

Government of India
Ministry of Home Affairs
Sashastra Seema Bal
RECRUITMENT NOTICE: CONSTABLE (TRADESMEN) - 2013

Applications are invited from eligible Male and Female Indian citizens for filling up the following Group 'C' Combatant, Non-Gazetted (Non-Ministerial) posts in Tradesmen Cadres in SSB for the year 2013 in the pay scale of (Pay Band-I) Rs.5200-20200 + Grade Pay Rs.2000/- per month plus usual and admissible allowances to Central Government employees including ration money, washing allowance, dearness allowance, transport allowance, medical assistance, free uniform, free accommodation, free leave passes and any other allowance as admissible in the Force from time to time under the Rules/ Instructions. The post is temporary but likely to become permanent. The posts have all India transfer liability and selected candidates can be posted anywhere in India and abroad. On appointment, the candidate shall be governed by SSB Act and Rules. These posts will be covered under New Restructured Defined Contributory Pension Scheme. Last date of receipt of application is 31.07.2013 for all states except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep for which the last date is 07.08.2013.

1. **Vacancies:** Trade wise and category wise details of vacancies are as follows:-

Post Code	Name of Post	Category				Total
		GEN	SC	ST	OBC	
01	CT(Cook) (Male and Female)	103	62	31	55	251
02	CT(Washerman) (Male and Female)	46	23	54	72	195
03	CT(Barber) (Male and Female)	22	07	23	12	64
04	CT(Safaiwala) (Male and Female)	57	17	37	30	141
05	CT(Water Carrier) (Male and Female)	44	13	08	24	89
06	CT(Waiter) (Male and Female)	02	02	01	01	06
07	CT(Carpenter) (Male and Female)	00	02	01	00	03
08	CT(Painter) (Male and Female)	13	02	00	01	16
09	CT (Tailor) (Male and Female)	07	02	03	02	14
10	CT (Cobbler) (Male and Female)	06	04	06	10	26
11	CT (Gardener) (Male and Female)	03	00	01	01	05
	Total					810

Note:

- 10% of vacancies are reserved for Ex-Servicemen candidates. The vacancies reserved for Ex-servicemen will be filled up by fresh candidates if sufficient numbers of Ex-Servicemen do not turn up.
- The number of vacancies are subject to change without any notice and may increase or decrease depending upon the position at the time of final selection.
- The posts are temporary but likely to be permanent.
- The recruitment will be conducted on all India basis.
- Selected candidates are liable to be posted any where within as well as outside the Territory of India according to transfer policy of the force.
- In case, where no vacancy in the posts are reserved for SC/ST/OBC, the candidates of these reserved categories may also apply for the post provided they fulfill all the eligibility conditions for General category.

Contd.2/-

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Name of Post Category Total

GEN SC ST OBC 01 CT(Cook) (Male and Female) 103 62 31 55 251 02 CT(Washerman) (Male and Female) 46 23 54 72 195 03 CT(Barber) (Male and Female) 22 07 23 12 64 04 CT(Safaiwala) (Male and Female) 57 17 37 30 141 05 CT(Water Carrier) (Male and Female) 44 13 08 24 89 06 CT(Waiter) (Male and Female) 02 02 01 01 06 07 CT(Carpenter) (Male and Female) 00 02 01 00 03 08 CT(Painter) (Male and Female) 13 02 00 01 16 09 CT (Tailor) (Male and Female) 07 02 03 02 14 10 CT (Cobbler) (Male and Female) 06 04 06 10 26 11 CT (Gardener) (Male and Female) 03 00 01 01 05

Total 810

Note: i) 10% of vacancies are reserved for Ex-Servicemen candidates. The vacancies reserved for Ex-servicemen

will be filled up by fresh candidates if sufficient numbers of Ex-Servicemen do not turn up.

ii) The number of vacancies are subject to change without any notice and may increase or decrease

depending upon the position at the time of final selection.

iii) The posts are temporary but likely to be permanent.

iv) The recruitment will be conducted on all India basis.

v) Selected candidates are liable to be posted any where within as well as outside the Territory of India

according to transfer policy of the force.

vi) In case, where no vacancy in the posts are reserved for SC/ST/OBC, the candidates of these reserved

categories may also apply for the post provided they fulfill all the eligibility conditions for General category.

Contd.2/-

2. **Eligibility conditions:**

The candidate must fulfill all eligibility conditions and should be in possession of all certificates as on 31.07.2013. Candidates appearing in the examination/ awaiting result/educational certificates, experience certificate need not apply.

a) **Age Limit:-** 18 to 23 years (The crucial date to determine the age will be 31.07.2013)

Note: Only Matriculation certificate will be accepted as a proof for establishing age of the candidates and no other document will be accepted.

b) **RELAXATION:**

(i) There will be relaxation in age for SC/ST/OBC (i. e. 5 years for SC/ST & 3 years for OBC).

(ii) The upper age limit relaxable up to 5 years in case the candidate is already in Government service. Government employees / servants' claiming age relaxation should be in possession of a certificate in prescribed format from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the date of recruitment/ closing date of receipt of application. They should also continue to have the status of Government servant/ employees till the time of appointment, in the event of their selection. The candidate will have to produce NOC form his department at the time of applying for the post/ recruitment. However, departmental candidate may forward their application through proper channel from their head of the offices. This concession will be admissible only where a Government employee has rendered not less than 3 (three) years' Continuous service in Govt. Department.

