## القواعد العامة لكتابة موضوع التعبير

يعتبر موضوع التعبير من أصعب الأسئلة التي تواجه طالب الثانوية العامة ولذا كان الحصول علي درجة التعبير كاملة ليس بالأمر اليسير. وبناء علي ذلك فقد خصصت له هذا الجزء ليكون عون للطالب ووسيلة للتدريب المكثف علي كتابة موضوع التعبير بحيث يكتسب مهارة الكتابة. وهذا الأمر لا يتحقق إلا بالتدريب المستمر علي كتابة موضوعات التعبير ونحن هنا نوفر هذه الفرصة وعليك أن تتبع التالي جيدا:

أولا: - الإلمام بقدر معقول من الثروة اللغوية مع حفظ ما يتثنى لك من التعبيرات الشائعة.

ثانيا: - موضوع التعبير هو عبارة عن عدة جمل مترابطة في المعني ولذا كان لزاما عليك ان تعرف البناء السليم للجملة الخبرية.

ثالثًا :- يجب مراعاة القواعد العامة لكتابة موضوع التعبير وهي :

- 1- ان تترك مسافة تعادل خمسة أحرف في السطر الأول فقط من الموضوع.
  - 2- ان تبدأ كل جملة بحرف Capital كبير وواضح.
    - 3- ان تضع (.) واضحة في نهاية كل جملة .
- 4- ابدأ الموضع بـ topic sentence أي جملة رئيسية نحتوي في مجملها على فكرة الموضوع.
  - 5- أن تراعي الترابط والتنسيق العام بين أفكار الموضوع.
- 6- ان تستخدم الزمن الصحيح والمناسب لنوعية الموضوع الذي تكتبه فقد يكون في المضارع وقد يكون في الماضي أو المستقبل أو خليط بينهم.
  - 7- تجنب استخدام الجمل المعقدة والتي تحتوي علي مفردات وتركيبات صعبة قد توقعك في أخطاء أنت في غني عنها وعليك باستخدام الجمل البسيطة والسهلة في المعنى.
  - 8- خصص صفحة كاملة أو صفحتين للموضوع في ورقة الامتحان ويفضل دائما أن تترك سطر عند كتابة الموضوع.
- 9- اجتهد في تحسين خطك وذلك بترك مسافة بين كل كلمة واخري فهذا يعطي انطبعا طيبا للمصحح ويسهل عليه فهم ما تريد التعبير عنه.

#### وينبغى تقسيم موضوع التعبير الى

1 - البداية (المقدمة) 2- الموضوع (3 (subject matter- النهاية (the end)

1) طرق كتابة بداية الموضوع:

يمكنك أن تبدأ بجملة افتتاحية:

- 1- جملة عامة عن الموضوع يفهم القارئ من خلالها ما يدور حوله الموضوع. 2- حكمة أو مثل أو حكاية.
  - 3- بتعريف الموضوع. 4- باقتباس.
  - 2) أما عن كتابة الموضوع ينبغي مراعاة الاتي:
    - 1- يجب أن تكون الجمل واضحة ومتوازنة.
- 2- تجنب الجمل الطويلة بشكل عام . وأن تختار الكلمات المناسبة للتعبير عن الفكرة وتجنب استخدام الكلمات الغريبة الغير مفهومة.
  - 3- الاستخدام الصحيح لعلامات الترقيم (punctuation).
  - 4- تجنب الكتابة بضمير المتكلم إلا إذا كان الموضوع يخص شخص لكاتب الموضوع.

My favourite game المفضلة......My favourite sport id

3- الخاتمة The end :

غالبا ما تتضمن الخاتمة ملخصا (summary) للآراء التي عبرت عنها أو النتيجة التي وصلت إليها والنتيجة هذه قد تكون نصيحة أو تحذير أو إعطاء رأي أو غيره.

## جمل افتتاحية تصلح لموضوعات نافعة

## ملحوظة: نضع في الفراغ الموجود في هذه التعبيرات كلمة او عبارة تمثل الموضوع:

We all agree that ...... is one of the most important things in our life and (1 . has a vital role nowadays

نتفق جميعا أن ..... واحد من أهم الأشياء في حياتنا وله دورا حيويا هذه الايام.

.We all admit the importance and necessity of ...... in our life (2

كلنا نقر بأهمية وضرورةفي حياتنا
.No wonder if we say that has (have) its good and positive effects on us (3
لا عجب إذا قلنا أن له أثار طيبة وايجابية علينا جميعا.
4) We all agree that is very necessary and plays an important part in our life.
كلنا نتفق أن ضروري جدا ويلعب دورا هاما في حياتنا .
We should put into consideration that has (have) become one of the (5
most important things in everyone's life.
يجب أن نضع في الاعتبار ان قد أصبح واحدا من أهم الاشياء في حياة كل شخص.
In my opinion, is really important and necessary nowadays. It may have (7
good and positive effects on all of us. I think so because may bring all the good to
our society.
في رأيي هو حقا مهم وضروري هذه الإيام وقد يكون له الاثر الطيب والإيجابي علينا جميعا وانني اعتقد
ذلك لان قد يعود بالنفع علي مجتمعنا.
جمل وتعبيرات تصلح مقدمات لموضوعات ضارة أو مشاكل
I see that stands for an obstacle in the way of our progress so our (1
state spares no effort to put an end to it.
إنني أري ان يمثل عقبة في طريق تقدمنا ومن ثم فدولتنا لا تدخر جهدا لكي تضع حدا له.
In my point of view, is really serious and harmful nowadays. It may (2
have bad and negative effects on all of us. I think so because may bring all the evil
to our society. من وجهة نظري هو فعلا خطير وضار هذه الايام وقد يكون له اثار سيئة وسلبية علينا جميعا . وإنني اعتقد
من وجهه نظري هو فعر خطير وصار هذه الايام وقد يدون نه انار شنينه وشنبيه علينا جميعا . وإنتي اعقد ذلك لان قد يجلب الشرور إلى مجتمعنا.
لتك ين قد يجب اسرور إلي مجمعي. There is no doubt that is one of the most dangerous phenomena in our life (3
and has its bad and negative effects nowadays. مما لاشك فيه أنهي واحدة من أخطر الظواهر في حياتنا وكذلك له آثاره السيئة والسلبية في وقتنا هذا.
Frankly Speaking, is one of the worst things in our life. Thus, our state (4
spares no effort to fight it.
عا القال الله المحالة عام عامية المحالة. بصراحة القول واحدا من أسوأ الأشياء في حياتنا . وعلى هذا فان دولتنا لا تدخر جهدا لكي تكافح وتقاوم هذا الشئ
ربما تساعدك الجمل الآتية في كتابة الموضوعات المختلفة و لكن الأفضل دائما هو أن تكتب بحرية دون التقيد بجمل
معينة و عند استخدام أي من هذه الجمل، يجب استخدامها في مكانها الصحيح:
1-No one can deny that لا أحد يستطيع أن ينكر أن
تلعب دورا كبيرا في المسامين plays a great role in
ان تقدم أي أمة يعتمد على
يجب أن نفعل ما بوسعنا لكي الحصور 4-We should do our best in order to
5-In my opinion, has a great effect on our society.
لا نستطيع أن نتجاهل القيمة العظيمة لـ   4-We can't ignore the great value of
تبذل الحكومة ما بوسعها لتشجيع 7-The government does its best to encourage
تحاول الحكومة حل هذه المشكلة عِن طريق 8-The government is trying to solve this problem by
أحدٍ مزاياهي أنها ِ is that it (they)
أحد عيوبهي أنها  is that it (they)
تعتبر مشكلة خطيرة is considered a very serious problem
لحل هذه المشكلة يجب علينا جميعا أن 12-To solve this problem, we should all

