigger AC. JR supported</p> | |
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| | | | | <p>EF: This will not work. We need additional impact.</p> <p>MM: What do we want from this information?</p> <p>KW: Lets put together a list. MM: Make a google doc. Share with everyone. (Add portion to submit pictures) Invite Mike</p> <p>KH: Solution, walkaround during in-service?</p> | |
| GE Pattern Changes - Area F - DiPonio | Start 4:05 10 minutes | <p>Cal-GETC (new) Requirements</p> <p>https://craftonhills.smartcatalogiq.com/en/2024-2025/catalog/section-v-what-are-your-options/general-education/chc-ge/</p> | <p>Need to establish a plan and timeline for meeting the requirements.</p> <p>CHC's current general education pattern requires units in the following areas:</p> <p>NATURAL SCIENCES</p> <p>SOCIAL & BEHAVIORAL SCIENCES</p> <p>HUMANITIES & ARTS</p> <p>One Humanities course</p> <p>One Arts course</p> <p>LANGUAGE & RATIONALITY</p> <p>English Composition</p> <p>Communication/Social Discourse</p> <p>Critical Thinking/Rationality</p> | <p>4:03 GE patterns (Gwen): New Area ("Area F") – what are we doing about it in terms of our degrees.</p> <p>KW: We need to get through curriculum by October.</p> <p>GD: Taskforce? KW will lead a meeting.</p> <p>Need a pathway: Chairs, Curriculum, Include Rick, Debbie, Gwen.</p> | 10+1: 2,5 SD: 2,3 EC: 2,3 |

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| | | | <p>HEALTH & WELLNESS – Activity or Leisure</p> <p>These area requirements can be met with courses used in the above areas:</p> <p>Diversity & Multiculturalism American Heritage</p> | <p>GD: Some colleges are in compliance...which?</p> | |
| <p>Good of the Order</p> | <p>- no scheduled meeting time</p> | | <p>Feedback for AS in general and items that should be added to a future agenda</p> <p>Updates from faculty on the use of generative AI.</p> | <p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> <p>4:10 Good of Order</p> <p>AI</p> <p>Ivan Pena on campus wide policy? SH: suggest using Plagiarism and Student conduct updates?</p> <p>AG: Turnitin does produce false-positives. Discrimination implication. Some PD? (ASCCC offers one this Friday).</p> <p>GW: Can Ivan come in to discuss?</p> | <p>10+1: 7</p> |

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| | | | | <p>JA: Broader discussion?</p> <p>GD: Instructing students under 18y/o. "Faculty should know" policies? KW: Bringing Delmy to the conversation.</p> | |
| Did you know? | - no meeting time - | |  <p>2024 Fall Plenary Session Thu, Nov 7 2024, 8am - Sat, Nov 9 2024, 5pm Visalia Convention Center Acequia Ave, Visalia</p> | <p>4:20 MM: AS plenary in Visalia. Join any additional committees you want (ask the chair first).</p> | |

Reports

| Item | Start Time and Duration in Minutes | Materials | Content |
|--------------------|------------------------------------|-----------|---|
| President's Report | 10 minutes | | <ul style="list-style-type: none"> → Professor Emeritus Resolutions → Committees have been assigned. Only AS appointees speak for the Senate on Shared Governance Committees. |

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

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| | | | <ul style="list-style-type: none"> → Report form for District Support Operations (DSO) Committees → Many fall evaluations coming up (FT and PT)- please participate in peer review process → Additional close relationship classifications on Nepotism form - will be addressed in PPAC → Summer Magic- no more MS desktop application for PT faculty, online access still available → Continue Outreach Calendar? |
| <p>1st meeting of the month.</p> <p>External:</p> <ul style="list-style-type: none"> A. Student Senate Report B. CTA Report (Reichert) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Hogrefe) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) | | | <p>View Written Reports Here</p> |
| <p>2nd meeting of the month:</p> <p>External:</p> <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSa (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Review Workgroup () | | | <p>View Written Reports Here</p> |

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| B. MOPED (Chivera & Xayaphanthong) | | | |
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Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

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Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)