(iii) The Relaxation in upper age limit of 5 years shall also be admissible to all posts for the candidates who had ordinarily been domiciled in the state of J&K during the period from 01/01/1980 to 31/12/1989. The candidate will have to produce a certificate from the concerned District Collector to claim such relaxation in age.

(iv) Five years of age relaxation will also be granted to the children and dependent family members of those killed in the 1984 riots and 2002 communal riots of Gujarat; Children mean (a) Son (including adopted son); or (b) Daughter (including adopted daughter) Dependent family members mean: (a) Spouse; or (b) Children; or Brother or Sister in the case of unmarried Govt. servant who was wholly dependent on the Govt. servant at the time of his killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age. Children and dependent family members of those killed in the riots (1984 riots and 2002 communal riots of Gujarat) will also produce a certificate from the concerned District Collector.

v) The above relaxation in age as mentioned in Para 4 (b) (ii) to (iv) is in addition to relaxation to 5 years in age for SC/ST and 3 years for OBC candidates as per Government orders.

Contd.3/-

2. Eligibility conditions:

The candidate must fulfill all eligibility conditions and should be in possession of all certificates as on 31.07.2013. Candidates appearing in the examination/ awaiting result/educational certificates, experience certificate need not apply.

a) Age Limit:- 18 to 23 years (The crucial date to determine the age will be 31.07.2013)

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b) RELAXATION:

(i) There will be relaxation in age for SC/ST/OBC (i. e. 5 years for SC/ST & 3 years for OBC).

(ii) The upper age limit relaxable up to 5 years in case the candidate is already in Government service. Government employees / servants' claiming age relaxation should be in possession of a certificate in prescribed format from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the date of recruitment/ closing date of receipt of application. They should also continue to have the status of Government servant/ employees till the time of appointment, in the event of their selection. The candidate will have to produce NOC from his department at the time of applying for the post/ recruitment. However, departmental candidate may forward their application through proper channel from their head of the offices. This concession will be admissible only where a Government employee has rendered not less than 3 (three) years' Continuous service in Govt. Department.

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v) The above relaxation in age as mentioned in Para 4 (b) (ii) to (iv) is in addition to relaxation to 5 years in age for SC/ST and 3 years for OBC candidates as per Government orders.

Contd.3/-

3. DEFINITIONS / RELAXATION AND SPECIAL INSTRUCTIONS FOR EX-SERVICEMEN:

i) Age : Relaxation to the extent of military service plus 3 years as provided in DOP&T Notification No.39016/10179-Rectt® dated 15.12.1979.

ii) Every Ex-Serviceman who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit by more than three years he shall be deemed to satisfy the condition regarding age limit. However, break in service should not be more than two years.

iii) Ex-Servicemen holding the higher rank may also compete in this recruitment for lower post provided they fulfill the eligibility criteria and also they furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.

iv) Character certificate: Minimum requirement will be Exemplary/Very Good/Good category certificate.

v) Medical Category: "A" (AYE)/SHAPE-ONE, at the time of discharge. They should possess to pass the same medical standards prescribed for direct recruits.

vi) "Ex-servicemen" means a person who has served in any rank (whether as a combatant or as a non-combatant) in the Regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the paramilitary forces; and

vii) Who has retired from such service after earning his/her pension; this would also include persons who are released/retired at their own request but after having earned their pension or who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension or who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army, of the following categories, namely:- Pension holders for continuous embodied services;

4. EDUCATIONAL & OTHER QUALIFICATIONS FOR ALL POSTS:

(a) Matriculation or equivalent from a recognized Board with (i) two years work experience in respective trades ; or (ii) One year certificate course from a recognized Industrial Training Institute or Vocational Institute with at least one year experience in the Trade ; or (ii) Two years Diploma from recognized Industrial Training Institute in the trade or similar trade.

(b) Candidates must qualify the trade test for appointment as a Tradesman in SSB.

Note: i) Educational certificate other than State Board/Central Board should be accompanied with Govt. of India notification declaring that such qualification is equivalent to Matriculation / 10th Class pass for service under Central Govt.

ii) Multi-skilled candidates will be given preference except for the post of CT (Painter) and CT(Carpenter).

Contd.4/-

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vii) Who has retired from such service after earning his/her pension; this would also include persons who are released/retired at their own request but after having earned their pension or who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension or who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army, of the following categories, namely:- Pension holders for continuous embodied services;

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ii) Multi-skilled candidates will be given preference except for the post of CT (Painter) and CT(Carpenter).