	13-We all agree that is one of the most important things in our life
	نتفق جميعنا علي أن هو أهم شيء في حياتنا
	مفيد للغاية حيث أنه يساعدنا في  is very useful as it helps us to
	بمساعدةيمكننا أن نحيا حياة أفضل   we can lead a better life . الفضل
	تمثل عقبة خطيرة في طريق تقدمنا . is a serious obstacle in the way of our progress
	17-All members of the society should cooperate to get rid of
	كل أفراد المجتمع يجب أن يتعاونوا للتخلص من
	18-We should exert more efforts to solve this problem يَجِب أَنْ نَبِذُلُ الْمُزِيدُ مِنَ الْجَهُودِ لَحَلَ هَذْه
2	المشكلة
	19-Solving this problem will help us to achieve prosperity and welfare
	إن حل هذه المشكلة سوف يساعدنا في تحقيق الرخّاء و الرفاهية
	يجب أنّ نقف بحزم ضد   20-We have to stand firmly against
	يجب أن نحقق أقصي استفادة من   21-We should make the best use of
	هو الطريق الوحيد لحل هذه المشكلة  is the only way to solve this problem22
	سوف يساعدنا علي تحقيق الاكتفاء الذاتي . will help us to achieve self sufficiency .
	يجب أن ننمي الوعي العام بـ   24-We should develop public awareness of
	25-All citizens should participate in solving this problem.
	يجب أن يشارك كل المواطنين في حل هذه المشكلة
	كيف اربط بين أفكار وجمل الموضوع ؟
	خامسا: هناك بعض الروابط والكلمات والمصطلحات التي تكتب مع بداية كل فكرة جديدة وتستخدم لربط الموضوع مثل
	من ناحية One the other hand من ناحية أخري One the other hand

		*	
One the other hand	من ناحية أخري	On one hand	من ناحية
Moreover = further more	علاوة علي ذلك	In addition to that	بالإضافة إلي ذلك
Thus	وبناء علي ذلك	Above all	وفوق كل ذلك
At the same time	في نفس الوقت	And as a result	ونتيجة لذلك
More than that	اكثر من ذلك	Over and above	مضافا إلي ذلك
onsequently	ونتيجة لذلك	Hence	ومن ثم

# كيف أختم موضوع التعبير.

سادسا: ثم ننهي الموضوع باحدي هذه العبارات:
الموضوع) Is really , it is quite clear that (الموضوع)
In brief, I think that is really
To sum up , one can say that is really

## ( عبارات تصلح لموضوعات التعبير (تحفظ

العبارات لعمل موسوف العبير العمد					
Businessmen must participate in setting up projects	علي رجل الأعمال المساهمة في إنشاء				
	المشروعات.				
Production goes side by side with consumption.	يسير الإنتاج جنبا إلي جنب مع الاستهلاك.				
Smoking is a bad habit and we must give it up.	التدخين عادة سيئة ويجب الإقلاع عنها				
One of the greatest civilization in the history of the	احدي أعظم الحضارات في العالم				
world.					
It's out of discussion that doesn't always bring	بلاريب أن لا تجلب دائما				

