

Capital Donations Committee



Londonderry School District Meeting Norms:

1. Start and end on time
2. Contribute equally
3. All voices are heard
4. Presume positive intentions; we can always learn and grow
5. Provide closure to meetings including; successes, questions, deliverables, items for next meeting, clear roles, responsibilities and dates for completion.

Agenda and Minutes Form

Meeting Date: 6/17/2025	Time Keeper: Joe Parzych
Time: 6:00pm at LHS in Room 221	
Facilitator/Agendas: Amity Small	Notetaker: Jason Parent

Team Members Present: Serge Beaulieu Dan Black Jimmy Lauzon Jason Parent Joe Parzych Bob Slater Amity Small Rotating Board Member	Team Members Absent:
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Agenda Items

Potential Charge 2025-26: To formulate a comprehensive capital donations plan that details potential projects to be funded by donations from community entities, such as small businesses, large corporations, and alumni. This committee will come up with potential projects, timelines, marketing materials, and processes to engage donations to ease the burden of taxpayers as we work on ways to keep our campuses and facilities up to date and innovative.

Where is the best place to share documents/plans

Summer & Fall Meeting Schedule?

- Before future meetings?
- Other ideas that work for the will of the group?

Laying the Foundation

- Roles for members and who else do we need to join us?
- Brainstorm & Prioritize project list
- Marketing Materials Needed & When—print and digital—Communications Committee can help
- When do we plan to begin engaging potential donors?

- Need to set up Expendable Trust Fund before we can accept funds—any donations over \$25,000 will need to be approved by the Board during meetings.

Other issues to consider?

Successes from today:	
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Action Items & Deliverables (If applicable, include roles, responsibilities and dates of completion):
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