Contd.4/-

5. **STANDARDS OF PHYSICAL MEASUREMENTS:-**

FOR MALE CANDIDATES				
DESCRIPTION	HEIGHT	CHEST		WEIGHT
For all except the categories mentioned below	167.5 Cms	78cms (Un-expanded)	83 cms (Expanded)	Proportionate to height and age as per Medical Standard
RELAXATION:- Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir Valley, Leh & Ladakh regions of J&K	165 Cm	78 Cms	83 Cms	
Candidates belonging to Scheduled Tribes	162.5 Cms	76 Cms	81 Cms	

FOR FEMALE CANDIDATES			
DESCRIPTION	HEIGHT	CHEST	WEIGHT
For all except the categories mentioned below	157 cms	No minimum requirement	Proportionate to height and age as per Medical Standard
RELAXATION:- Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir Valley, Leh & Ladakh regions of J&K	155 cms		
Candidates belonging to Scheduled Tribes	150 cms		

6. **PHYSICAL EFFICIENCY TEST (PET) (Male)**

1.	1 Km race	To be completed in 6 minutes
2.	Long Jump	11 feet (03 chances)
3.	High Jump	3. 5 feet (03 chances)

PHYSICAL EFFICIENCY TEST (PET) (Female)

1.	800 Mtr. Race	To be completed in 5 minutes
2.	Long Jump	9 feet (03 chances)
3.	High Jump	3 feet (03 chances)

7. **MEDICAL STANDARD**

The minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses. Candidates must not have knock-knee, flat foot, varicose vein or squint in eyes and they should possess high color vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties. They should conform to the medical standards prescribed by the Force and should be declared fit by the Medical Officers of SSB. The medical certificate obtained from elsewhere will not be entertained. In the event of any doubt or dispute decision of SSB shall be final.

Contd.5/-

5. STANDARDS OF PHYSICAL MEASUREMENTS:-

FOR MALE CANDIDATES

DESCRIPTION HEIGHT CHEST WEIGHT For all except the categories mentioned below 167.5 Cms 78cms

(Un-expanded)

83 cms (Expanded) RELAXATION:- Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir Valley, Leh & Ladakh regions of J&K

Proportionate to height and age as per Medical Standard

165 Cm 78 Cms 83 Cms

Candidates belonging to Scheduled Tribes 162.5 Cms 76 Cms 81 Cms

FOR FEMALE CANDIDATES

DESCRIPTION HEIGHT CHEST WEIGHT For all except the categories mentioned below 157 cms RELAXATION:- Candidates falling in the categories of Garhwalis,

No minimum Kumaonis, Gorkhas, Dogras, Marathas and requirement candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir Valley, Leh & Ladakh regions of J&K

155 cms

Proportionate to height and age as per Medical Standard

Candidates belonging to Scheduled Tribes 150 cms

6. PHYSICAL EFFICIENCY TEST (PET) (Male)

1. 1 Km race To be completed in 6 minutes 2. Long Jump 11 feet (03 chances) 3. High Jump 3.5 feet (03 chances)

PHYSICAL EFFICIENCY TEST (PET) (Female)

1. 800 Mtr. Race To be completed in 5 minutes 2. Long Jump 9 feet (03 chances) 3. High Jump 3 feet (03 chances)

7. MEDICAL STANDARD

The minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses. Candidates must not have knock-knee, flat foot, varicose vein or squint in eyes and they should possess high color vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties. They should conform to the medical standards prescribed by the Force and should be declared fit by the Medical Officers of SSB. The medical certificate obtained from elsewhere will not be entertained. In the event of any doubt or dispute decision of SSB shall be final.

Contd.5/-

8. METHOD OF RECRUITMENT

The selection process shall consist of following stages:-

- I) Documentation
- II) Physical Standard Test (PST)
- III) Physical Efficiency Test (PET)
- IV) Written Test
- V) Technical test (Trade Test)
- VI) Final Medical Examination
- VII) Review Medical Examination

9. DOCUMENTATION (CHECKING OF ORIGINAL DOCUMENTS / CERTIFICATES FOR ELIGIBILITY CRITERIA)

The candidates who report at the designated recruitment venue on the given date and time will be first asked to submit their call letter/admit card and other documents all in original for verification of age, educational qualification, Technical qualification, Experience, Caste/category etc., which will be returned on spot after verification. Candidates must bring attested copies of all the documents and two attested photographs.

10. PHYSICAL STANDARD TEST (PST)

The candidates who are found eligible in documentation will be put through Physical measurement Test as prescribed in the eligibility conditions i.e. para-5 above.

11. PHYSICAL EFFICIENCY TEST (PET)

PET will be qualifying in nature and a candidate must qualify in all the above events as mentioned at para-6 above. Failure to qualify in ANY of the events of PET will render the candidate disqualified to appear in Written Examination. Ex-Servicemen are exempted for PST/ PET. However they will have to appear in Technical / Trade Test, Written Examination and Final Medical Examination.

12. WRITTEN EXAMINATION

The candidates who qualify PST and PET will appear in written examination on OMR based Answer Sheets which will comprise 100 multiple choice objective type questions of 100 marks with 2(two) hours duration. The question paper will be set to assess the general awareness, general knowledge, elementary mathematics, analytical aptitude and basic knowledge of the candidate in English/Hindi.

Minimum qualifying marks : 35% for General and Ex- Servicemen
33% for SC/ST/OBC

Note:- Candidates appearing in written test will not be allowed to carry electronic equipments like mobile phone, calculator, pager, digital wrist watch having calculator etc. Any candidate found indulging in any unfair practice will be summarily removed from the written test and will be debarred from further recruitments in SSB.

13. PRACTICAL /TRADE TEST (75 MARKS):

Candidates who qualify the PST/PET and written examination will be put through Trade Test of 75 marks.

The Trade Test is purely qualifying in nature and candidates will have to secure minimum 50% marks to qualify the Trade Test. These marks will not be added to the written examination marks for preparation of final selection of the candidates for the posts.