NATE of sould do sour book to find suitable suscesses to	t tota da Atlina a la a tivi di ca l
We should do our best to find suitable answers to	يجب أن نبذل قصاري جهدنا لايجاد حلول لــــ
In fact. It's impossible to lead a happy life without	في الواقع أنه من المستحيل عيش حياة هنية
	بدون تلعب الصحافة دورا هاما في تكوين الوعي
The press plays an important role in forming public	
awareness.	القومي
We seek peace for the welfare and happiness of man	نحن نبحث عن السلام من أجل رفاهية وسعادة
	الإنسان
We must exploit all our natural resource.	يجب ان نستغل كل مواردنا الطبيعية.
Illiteracy and unemployment result in the spread of	ينتج عن الأمية والبطالة انتشار الجريمة.
crime.	
To strengthen out ties with other countries	يقوي علاقاتنا مع الأقطار الاخري.
We look forward to the time when peace prevails.	نتطلع إلي الوقت الذي يحل فيه السلام
Can you imagine life in the absence of?	هل لك ان تتخيل الحياة في غياب؟
Is one of our chief sources of wealth.	هي أحدي المصادر الأساسية للثروة
Great progress will be made in the field of	سيحدث تقدم هائل في مجال
It teaches us discipline and co-operation	تعلمنا النظام والتعامل.
A revolution of information resources.	ثورة في مصادر المعرفة
We are indebted to him for his discoveries	مدينون له لاكتشافاته
To improve our standard of living	لرفع مستوى معيشتنا (لتحسين)
To stand against war and terrorism	نقف ضد الحرب والارهاب
I'm determined to make my way	عقدت العزم علي أن اشق طريقي إلي النجاح
You have to face both alternatives	عليك بمواجهة كلا الاحتمالين
I don't known where to begin	لا اعرف من أين ابدأ
Cleanliness is next to godliness	النظافة من الإيمان
This matter occupied my attention	لقد شغلتني هذه المسألة
To enrich their knowledge	لإثراء معرفتهم
For the sake of our country	لإثراء معرفتهم لصالح بلادنا
Upgrading education	النهوض بالتعليم
To take into account	يأخذ في الاعتبار
To create good citizens	لخلق مواطنين صالحين
Good work tells in the end	العمل الطيب يظهر اثر في النهاية
I think better of it	ساعيد النظر في ذلك
Right habits and moralities	العادات والأخلاق الصحيحة
Help me understand	يساعدني علي الفهم
We are grateful	نحن شاكّرين لَـــ
There is a radical change in	يوجد تغير جذري في
Achieving safety for citizens	تحقيق الأمن للمواطنين
Social and political rights	الحقوق الاجتماعية والسياسية
I look forward to traveling abroad	اتطلع إلي السفر إلي الخاج
To reform all of education	إصلاح جميع مراحل التعليم
Up-to-date equipment	معدات حديثة
ale and adminiment	*

To achieve self-sufficiency		<u> </u>	لتحقيق الاكتفاء الذ	
Construction flyovers and tunnels			نشيد الكباري والإنا	
Establishing child libraries			إنشاء مكتبات الأطذ	
Everywhere all over the country		ماء القطر	في كل مكان في أند	
In the course of the last years			في غضون الأعوام	
Practical steps have been taken			خطوات عملية قد ا	
For the good of the society			من أجل منفعة المج	
Thanks to science and technology		يفضل العلم والتكنولوجيا		
Every branch of knowledge			كل فروع المعرفة	
General knowledge			المعرفة العامة	
Sense of responsibility	الشعور بالمسئولية	Sense of belonging	الشعور بالانتماء	
International relations	علاقات دولية	Sense of loyalty	الشعور بالولاء	
Satellite networks	شبكات الأقمار الصناعية	Sense of duty	الشعور بالواجب	
A good social position	مكانة اجتماعية مرموقة	Public relations	علاقات	
			جماهيرية	
To work for peace	نعمل من أجل السلام		علانية	
In practical fields	في المجالات العلمية	Scientific thinking	التفكير العلمي	
To double production	نضاعف الإنتاج	Great	انجازات عظيمة	
		achievements		
To devote (himself) to	يكرس حياته لـــ	•	لا يدخر جهدا لصالح	
The problem of over –	مشكلة شدة الازدحام	For the good of	لصالح	
crowdedness				
Everywhere and in all ages	في كل مكان وفي كل	The traffic jam	زحمة المرور	
	العصور			
To achieve prosperity and welfare		Learn that by heart	يحفظ عن ظهر	
	والرفاهية		قلب	
To develop the individual	لتنمية الوعي الفردي	Thanks to your	بفضل جهودكم	
awareness		efforts		
To work seriously and sincerely	يعمل بجد وإخلاص	•	في محاولة لـــ	
To increase our exports	نزید صادراتنا	An important	مصدر هام للدخل	
		earner		
We have to stand firmly against	علينا أن نقف بحزم ضد	Be about to (end)	علي وشك	
			الانتهاء	
I'll see you from time to time	ساراك من ان إلي أخر	Owe (his life) to	یدین (بحیاته)	
I have had a real good time	لقد قضيت وقتا ممتعا	Make a profit	يحصل علي	
	ناهد في السواد في ال		أرباح يحذو حذو	
You are welcome, at all times	مرحبا بك في كل وقت	Follow my example		
To the best of my ability	ما وسعني من جهد	A solution to the	حل للمشكلة	
	خىداد داد قاداد	problem		
There is room for improvement	هناك مجال للتحسين	At an incredible	بمعدل لا يصدق	
	٠٠ ١ - ١٠ - ١٠ - ١٠ - ١٠ - ١٠ - ١٠ - ١٠	rate	**	
To live and learn	كلما عاش كلما تعلم اكثر	Free of change	مجاني	

To turn over a new leaf	يبدأ في التصرف بطريقة	Sphere of influence	منطقة نفوذ
	أفضل		
<b>Escalation of violence</b>	تصعيد العنف	Back on track	انتكاسة
Condemned religious extremism	التطرف الديني	No fly zone	منطقة حظر
			جوی
Solid national unity	وحدة وطنية متماسكة	High time	الوقت المناسب
Top the agenda of talks	علي رأس قائمة	Outstanding	فرصة رائعة
	المباحثات	opportunity	
Supply and demand	العرض والطلب	Stage of	مرحلة الخصخصة
		privatization	الخصخصة

تعبیرات Expressions

-		عبيرات ١١٥١٥	-
The effective means	الوسيلة الفعالة	The needs of people	احتياجات الشعب
Arab solidarity	*	The corner stone	حجر الزاوية
Expert great efforts	يبذل جهود عظيمة	To close the ranks	لجمع الشمل
Step by step	خطوة بخطوة	Strong ties	روابط قوية
Cultural event	حدث ثقافي	She is good humoured	انها هادئة الطبع
A peace loving	محبة للسلام	Opposite direction	الاتجاه المضاد
With all means		In co-operation with	بالتعاون مع
The privatization		Monopoly of arms	احتكار السلاح
	الخصخصة		
The Palestine case	القضية	I'm not in a hurry	لست متعجلا
	الفلسطينية		
Maximum income	اعلى دخل	Take into consideration	ياخذ في الاعتبار
Day of rage	انه موضوع	It is to your interest	انه من مصلحتك
	الساعة		
Day of rage	يوم الغضب	I can't help it	ماباليد حيلة
Thanks to		Don't imagine	لاتكن خياليا
In enriching	في اثراء	In this age	فى هذا العصر
The only way		To cope with	نساير
With the aim of		Sever short age	نقص حاد
Mixed	نتائج متضاربة	The right to vote	حق الانتخاب
Initiative		Sanctions	العقوبات
Mother tongue	اللغة الام	Communicate with	يتصل ب
<b>Developing countries</b>	الدول النامية	Setback	انتكاسة
Raise the standard of	رفع مستوی	In defence	دفاعا عن
living	المعيشة		
Make contributions	يقدم اسهامات	Human rights	حقوق الإنسان
In favour of	لصالح\مؤيد	Hold demonstration	يقوم بمظاهرة
Catch up with	يساير سيواكب	Pay attention to	یقوم بمظاهرة ینتبة الی
At an alarming rate		Side by side	جنبا الى جنب
Great novelist	روائي عظيم	aware of	واع ل-مطلع على

