Job Title: Summer Camp Assistants

Job Specifications *(to be completed by HR)*

Reports to: Intervention Coordinator

Supervision *(May supervise any or all of the following)*: None

Job Summary

Summer Camp Assistants are employed for 7 weeks at the Chicago Partnership for Health Promotion (CPHP) at the University of Illinois at Chicago Office of Community Engagement. Summer Camp Assistants provide nutrition education and physical activity services at the Chicago Park District throughout the city, as part of a U.S. Department of Agriculture-funded public health nutrition education program. Summer Camp Assistants are responsible for implementation of evidence-based nutrition education programs for campers at the Chicago Park District. Nutrition education programs include group and teachable moment's presentations. Summer Camp Assistants and Nutrition Peer Educator (NPE) work collaboratively with each other, Intervention Coordinator, Health Education Specialist, other health care workers, and administrative staff.

Job Responsibilities *(Essential Duties)*

Provides high quality, interactive nutrition education instruction to campers (children) at the Chicago Pak District both inside and outside the parks' gymnasiums, covering topics on nutrition education and physical activity.

Assists other CPHP staff in community-wide nutrition education programs.

Participates as a team member with UIC Chicago Partnership for Health Promotion staff and community partners.

Maintains professional competence through on-going trainings and professional development opportunities

Responsible for the inventory process of all CPHP equipment that includes a check-out/in of all equipment, equipment is cleaned and in working condition for the next event.

Works in collaboration with other NPEs, Intervention Coordinator, Health Education Specialist, program coordinators, and administrative staff on a daily basis.

Perform other related duties and participate in special projects as assigned.

Job Knowledge & Skills, Education, Experience

High school graduation or equivalent

Additionally, the following preferred qualifications were determined by the employer for this position:

Knowledge of low-income communities.

Capability of both professional and personal interactions with a wide variety of health professionals in a culturally diverse environment.

Multiple language skills are a plus.

Ability to teach research-based nutrition education in a variety of settings, using interactive teaching methods to low-income families.

Working Conditions

Commuting in a UIC vehicle to 3+ parks daily, and teaching 10-30 Park Kids Summer Campers outside. The majority of the 7.5 hours are spent teaching and coordinating physical activity games for the Chicago Park District campers.

** If not within general office conditions, attach detailed environment checklist.*

Disclaimer

This job description reflects the general nature and level of work performed by employees within this classification. It is not designed to contain

or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Nothing restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Signatures and Acknowledgement of Receipt

Manager's Signature	**Date**
Employee's Signature	**Date**

Last Revision Date: 05/10/2018