NOTE:- The candidate shall bring their own tools/ material required for their Trade Test.

Contd.6/-

8. METHOD OF RECRUITMENT

The selection process shall consist of following stages:-

I) Documentation II) Physical Standard Test (PST) III) Physical Efficiency Test (PET) IV) Written Test V) Technical test (Trade Test) VI) Final Medical Examination VII) Review Medical Examination

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Minimum qualifying marks : 35% for General and Ex- Servicemen

33% for SC/ST/OBC Note:- Candidates

appearing in written test will not be allowed to carry electronic equipments like mobile phone, calculator, pager, digital wrist watch having calculator etc. Any candidate found indulging in any unfair practice will be summarily removed from the written test and will be debarred from further recruitments in SSB.

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Candidates who qualify the PST/PET and written examination will be put through Trade Test of 75 marks.

The Trade Test is purely qualifying in nature and candidates will have to secure minimum 50% marks to qualify the Trade Test. These marks will not be added to the written examination marks for preparation of final selection of the candidates for the posts.

NOTE:- The candidate shall bring their own tools/ material required for their Trade Test.

Contd.6/-

14. **MEDICAL TEST:** The candidates who qualify Trade Test will be called for Final Medical Examination strictly on the basis of merit of written examination according to notified vacancies to assess their physical and medical fitness as prescribed in the eligibility conditions.

Note:- (i) The candidates will be called for medical examination over and above the number of vacancies advertised so that if some candidates high up in the merit list (category wise) do not make it through medical examination, candidates lower in merit list could be considered for appointment strictly based on merit.

(ii) Being called for medical examination will in no way give any legal claim or right to any candidate being finally appointed.

15. **APPEAL AGAINST THE FINDINGS OF MEDICAL EXAMINATION**

If a candidate is declared unfit in the detailed medical examination, the grounds for rejection will be communicated to him by the Chairman. The rejected candidates will obtain Form 4, 5 & 6 from the Chairman concerned, if not satisfied with the findings of the Medical Officer, to prefer an appeal for Review-medical examination to Inspector General (Pers.), SSB Force HQ, R.K. Puram, New Delhi, within 30 days from the date of issue of communication in which the findings of the Medical Officer is communicated to the candidate. The appeal should necessarily contain the following: (a) Review Medical Examination fee of Rs.25/- (Rupees twenty five) only non refundable, through a Bank Draft in favour of 'PAO, SSB (MHA), New Delhi', (b) Appeal Form 4, 5 & 6 issued by the Initial Medical Board declaring the candidate as Unfit, (c) One self addressed envelope with Rs.25/- postage stamp duly affixed on it. Fitness certificate other than on Form - 6 (provided by the Chairman of Recruitment Board to the Candidates) submitted to appeal for Review Medical Examination will not be considered and rejected straightway.

The fitness certificate on Form- 6 is essential to consider their cases for review medical examination and not for any other purpose. Path/ Lab test expenses if any, occurred during Review Medical Examination will be born by the candidates.

Those candidates whose review medical appeal found in order will be issued admit cards to appear for Review Medical Examination in the self addressed envelope and their list will also be uploaded in the SSB Website www.ssbrectt.gov.in. They may also keep in touch to know their date of appearing in review medical examination & venue by visiting our website and helpline No.011-26193929 between 1000 hrs. to 1730 hrs. Monday to Friday. The decision of the Review Medical Board of SSB will be final and no 2nd appeal will be entertained as per Govt. instructions and also no reply of the correspondence / 2nd appeal will be given / entertained.

Note:- It should, however, be clearly understood that the Selection board reserves absolute discretion to reject or accept any candidate after considering the report of the medical board.

16. **FINAL SELECTION:-**

The final selection list will be prepared in order of merit, category wise, after completion of Review Medical Examination. It is hereby emphasized that the candidates who merely secure the qualifying percentage marks and found medically fit, may not be considered for final selection since the cut off marks will be determined according to number of vacancies as well as after completion of whole recruitment process. Where equal marks have been obtained by candidates their merit will be fixed as per date of birth. The older candidate will be given preference.

The result of provisionally selected candidates will be uploaded in SSB website www.ssbrectt.gov.in as per availability of vacancies. The selected candidates will be issued offer of appointment with the direction to report to the allotted units within 45 days from the date of issue of offer of appointment. No further extension will be given except in deserving cases. The provisional appointment of the candidates will be subject to verification of their Caste and other Certificates related to recruitment through proper channel and if the verification reveals that the certificates are false at any stage, the candidate's service will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates.

Contd.7/-

14. MEDICAL TEST: The candidates who qualify Trade Test will be called for Final Medical Examination strictly on the basis of merit of written examination according to notified vacancies to assess their physical and medical fitness as prescribed in the eligibility conditions.

Note:- (i) The candidates will be called for medical examination over and above the number of vacancies advertised so that if some candidates high up in the merit list (category wise) do not make it through medical examination, candidates lower in merit list could be considered for appointment strictly based on merit.