Artificial lake	بحيرة اصطناعية	The importance	اهمية
Hard work	عمل شاق	-	عشاق الجمال
For better , for worse	في السراء	misunderstanding	سوء الفهم
	والضراء	-	,
Food security	الأمن الغذائي	Daily needs	احتياجات يومية
Primary education		in charge of =responsible for	مسئول عن or
General education	تعليم عام	University graduates	خريجي الجامعات
Free education	تعليم مجانى	Secondary education	تعليم ثأنوى
Natural disasters		Open education	تعليم مفتوح
Masters of art	أساتذة الفن	Spiritual values	القيم الروحية
Economic program	برنامج اقتصادي	Cast his vote	يدلي بصوته
Land reclamation	استصلاح	Self-confidence	الثقة بالنفس
	الاراضى		
Land for peace	الارض مقابل	global economy	الاقتصاد العالمي
	السلام		
Encourage youth	تشجيع الشباب	Self-sufficiency	الاكتفاء الذاتي
Advanced countries	بلاد متحضرة	Foreign investment	الاستثمار الاجنبي
National project	المشروعات	Conquering desert	غزو الصحراء
	القومية		
Deviation	الانحراف		
Peace process	عملية السلام		منطقة تجارية حرة
Make great efforts	يبذل جهود عظيمة	Recreation	ترويج
Morals=ethics	اخلاق	Settle disputes	تسوية الخلافات
Evidence = proof	دلیل – برهان	Political attitude	الموقف السياسي
Knowledge is power	المعرفة قوة	Religious programmes	البرامج الدينية
Local articles	السلع المحلية	The future generations	اجيال المستقبل
Any time you wish	في أي وقت تشاء	She did her best	لقد بذلت قصارى جهدها
Commit oneself		A long the lines of	هذا يفي بالغرض
	الله		
Ask for an explanation	يستوضح عن	Following the example of	اسوة بـ وسيلة الى غاية استمع خلسة الى
With the exception	باستثناء	A mean to an end	وسيلة الى غاية
Good manners	السلوك الحضاري	Listen secretly	استمع خلسة الى
Arab league	جامعة الدول	Call for help	استغاث
	العربية		
Resulting from	ناتجة من	Seize power	يستولى على السلطة
Resulting in	يؤدي إلي	Reading for all	القراءة للجميع السياسة الحالية
Education aids	الوسائل التعليمية		السياسة الحالية
Land reclamation	استصلاح	Less productive	اقل انتاج
	الاراضى		_
Two-edge weapon		Private firms	المؤسسات الخاصة
Trade liberation	تحرير التجارة	Industrial projects	مشروعات صناعية

Lick his wounds	يضمد جراحة	Noble winner	فائز بجائزة نوبل
Opinion polls	استطلاع الراى	Common property	ملكية مشتركة
Fruitful efforts	جهود مثمرة	Scholarship	منحة دراسية
International waters	مياة دولية	Search and rescue	بحث وانقاذ
On board	على متن	To bring	يسترجع
Will do more	یفید بشکل اکبر	Running for president	مرشح لمنصب الرئيس
Thanks to		Everlasting peace	سلام دائم
Anti-Islamic	تتعارض مع	Social services	خدمات اجتماعية
	الاسلام		
Living conditions	احوال المعيشة	Egyptian make	صناعة مصرية
Pioneering role	1	Sooner or later	اجلا ام عاجلا
Drug addiction	ادمان المخدرات	The value of time	قيمة الوقت
Make good	يحسن استغلال	National duty	واجب وطنى
Double our efforts	نضاعف من	Hardships	الصعاب- الشدائد
	جهدنا		
Ways of development	سبل التطور	Different fiels	مجالات شتى
	والتنمية		
Air pollution	تلوث الهواء	National unity	الوحدة الوطنية
Work together	نعمل جميعا	Open door policy	سياسة الانفتاح
ي Over-Population	الانفجار السكان	Skilled labour	الايدى الماهرة
Source of energy		Common market	سوق مشتركة
Peace treaty	معاهدة السلام	Population growth	النموا لسكاني
الحضارة البشرية Human civilization		Self sufficiency	اكتفاء ذاتى
التعايش السلميPeaceful co-existence		A runway victory	نصر حاسم
Peace efforts	جهود السلام	Coming generations	الاجيال القادمة
Prosperous society		Imported products	المنتجات المستوردة
Developed countries	بلاد متقدمة	Labour force	القوى العاملة

#### **Important Paragraphs**

## (1) Energy.

There are different forms of energy. Most of the energy used today in homes and industry comes from fossil fuels. Coal, oil and natural gas are all fossil fuels. They are called non-renewable because it takes millions of years to make or renew them. So, we must reduce the amount of non-renewable fuels that we use.

We need to find other forms of energy that will never run out. These forms of energy are called renewable. Examples of these are energy from the sun and the wind. Water is another renewable source of energy. It is called hydroelectric power. Nuclear energy is also a clean renewable source of energy. However, it is dangerous. It is important that we all save energy.

