

UCSF PlaySafe: Site Emergency Action Plan **Sterne School Gymnasium**

Reasons to Activate the EAP:

- Any loss of consciousness
- Possible spine injury
- Dislocation, open fracture, displaced closed fracture
- Difficulty or absent breathing/pulse
- Exertional collapse with central nervous system dysfunction
- Uncertainty whether there is a medical emergency

Emergency Personnel:

A UCSF AT will be on site for contact sports and playoff events as defined by the SFUSD-UCSF PlaySafe Program contract. If there is no Qualified Healthcare Professional on-site, contact Emergency Medical Services immediately. Once roles are defined, individuals should take some of the steps simultaneously.

Site Roles & Responsibilities

- | | |
|---|------------------------------|
| 1. Primary provider of medical care | 5. Crowd control/clear lobby |
| 2. Call 911 | 6. Meet ambulance |
| 3. Retrieve emergency equipment | 7. Contact stakeholders |
| 4. Alert the security desk to open the gate | 8. Accompany patient |

Emergency Procedures:

1. ENSURE THAT THE SCENE IS SAFE

- a. Maintain crowd control and keep spectators away from the designated care area.

2. MAKE THE CALL

a. Dial: 9-1-1 or (415) 553-8090

b. Tell the dispatcher: My name is 'Your Name'. My callback number is '(###) ### - ####'. There is a medical emergency at the Sterne High School Gymnasium. The address is 838 Kearny St., San Francisco, CA 94108. The entrance is on Kearny Street.

- i. After entering the school through the main entrance, take the stairs on the left that lead down to the lower level. The entrance to the gymnasium is directly across the lobby of the lower level.

c. Give the following information: name of the patient, type of injury, and status of the patient.

- i. Answer any questions from the dispatcher.

d. Alert the dispatcher of any obstructions, closures, or possible obstacles.

e. Do NOT hang up! Let the dispatcher hang up first!

3. EQUIPMENT RETRIEVAL

- a. Send someone to get the relevant medical equipment (i.e., AED, first aid supplies, rectal thermometer, heat illness supplies, ice, cold tub, glucose, emergency kit).
- b. The closest AED is in the lower-level lobby, near the entrance (see below).

4. MEET EMERGENCY MEDICAL SERVICES

- a. Alert the security desk that EMS vehicles and personnel will require access to the building.
- b. Send an individual to meet and direct Emergency Medical Services to the main entrance of the building upon their arrival.

5. CARE FOR THE PATIENT

- a. Provide the patient with appropriate care that you are trained in (CPR, AED, and first aid) until emergency medical personnel arrive and take over care.

- b. Ensure that a trusted adult accompanies the patient to the hospital or follows in a car if they are not allowed to ride in the ambulance.

Report the incident to the school's Athletic Director immediately! Complete the appropriate injury reporting procedure for the SFUSD.



Lower Level Lobby