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15. APPEAL AGAINST THE FINDINGS OF MEDICAL EXAMINATION

If a candidate is declared unfit in the detailed medical examination, the grounds for rejection will be communicated to him by the Chairman. The rejected candidates will obtain Form 4, 5 & 6 from the Chairman concerned, if not satisfied with the findings of the Medical Officer, to prefer an appeal for Review-medical examination to Inspector General (Pers.), SSB Force HQ, R.K. Puram, New Delhi, within 30 days from the date of issue of communication in which the findings of the Medical Officer is communicated to the candidate. The appeal should necessarily contain the following; (a) Review Medical Examination fee of Rs.25/- (Rupees twenty five) only non refundable, through a Bank Draft in favour of "PAO, SSB (MHA), New Delhi", (b) Appeal Form 4, 5 & 6 issued by the Initial Medical Board declaring the candidate as Unfit, (c) One self addressed envelope with Rs.25/- postage stamp duly affixed on it. Fitness certificate other than on Form – 6 (provided by the Chairman of Recruitment Board to the Candidates) submitted to appeal for Review Medical Examination will not be considered and rejected straightway.

The fitness certificate on Form- 6 is essential to consider their cases for review medical examination and not for any other purpose. Path/ Lab test expenses if any, occurred during Review Medical Examination will be born by the candidates.

Those candidates whose review medical appeal found in order will be issued admit cards to appear for Review Medical Examination in the self addressed envelope and their list will also be uploaded in the SSB Website www.ssbrectt.gov.in. They may also keep in touch to know their date of appearing in review medical examination & venue by visiting our website and helpline No.011-26193929 between 1000 hrs. to 1730 hrs. Monday to Friday. The decision of the Review Medical Board of SSB will be final and no 2nd appeal will be entertained as per Govt. instructions and also no reply of the correspondence / 2nd appeal will be given / entertained.

Note:- It should, however, be clearly understood that the Selection board reserves absolute discretion to reject or accept any candidate after considering the report of the medical board.

16. FINAL SELECTION:-

The final selection list will be prepared in order of merit, category wise, after completion of Review Medical Examination. It is hereby emphasized that the candidates who merely secure

the qualifying percentage marks and found medically fit, may not be considered for final selection since the cut off marks will be determined according to number of vacancies as well as after completion of whole recruitment process. Where equal marks have been obtained by candidates their merit will be fixed as per date of birth. The older candidate will be given preference.

The result of provisionally selected candidates will be uploaded in SSB website www.ssbrectt.gov.in as per availability of vacancies. The selected candidates will be issued offer of appointment with the direction to report to the allotted units within 45 days from the date of issue of offer of appointment. No further extension will be given except in deserving cases. The provisional appointment of the candidates will be subject to verification of their Caste and other Certificates related to recruitment through proper channel and if the verification reveals that the certificates are false at any stage, the candidate's service will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates.

Contd.7/-

17. How to apply:

Eligible and interested candidates should send their Applications (duly filled in) complete in all respect along with Admit Card duly filled in, in the prescribed pro-forma as per Annexure-I and Annexure-II. The application shall be typed on one side only in full size plain paper with passport size photographs affixed, application fee, attested copies of testimonials are sent on the address mentioned in Para-19 Column 2 of this advertisement so as to reach to the addressee on or before the prescribed last date i.e. 31-07-2013 for all states except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of HP, Andaman & Nicobar Islands and Lakshadweep for which last date is 07.08.2013. Two self addressed envelopes of 4" x 9" size with Rs.25/- postage stamps affixed on each should be attached with application form.

18. APPLICATION FEE: The candidates belonging to General and OBC Category will be required to pay Rs. 50/- (non refundable) as application fee in the form of Bank Draft. The Bank Draft should be prepared in favour of authorities as mentioned at Para 19 Column No. 3 below. No fee will be charged from SC/ST, Ex-Servicemen and female candidates.

19. Application and application fee should be addressed to the authorities as under:-

Name of post	Application should be sent by post at the following address	Draft of Rs.50/- should be prepared in favour of
(1)	(2)	(3)
CT(COOK)	THE INSPECTOR GENERAL, SASHASTRA SEEMA BAL, FRONTIER HQ. RANIKHET SEWA BHAWAN (GANIYADEOLI), PO: SADAR BAZAR, DISTRICT : ALMORA, PIN NO:263645 (UTTARAKHAND)	"ACCOUNTS OFFICER, SSB, FTR. HQ. RANIKHET" PAYABLE AT SBI BRANCH RANIKHET- BRANCH CODE -0704
CT(BARBER)		
CT(WASHERMAN)		
CT(WAITER)		
CT(CARPENTER)		
CT(WATER CARRIER)	THE DEPUTY INSPECTOR GENERAL, SASHASTRA SEEMA BAL, SECTOR HQ. TEZPUR NEAR TEZPUR COLLEGE (AGNIGARH), P.O: TEZPUR, DISTRICT : SONITPUR, PIN NO-734428 (ASSAM)	"DEPUTY INSPECTOR GENERAL, SHQ. SSB, TEZPUR" PAYABLE AT SBI BRANCH TEZPUR, BRANCH CODE-0195
CT(SAFAIWALA)		
CT(PAINTER)		
CT(TAILOR)		
CT(COBBLER)		
CT(GARDENER)		

Note: - Application sent to address other than the above mentioned address will not be entertained.