## (2) The Sun .

The sun is very important to us. It gives us heat and light. Without the sun, there wouldn't be life on Earth. The energy we get from the sun can be used in different

fieldsمجالات. The sun is a long way from the Earth. In ancient times, people knew the importance of the sun. Some of them even worshipped

There are some dangers of the sun. If you look directly at the sun, it may damage your eyes. The sun gives out X-rays and ultraviolet rays الأشعة فوق البنفسجية. These rays are very harmful to life. Most of these rays get soaked up نمتص in the atmosphere. This is why they do not affect us. In fact we cannot do without

## . A Famous writer (3)

Naguib Mahfouz was born in Cairo in 1911. He began writing when he was only 17. He studied philosophy الفلسفة at Cairo University and graduated in 1945. He decided not to follow a university career, instead, he worked as a civil servant موظف حكومي in several governmental ministries.

His first novel was published In 1939. Since then, he has written more than 30 novels and several short stories. He received many awards جوائز for his writing. In 1988, he was awarded the Nobel Prize for literature. He was elected عضو of the American Academy of Letters and Arts الأكاديمية الأمريكية للفنون والآداب by the American University in Cairo.

#### . Newspapers or the internet (4)

Everyday we are bombarded تنهمر علينا with news from all over the world in newspapers, on the radio and television and on the internet. Newspapers have several advantages. You accompany your favourite newspaper everywhere you go. You can read what you like and neglect what you don't like. You can read a piece of news with all its details .

However, we are in the age of speed. Everything is done in a hurry. Most people don't have time to read newspapers. The internet is the latest means not only to get news but also to acquire any kind of information you want. It is a great blessing. But it is rather expensive. In the near future, the internet will have the upper hand not only in communicating news but in all aspects of life as well.

## (5) Running my own business.

I prefer to start and run my own business instead of waiting for years to get a governmental job. I don't like to work for somebody else. I want to decide what work I will do each day. I like being my own boss. I'd like to have a small business of my own. I want to help my country by proving new jobs for the youth who work with me. This also will help to raise the standard of living and would be useful for our national income.

At the same time, it is not easy to do that. I need to be patient and hard working. I may need to get a loan from a bank. I will start a small business. Later, I will expand it. I may even export some of my products. I know it is hard work but the financial rewards and the job satisfaction are amazing.

# (6) Something you use everyday and which you would really miss if it hadn't been invented (Computers)

The computer is the most important invention in the twentieth century. One of the main advantages of computers is that children enjoy using computers. So, they can be used for education. Another advantage is the fact that they help communicate with people in other countries very quickly. In addition, computers store a lot of information. Moreover, you can work from home if you have a computer.

Computers are now used in nearly every field. We can now use computers to learn a new language. The police use computers to identify criminals. Doctors use computers to help them diagnose diseases and treat patients effectively. Banks cannot do without computers. Teachers use computers in schools so that students can learn better and faster.

However, computers have some disadvantages. One of these disadvantages is that computers are different. Some of them are difficult to use. Another drawback is that a lot of computer games are violent. Some children spend too much time indoors playing computer games. Finally, if a computer is not working properly, most people do not know how to fix it. This can take a lot of time and cost a lot of money.

#### (7) The importance of trees.

Trees are very important to our life. Animals and people breathe in oxygen and breathe out carbon dioxide. Carbon dioxide is a poisonous gas. Plants and trees take in carbon dioxide and give out oxygen. If we cut down too many trees, there would be more carbon dioxide. This is very harmful. Trees are considered the third lung of man.

Trees provide us with many useful things such as rubber and medicines. Some trees may provide a cure for diseases like cancer. Planting trees is very useful. This helps to reduce the amount of pollution. Trees help to keep the balance of nature. If the balance of nature is upset, life on Earth will be impossible. We have to take great care of trees and punish those who cut them down.

#### (8) Saving the rain forests.

A forest is a large area of land covered with trees. Rain forests are home to millions of plant and animal specie on Earth. If we destroy their habitats, some of these species will become extinct . This leads to a disturbance of the balance of nature. We have got to do something to save the rain forests.

People cut down the rain forests for different reasons. They want to make money by using the wood to make things like furniture and paper. Sometimes they want to get more land for cattle or make space for buildings and roads. Cutting down the rain forests is very harmful. These forests soak up the carbon dioxide in the atmosphere. Trees are major suppliers of oxygen.

## (9) My plans for the future.

## (What career are you going to choose and why?)

We all have our dreams which we hope will come true. I have many plans for the future. I want to go to university and become a doctor. I'd like to practise medicine for a few years. After that, I'd like to do research.

I hope to investigate the causes of diseases like cancer or brain disease. I'd like to learn more and more about those diseases which make people suffer a lot. Therefore, I must study hard. I'd like to set up experiments and make things that can really help mankind I want to help people become happy. I hope my plans for the future will pay off.

## (10) The advantages and disadvantages of modern technology.

Our life today is quite different from life fifty years ago. Life in the past was very simple and easy. In the past people used animals to go from place to place. People died from many diseases which they could not cure. Today, thanks to modern science and

technology, there are many inventions which have made man's life easier and more comfortable. Modern means of transport help us to travel long distances in a very short time. The progress in medicine has enabled us to find a cure for most diseases. We also have pure water and electric supply.

However modern technology has several disadvantages. The most noticeable disadvantage is pollution. Pollution is very harmful to man's life and can cause many diseases. Man now depends too much on machines. There are a lot of people who can't find jobs because we use machines to do most of our work. Many people nowadays suffer from stress and worry. Some people may have a nervous breakdown.

#### (11) The historical character I would most like to have met.

Our history is full of great men who did their best to serve their country. One of the greatest men in the history of Egypt is Saad Zaghloul. He was the leader of the 1919 Revolution . He fought against the British rule . He wanted Egypt to become an independent country .

Saad believed that the Egyptian people could win victory in the war against those who occupied their land. All Egyptians supported Saad in his call for independence. The British sent Saad into exile , but he continued fighting until his death. Saad was a rare example of a man who would sacrifice everything for the good of his country.

## (12) Living in space.

Next summer I am going to travel to space with three friends. We are going to have some training at first. The training will be long and difficult. You must be fit in order to survive in space. We are going to take some things with us like canned food and bottles of water.

In space there are a lot of problems. There is no gravity in space. It is hard to live without gravity. We will stay in the space shuttle all the time. We will miss our families. We will try to keep ourselves busy by reading books or listening to music. Living in space will be an exciting experience in spite of its disadvantages.