20. ENCLOSURES REQUIRED TO BE ATTACHED WITH APPLICATION FORM:

Attested copies of following documents be attached with the application form:-

- Educational Qualification Certificate.
- Technical/Trade qualification/experience certificate.
- Date of birth certificate (Matriculation or 10th pass certificate).
- Scheduled Caste/Scheduled Tribe/OBC Certificate issued by an authority not below the rank of Tehsildar/Naib Tehsildar or SDM as prescribed at Annexure-III and IV respectively.
- Questionnaire duly signed by the candidate as per Annexure-VI.
- Domicile Certificate issued by local revenue authorities for verification of citizenship.
- Discharge certificate in case of Ex-Serviceman.
- Two self addressed envelopes of 4"x9" size with Rs.25/- postage stamps affixed on each envelope.

Contd.8/-

17. How to apply:

Eligible and interested candidates should send their Applications (duly filled in) complete in all respect along with Admit Card duly filled in, in the prescribed pro-forma as per Annexure-I and Annexure-II. The application shall be typed on one side only in full size plain paper with passport size photographs affixed, application fee, attested copies of testimonials are sent on the address mentioned in Para-19 Column 2 of this advertisement so as to reach to the addressee on or before the prescribed last date i.e. 31-07-2013 for all states except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of HP, Andaman & Nicobar Islands and Lakshadweep for which last date is 07.08.2013. Two self addressed envelopes of 4" x 9" size with Rs.25/- postage stamps affixed on each should be attached with application form.

18. APPLICATION FEE: The candidates belonging to General and OBC Category will be required to pay Rs. 50/- (non refundable) as application fee in the form of Bank Draft. The Bank Draft should be prepared in favour of authorities as mentioned at Para 19 Column No. 3 below. No fee will be charged from SC/ST, Ex- Servicemen and female candidates.

19. Application and application fee should be addressed to the authorities as under:-

**Name of post Application should be sent by post at
the following address**

Draft of Rs.50/- should be prepared in favour of

(1) (2) (3)

CT(COOK) THE INSPECTOR GENERAL,

**SASHASTRA SEEMA BAL, FRONTIER HQ. RANIKHET SEWA BHAWAN (GANIYADEOLI),
PO: SADAR BAZAR, DISTRICT : ALMORA, PIN NO:263645 (UTTARAKHAND)**

"ACCOUNTS OFFICER, SSB,

CT(BARBER)

FTR. HQ. RANIKHET" PAYABLE AT SBI BRANCH CT(WASHERMAN)

RANIKHET-

CT(WAITER)

BRANCH CODE -0704

CT(CARPENTER)

CT(WATER CARRIER) THE DEPUTY INSPECTOR GENERAL,

**SASHASTRA SEEMA BAL, SECTOR HQ. TEZPUR NEAR TEZPUR COLLEGE
(AGNIGARH), P.O: TEZPUR, DISTRICT : SONITPUR, PIN NO-734428 (ASSAM)**

"DEPUTY INSPECTOR

CT(SAFAIWALA)

GENERAL, SHQ. SSB, TEZPUR” CT(PAINTER)

PAYABLE AT SBI BRANCH

CT(TAILOR)

TEZPUR, BRANCH CODE-0195 CT(COBBLER)

CT(GARDENER)

Note: - Application sent to address other than the above mentioned address will not be entertained.

20. ENCLOSURES REQUIRED TO BE ATTACHED WITH APPLICATION FORM:

Attested copies of following documents be attached with the application form:- i) Educational Qualification Certificate. ii) Technical/Trade qualification/experience certificate. iii) Date of birth certificate (Matriculation or 10th pass certificate). iv) Scheduled Caste/Scheduled Tribe/OBC Certificate issued by an authority not below the rank of

Tehsildar/Naib Tehsildar or SDM as prescribed at Annexure-III and IV respectively. v) Questionnaire duly signed by the candidate as per Annexure-VI. vi) Domicile Certificate issued by local revenue authorities for verification of citizenship. vii) Discharge certificate in case of Ex-Serviceman. viii) Two self addressed envelopes of 4"x9" size with Rs.25/- postage stamps affixed on each envelope.

Contd.8/-

- ix) Certificate as per Annexure-V for claiming relaxation in height & chest (if applicable).
- x) Envelope containing Application must be subscribed in bold letters "APPLICATION FOR THE POST OF (NAME OF POST FOR WHICH APPLIED FOR WITH POST CODE) IN SASASTRA SEEMA BAL".

Note: i) OBC candidates must be in prescribed pro-forma as prescribed at Annexure- IV.
ii) All above original documents/certificates are required to be brought at the time of recruitment test for verification.

- 21. Candidates who are already in Government service including departmental candidates has to send their application through proper channel with **NO OBJECTION CERTIFICATE** from their employer. Application received without proper channel & NOC will be rejected.
- 22. All eligible candidates will be informed about the date and venue of recruitment test through Admit Cards. Candidates should come duly prepared for 2-3 or more days stay under their own arrangements at the Recruitment Venue. The Government shall not be responsible for damage/injury, if any, to the individual sustained during the selection/recruitment process.

23. **IMPORTANT INSTRUCTIONS:-**

- i) Applications submitted on a format, which is not the same, as published in this advertisement, incomplete applications are liable to be rejected summarily and no correspondence will be entertained in this regard.
- ii) Candidates applying for more than one post should send separate application for each post.
- iii) If the above documents are not submitted along with the application, it will be rejected summarily or at any stage of the recruitment process and no request for reconsideration will be entertained.
- iv) Incomplete or unsigned applications, applications without attested photographs, applications received late will be rejected summarily.
- v) All candidates in Govt. service whether in a permanent or in temporary capacity etc. will be required to submit their application through proper channel along with NOC. Application shall be rejected if received late or are not complete in all respects as provided in the rules.
- vi) Any wrong attestation so as to mislead the Recruitment board or to gain access to examination would lead to criminal/debar action against the candidate besides cancellation of his candidature.
- vii) No separate admit card/call letter will be issued to the qualified candidates called for written examination, Technical/Trade Test and final medical examination. The same will be apprised to the candidate by the recruitment board and the list of qualified candidates called for above test will be displayed on the notice board at the recruitment venue as well as in SSB recruitment website www.ssbrectt.gov.in.
- viii) In case any candidate is found ineligible or suppressing facts or suffering from any illness/ disease likely to interfere in efficient discharge of his duties or on any ground after his selection/appointment, his services will be terminated without assigning any reason.
- ix) The Government shall not be responsible for damage /injury/loss to the individual, if any, sustained during the entire recruitment process and journey.
- x) The DG SSB has full rights to make changes or cancel/postpone the recruitment without assigning any reason.
- xi) Candidates canvassing in any form or bringing outside influence /pressure, offering illegal gratification, blackmailing or threatening to blackmail any person connected with recruitment will be disqualified.
- xii) Candidates impersonating and submitting the fabricated/forged documents are also liable to be disqualified.
- xiii) It should, however, be clearly understood that the Selection board reserves to itself, absolute discretion to reject or accept any candidate at any stage.
- xiv) As the applications are to be processed by a computerized system, it is essential that the application is strictly in accordance with the prescribed, format, is properly and completely filled and contains no correction/alteration/overwriting.

Contd.9/-

ix) Certificate as per Annexure-V for claiming relaxation in height & chest (if applicable). x) Envelope containing Application must be subscribed in bold letters "APPLICATION FOR THE POST

OF (NAME OF POST FOR WHICH APPLIED FOR WITH POST CODE) IN SASHAstra SEEMA BAL".

Note: i) OBC candidates must be in prescribed pro-forma as prescribed at Annexure- IV.

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xii] Candidates impersonating and submitting the fabricated/forged documents are also liable to be disqualified. xiii) It should, however, be clearly understood that the Selection board reserves to itself, absolute

discretion to reject or accept any candidate at any stage. xiv) As the applications are to be processed by a computerized system, it is essential that the application is strictly in accordance with the prescribed, format, is properly and completely filled and contains no correction/alteration/overwriting.

Contd.9/-

- xv) Mere qualifying the entire prescribed test in SSB recruitment does not confer the right of selection of the candidate but they should have to stand in merit keeping in view the available vacancies. The vacancies are subject to change.
- xvi) The candidates provisionally selected for the above posts should qualify the training or courses as prescribed by the Director General, Sashastra Seema Bal from time to time during probation period. Failing which services are liable to be terminated.
- xvii) Sashastra Seema Bal will not be held responsible for postal delays, if any.

24. NO TADA WILL BE ADMISSIBLE.

No TA/DA will be admissible. However, TA for onward and return journey to SC/ST candidates will be paid as per GOI instructions to those who appear in written test subject to production of rail/Bus tickets, original cast certificate, non employment certificate from MP or MLA or any Gazetted Officer of the locality, in case they are not employed in Central/State Government.

25. Application forms are liable to be rejected summarily, if they are:-

- i) Incomplete.
- ii) Not on prescribed format.
- iii) Without Bank Draft/ Bankers Cheque of Rs. 50/-.
- iv) Accompanied with undervalued Bank Draft/ Bankers cheque.
- v) Accompanied with Bank Draft/ Bankers cheque drawn in favour of wrong paying authority or wrong address of Bank draft/ Banker cheque.
- vi) Received without attested copy of caste certificate and discharge certificate in case of Ex-Serviceman.
- vii) Received without attested copies of educational certificate/testimonials.
- viii) Received without self addressed envelopes and without postage stamps of Rs.25/- affixed on the envelopes.
- ix) Received without photograph.
- x) Received without signature of the candidates.
- xi) Received after last date of receipt of the applications.
- xii) Without signature/seal of H.O.O. in case of serving candidates.
- xiii) Received with OBC certificates not on prescribed format.

THE CANDIDATES ARE REQUESTED TO GO THROUGH THE RECRUITMENT NOTIFICATION AND CONFIRM THEIR ELIGIBILITY IN ALL RESPECT BEFORE SUBMITTING APPLICATION. FOR FREQUENT UPDATES RELATED TO RECRUITMENT IN SSB, PLEASE VISIT WWW.SSB RECTT.GOV.IN

ASSISTANT DIRECTOR (RECRUITMENT)

xv) Mere qualifying the entire prescribed test in SSB recruitment does not confer the right of selection of the candidate but they should have to stand in merit keeping in view the available vacancies. The vacancies are subject to change. xvi) The candidates provisionally selected for the above posts should qualify the training or courses as prescribed by the Director General, Sashastra Seema Bal from time to time during probation period. Failing which services are liable to be terminated. xvii) Sashastra Seema Bal will not be held responsible for postal delays, if any.