## (13) Lifelong learning.

Lifelong learning goes on for life, from the time you graduate until you retire. This is necessary as employers do not offer permanent jobs. We must learn the skills required for different jobs. Companies pay a lot to provide training for their employees. Lifelong learning helps us to acquire the knowledge and skills needed in the Labour market.

Distance learning is a method of study that helps us to continue our learning. We need to continue learning to keep up with the latest developments in different fields. Human knowledge is increasing all the time. If we do not update our knowledge, we will not be able to live in today's world. In fact, lifelong learning is important to everyone.

## (14) How we can help to protect and improve the environment.

Environmental pollution is a very serious problem nowadays. This pollution causes great damage to the environment and all living things. There are a lot of things we can do to preserve the environment. Factories should be moved to land outside cities. A great number of trees should be planted along the sides of the roads. Trees take in carbon dioxide and release oxygen, so they help to clean the air.

The government should pass laws to reduce the number of cars on the roads. We have to spread awareness among ordinary people of the importance of preserving the environment. We must teach young children how to keep the environment clean. If we succeed in preserving (conserving) the environment, our children and grandchildren can enjoy the world we live in. Preserving the environment has become a very important issue in the modern world.

## (15) Recycling.

Many societies reuse materials that are thrown away. Materials ranging from precious metals to plastic spoons, can be reused. This recycling process extracts the original material and uses it in new products. In general, using recycled materials to make new products costs less and requires less energy than using new materials. The most commonly recycled waste product is printed materials.

Glass is a material which is economical to recycle. The recycled glass is melted and formed into new products. Certain types of nuclear waste can be recycled. Rare materials, such as gold and silver, are recycled because getting new supplies is expensive. It reduces pollution because recycling a product creates less pollution than producing a new one. Most experts state that the economic consequences of recycling are positive in the long term .

## . (A Famous Egyptian scientist ( Ahmed Zewail (16)

Ahmed Zewail is a worldwide famous Egyptian scientist. He was educated at Alexandria University. After his graduation, he went to the United Sates of America to continue his education. There he worked very hard and outdid

In 1998, he won the Franklin Institute Award after he had discovered the smallest unit of time. This award is usually given to famous scientists and inventors. Dr. Zewail also uses very fast lasers to find out more about the chemicals. His work helps scientists to produce new and better drugs for curing diseases. In, fact Ahmed Zewail is a very good example that all Egyptian young men should follow.

## (19) Life in the future.

Life in the future will be different from life now. Many changes will take place in every field. New inventions and new discoveries will appear. Man will send more spaceships to other planets and may find life possible there. Vast areas of the world's desert will be reclaimed .The production of food will increase. A cure for dangerous diseases such as cancer and AIDS may be discovered.

New sources of energy will be found. Computers will be widely used in all fields, especially in education. Means of transport will be faster and more comfortable. In fact, life will be very complicated and man will depend completely on machines. No one can be sure if life in the future will be better or worse.

## (20) Life in big cities.

Life in big cities is very hard. People there suffer from many problems such as over-population, housing problems and crowded means of transport. It takes a very long time to go from one place to another. There is very little cooperation among people. overcrowding results in many accidents.

Pollution caused by car fumes is a major cause of many diseases. The air is unclean and impure. There are no gardens or green areas where people can spend nice time. The noise from cars and machines also make life in big cities unbearable. Great efforts are needed to solve the problems in big cities. People should think of going to new cities built in the desert or the country.

#### (21) Unemployment.

Unemployment means that there aren't enough jobs for people. The most important cause of unemployment is over-population. Thousands of young people graduate every year from schools and universities. They remain for long years without jobs. This is because most of them are waiting for governmental jobs.

Another cause of unemployment is the increasing use of modern technology in all fields. Man depends a lot on machines. This leads to a lack of job opportunities. To solve this problem, we should encourage young people to go the desert and reclaim it. They should look for jobs in the new cities. Banks can lend them loans to start their own projects.

## (22) Tourism .

Tourism is the second main source of national income after petroleum products. It brings in a lot of hard currency which we need to import goods. Tourists from all over the world visit Egypt all the year round. Egypt has many famous sights and tourist attractions. Tourists also enjoy the fine weather in Egypt.

Tourists can visit places of interest such as the Pyramids, the temples, the museums and other historic places. The government does its best to encourage the tourist industry. New tourist villages are built. Splendid hotels are erected. The government provides cheap and comfortable means of transport. Egyptians do their best to welcome tourists and treat them well. When tourism flourishes, our national income improves.

## (23) The value of sports.

There are many kinds of sports. The most common sports are football, basketball, volleyball, tennis, skiing, swimming and cycling. Sports have great value in our life. They are very important for keeping us healthy. People who are used to Practising sports usually enjoy good health. They are always active and do their jobs well.

Sports are a good way of spending our spare time. Sports help us gain good qualities such as patience, cooperation and how to face difficult problems and situations. Sports teach us good manners and develop our character. Some sports help us to defend ourselves such as karate and judo. In fact, sports are very essential for us.

## (24)Egypt's role in making peace.

Egypt believes that all countries should live in peace and security. Therefore, Egypt makes great efforts and does its best to spread peace in the Middle East. Egypt always calls for peace and cooperation among all nations. Egypt has a firm belief that all disputes and disagreements should be solved peacefully. Egypt is playing a vital role in making peace between Palestine and Israel.

The whole world supports Egypt in its call for peace. This is because conflicts and wars result in destruction and instability. Peace helps countries to achieve welfare and

prosperity. When peace prevails, all efforts are directed toward building and construction

.

#### (25) Over-population.

Over-population is a very serious problem. Egypt has been suffering from this problem for a long time now. The increase in population has led to many other problems such as shortage of food, overcrowded means of transport, lack of job opportunities and the problem of housing. There aren't enough houses, jobs or food for all people. If we continue to increase in this way, we may face starvation.

Great efforts are made to solve this problem. The government does its best to convince the people of the importance of birth control and family planning. Vast areas of the desert land have been reclaimed. New cities and communities have been built. Mass media are doing their best to persuade people to participate effectively in solving this problem.