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25. Application forms are liable to be rejected summarily, if they are:-

i) Incomplete. ii) Not on prescribed format. iii) Without Bank Draft/ Bankers Cheque of Rs. 50/-. iv) Accompanied with undervalued Bank Draft/ Bankers cheque. v) Accompanied with Bank Draft/ Bankers cheque drawn in favour of wrong paying authority or wrong address

of Bank draft/ Banker cheque. vi) Received without attested copy of caste certificate and discharge certificate in case of Ex-Serviceman. vii) Received without attested copies of educational certificate/testimonials. viii) Received without self addressed envelopes and without postage stamps of Rs.25/- affixed on the envelopes. ix) Received without photograph. x) Received without signature of the candidates. xi) Received after last date of receipt of the applications. xii) Without signature/seal of H.O.O. in case of serving candidates. xiii) Received with OBC certificates not on prescribed format.

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ASSISTANT DIRECTOR (RECRUITMENT)

ANNEXURE-I

GOVERNMENT OF INDIA, MINISTRY OF HOME AFFAIRS (SASHASTRA SEEMA BAL)
APPLICATION FORM FOR THE POST OF _____

Paste a recent colour photograph of 3.5 x 4.5 cm size within the box duly attested by a Gazetted Officer

a) Post Code

--	--

b)

Bank Draft No. and date	Amount

1. Name in BLOCK LETTERS (as recorded in Matriculation Certificate)

FIRST NAME	MIDDLE NAME	SURNAME

2. Father's name (as entered in Matriculation Certificate)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. (A) Date of birth (as in Matriculation certificate) (B) Age as on 31-07-2013

D	D	M	M	Y	Y	Y	Y	Y	Y	M	M	D	D
				1	9								

4. Educational Qualification (Attach attested copy of Education/Tech. Qualification certificate(s))

Exam. Passed	Name of School/Board/University/Institute

5. Religion:

Hindu	Muslim	Sikh	Christian	Buddhist	Jain	If others, specify

6. Whether belongs to-

Gen	SC	ST	OBC	EX-Serviceman

(If SC/ST/OBC attach certificate true copy as per Central Govt. instructions).

7. Whether:-

Gorkha	Dogra	Maratha	Garhwali	Kumaoni

(Attach true copy of certificate)

8. Whether belongs to-

Assam	HP	J & K	Sikkim	Nagaland	Arunachal Pradesh	Manipur	Tripura	Mizoram	Meghalaya

(Attach true copy of certificate)

9. (i) Whether Tribal/Adivasi -

Tribal	Adivasi	If other, specify

(Attach true Copy of Certificate)

(ii) Whether

Domiciled ordinarily in J&K during 1980-89	Affected in 1984 riots	Affected in 2002 communal riots of Gujarat

(Attach certificate true copy).

10. Whether Ex-Serviceman>

If, Ex-Serviceman, mention following details. (Attach CTC Discharge)

Date of Enrolment	Date of retirement/ Discharge	Medical category	Award or Decoration	Reasons for release/discharge	Education Qualification Civil Military

11. Permanent address:

Village/Town																					
Post Office											Police Station										
Tehsil.																					
District																					
State																					
Contact No:											P	I	N								
											E-Mail ID.										

Contd... P/02

GOVERNMENT OF INDIA, MINISTRY OF HOME AFFAIRS (SASHASTRA SEEMA BAL)

APPLICATION FORM FOR THE POST OF _____

a) Post Code

b)

1. Name in BLOCK LETTERS (as recorded in Matriculation Certificate)

FIRST NAME MIDDLE NAME SURNAME 2. Father's name (as entered in Matriculation Certificate)

3. (A) Date of birth (as in Matriculation certificate) (B) Age as on _31-07-2013

Y Y M M D D

4. Educational Qualification (Attach attested copy of Education/Tech. Qualification certificate(s))

Exam. Passed Name of School/Board/University/Institute

5. Religion:

Hindu Muslim Sikh Christian Buddhist Jain If others, specify

6. Whether belongs to-

Gen SC ST OBC EX-Serviceman

(If SC/ST/OBC attach certificate true copy as per Central Govt. instructions). 7. Whether: -

Gorkha Dogra Maratha Garhwali Kumaoni

(Attach true copy of certificate) 8. Whether belongs to-

Assam HP J & K Sikkim Nagaland Arunachal

Pradesh

Paste a recent colour

photograph of 3.5 x 4.5

cm size within the box

duly attested by a

Bank Draft No. and date Amount

Gazetted Officer

D D M M Y Y Y Y

1 9

Manipur Tripura Mizoram Meghalaya

(Attach true copy of certificate) 9. (i) Whether Tribal/Adivasi -

Tribal Adivasi If other, specify

(Attach true Copy of Certificate) (ii) Whether

Domiciled ordinarily in J&K during 1980-89 Affected in 1984 riots Affected in 2002 communal riots of Gujarat

(Attach certificate true copy).

10. Whether Ex-Serviceman:-

If, Ex-Serviceman, mention following details. (Attach CTC Discharge) Date of Enrolment

Date of retirement/

Discharge

Medical category

Award or Decoration

Reasons for release/discharge

Education Qualification Civil Military

11. Permanent address: Village/Town Post Office Police Station Tehsil. District State P I N Contact No: E-Mail ID.

Contd... P/02