#### (26) Pollution.

Pollution is a difficult problem in modern life. There are different kinds of pollution. Air Pollution is caused by car fumes which contain very harmful substances. These substances have a bad effect on health and can cause many diseases. The sea is polluted by the chemical waste thrown into it by factories and ships. The soil is also polluted by the chemicals we use such as insecticides.

All these kinds of pollution affect not only man's life but animal life and plant life as well. The world is making great efforts to fight pollution. Ordinary people have to cooperate with the government and scientists to get rid of pollution. If pollution continues to increase, life on earth will be in great danger. Even ordinary people can help to eliminate pollution.

## (27) The Library of Alexandria.

Egypt is the cradle of civilization. The library of Alexandria was the world's first university. The old library of Alexandria was burnt a long time ago. Great efforts were made to rebuild the library. The revival of the ancient library aims at building a modern public library.

The new library was designed like a circle. The library of Alexandria is expected to be the centre of culture, science and research. It will contain the best references on different subjects. The UNESCO contributed to the revival of the library of Alexandria. Egypt should be proud of this great cultural project.

## (29) The job you would like to work in the future.

I would like to be a heart surgeon. This is because I like to adapt to different situations and meet different people. Also, I would like to continue to research new treatments. A surgeon can make a difference to people's lives. It's a hard job-working long hours in hospitals with the assistants and nurses around you all the time in the operation rooms. I'm proud to be helping sick people to start a new life with healthy hearts. Our surgeons, modern hospitals and intensive cares help to make Egyptians healthier, and that will be good for our society and the coming generations.

(30) Adventures.

Mountaineering and mining are dangerous adventures. There are reasons why people choose these dangerous actions. Climbing a great mountain is a lifelong ambition. People climb dangerous mountains because they want to conquer something during their life. A dangerous mountain is a challenge; when someone has climbed it, they have reached their goal and they feel fantastic. In fact, a lot of climbers lost their lives while climbing mountains. Similarly, adventurers risk going missing while searching for treasures in' African deserts. Walking across a desert, some adventurers may die of thirst. They may be captured or killed. On the contrary, others can take enough diamonds to make them rich.

#### (31) Healthy food.

Many people believe that modified food is unnatural and fear that genetic engineering may bring new diseases in the future. On the contrary, organic farming is the best way to farm. The main reason is that some people don't like the idea of eating fruit and vegetables that have been sprayed with pesticides. Pesticides can be poisonous. In my opinion, we should improve the quality of the soil by adding natural, organic fertilizers. But surely it's much quicker and easier for farmers to spray their crops with chemical fertilizers and pesticides. Organic farms don't produce the same quantities as modern farms, so they do not make quite as much money.

#### 32- Science and Technology.

Science and technology are the features of our world today. They have played an important role in the different fields of life. Thanks to them, our life has become easier. Scientists and technologists have devised new methods in the different fields of life for a better life. The computer is one of the marvels of modern technology. Satellites are one of the latest means of communications. On the other hand, technology and science have some disadvantages. Some countries use them to produce destructive weapons. Others use chemicals which destroy mankind. Radiation that emits from screens is harmful. But without science and technology, our life would be dull.

## 33- How a youth serves his country

The progress of any nation depends on its youth. They work for the good of their country. A youth can take part in the industrial and agricultural projects. They can also help stamp out illiteracy. They sacrifice their lives for their country in time of wars. In fact, the youth must avoid bad habits. They should avoid smoking and practise sports to 'become fit. They should not waste their time sitting at cafes all the time. They should read and log onto the internet to get useful information. The youth are tomorrow's leaders, so the government is greatly interested in them.

## 34- Hobbies .

We should practise something different from our normal work to make our life cheerful and pleasant. It is very important for us to have our own hobbies. Hobbies give you a chance to spend our time in a useful and pleasant way. In fact, there are various kinds of hobbies and we have own hobbies which suit our tastes. Playing games, collecting stamps, playing music, chatting and painting are all interesting hobbies and of great benefit to us. In fact, our hobbies help us to be sociable and at the same time very popular. It often happens that a hobby paves the way for us to become famous. So hobbies are not a waste of time but a way of earning our living.

Doubtless, charities have become more important than ever. Today, some societies suffer from more and more problems such as poverty, diseases and food shortages that need the help of the white hands of donors and charitable organizations. Socially, millions of people are starving to death daily throughout the world because of famines or droughts. Who would be for those people if there weren't aid agencies and charitable ?organizations

Medically these organizations play a big role in helping moneyless people to be treated free of charge in advanced medical centers. Politically, it is a means to stand beside a neighbouring country in times of earthquakes and natural catastrophes. In a word people should give more money to charity so that these organizations can play their .role perfectly

Money is a means that can be used well or badly, so I'd rather say that the love of money is the root of all evil, not money itself. Because of money, people steal, kill and bribe. Also, people may envy each other and hate each other. Not a day passes without hearing about a bank robbery or a murder. The reason why such crimes are committed is .usually the desire to make a fortune without exerting great efforts

Moreover, the wars that sweep the world are motivated by financial reasons. Even the civil wars which take place between people within the same country are based on financial affairs. In brief, we can say that although having a fortune is a blessing from God, .it can be a curse if we misuse it

#### .Global Warming -37

Most people now accept the fact that the world's climate is changing. The carbon dioxide in the atmosphere is increasing mainly because we burn fuels such as oil and gas. The fact that we continue to destroy the rainforests (which take in carbon dioxide and produce oxygen) makes matters worse. How will global warming affect the world? It is now known that the ice at the Arctic and the Antarctic is melting. If this continues, sea levels will rise and some parts of the world will be flooded, making many people homeless. So what can be done? Countries must stop destroying the rainforests and produce less carbon dioxide. And, as individuals, we must all reduce the carbon dioxide we produce. This can be done by people using cars only when they have to or by turning .down air conditioning in the summer

## , The advantages of team work -38

Without team work, life would be impossible. All living creatures are in need of cooperation to live. Any complex or easy job can't be successfully achieved without cooperation. Cooperation can help all countries to overcome any threat or harm which has a bad effect on their common interests. There are many situations where groups of people such as surgeons or scientists or a sports team need to cooperate to succeed. The family members also should cooperate together to lead a happy life .Animals and birds need to cooperate. To succeed, you will have to show tolerance and work with these . people

## .The Mobile phone is a mixed blessing -39

Mobile phones are of great importance to many people in society from a businessman to an ordinary man. They can't do without. In time of emergency people need to make a phone call asking for the ambulance help. In travel, mobiles are necessary to tell other people how you are. But some people have bad habits when using mobiles. They sometimes disturb people indoors unnecessarily at midnight. While driving, they may cause death, so the government should pass strict laws against using them while driving. However, doctors warn people of its drawbacks exposing themselves to the side effects of electromagnetic waves causing cancer. So people should use mobile phones .more wisely and quietly

#### . A book that you have enjoyed reading -40

I read a wonderful book, written by Charles Dickens. Its title is Oliver Twist.

Dickens wrote it in the nineteenth century. I read it last week in the school library. It is about a child who had to live in a workhouse because his mother died when he was born. In this story, Dickens shows the dark side of life in London in the nineteenth century. He describes the life of child workers and the life in the workhouse where poor people were sent to live and work. The details of characters and the workhouse are wonderful. The characters are Oliver Twist, some members of a gang and Mr. Brownlow who will adopt Oliver. I liked this book very much as it has a moral. The moral is "Good people are rewarded while bad people are punished." Really, this is my favourite book, so I will definitely read it again

## . The qualities needed for leadership -41

Leaders are examples people follow in their footsteps and hang around to organize their lives. There are some qualities leaders should have whether they are inborn in them or they acquire. Hence, good leaders should be calm and patient. So they can talk to people easily and make the right decisions. They need to be intelligent and understanding, too. They ought to be tolerant and get on with each others in particular those who oppose them. Also, they have to be sensible if there are any disagreements and do their best to settle the disputes. Finally, good leaders work for the benefit of the .whole world

## . Organic farming -42

Today more and more people are becoming interested in organic farming for different reasons. Organic farmers grow food naturally without using pesticides or chemical fertilizers. They claim that pesticides kill the small creatures and insects that birds and other wildlife feed on. They are poisonous, expensive and very harmful to the .soil

Moreover, supermarkets in many countries have shelves for organic food.

Consumers don't object to paying a bit extra for healthy food that has no side-effects on .their health

In the end, if you ask me which you buy organic or inorganic, I'd say buy organic food and save your health.

. GM foods -43

Genetically-modified foods can solve many of the world's hunger and help protect and preserve the environment. Yet, there are many challenges ahead for governments, especially in the areas of safety testing, regulation, international policy and food labeling. Many people feel that genetic engineering is the technology of the future. We can't ignore its benefits. However, we must proceed with caution to avoid causing unintended harm to human health and the environment as a result of our enthusiasm for this powerful .technology

#### . Keeping Your Body Healthy -44

Would you like to live a longer life? To live longer, you must keep your body healthy, and I have some suggestions for you. First you must eat healthy foods that will provide necessary protein, vitamins, and carbohydrates. You should not eat food that contains fats and cholesterol because they clog your arteries and cause heart attacks. Proper diet can .help to keep your body healthy

The second important requirement is regular exercise. You should exercise every day. You might jog or lift weights to keep your body healthy and active. The third and most important point is, not to take illegal drugs. Drugs can ruin your life and the lives of your family. You should not smoke, and you should not take heroin. By keeping your body .healthy now while you are young, you could live longer, and you might enjoy life more

### .The advantages and disadvantages of scientific research -45

Doubtless, scientific research is the way to progress; there is much to be said in favour of it. Scientific research has always been beneficial to mankind. We can improve health, food production, education, travel and nearly every aspects of our life. Scientific researchers can also develop vaccines against fatal diseases

On the other hand, it sometimes turns into a harmful thing to our planet. Advanced weapons may cause a lot of damage. They may take the lives of many innocent people. Science experiments which go wrong can affect people. Whatever the benefits of .scientific research, scientists must take caution not to panic people

## . The importance of Science -46

There is no doubt that we live in the age of science and technology. Much of our progress is resulted of them. If we look at the latest discoveries in medicine, engineering and space travel. Computer and the internet are the inventions that make everything possible. The invention of planes and cars has led to great progress in transport. They made the world as if it is a global village. Another, many of the luxury goods we have, .make our lives more comfortable and easier. In a word, science is the way to advance

#### . Online distance learning -47

Online distance learning is an instructional system which connects learners with educational resources. Students work on their own at home, or at school and communicate with faculty and other students via e-mail, video conferencing and other

forms of computer-based communication. There are both advantages and disadvantages to online distance learning. Online distance learning is available all the time and everywhere. However, there are drawbacks for some learners. The online learner only has the written text; this may confuse the learner and cause misunderstanding. While distance learning allows openness, it is also cumbersome because it is done by e-mail messages and writing, therefore it may take more time than face- to-face learning. Online distance learning is important for students who may be unable to attend classes for various reasons like illnesses or busy schedules. They just want to do their studies at home.

#### .The importance of the international trade -48

International trade is the exchange of goods and services between countries. This type of trade gives rise to a world economy, in which prices or supply and demand, affect and are affected by global events. Trading globally gives consumers and countries the opportunity to be exposed to goods and services not available in their own countries. Almost every kind of product can be found on the international market; foods, clothes, spare parts and oil. The internet is the widest current marketplace for international trade as the business world has become aware of the benefits brought by it; therefore so many websites were born and keep appearing in the endless universe or the World Wide Web.

#### . Cooperation and Tolerance -49

In fact, cooperation together with tolerance is essential for the success of any work and any company. Good teamwork requires that team members cooperate fully and show tolerance to each other. Each member does his part cooperatively, which in turn facilitates the work of the whole group. They do the work in a lovely atmosphere and achieve their goals.

Furthermore, people can't get on and agree all the time. Thus, showing tolerance to inflexible people melts all the disagreements among the members making them friendly and helpful with each others. Finally, when people cooperate with each other, life will be better for all.

## ? How you think people could protect the environment in your town or city -50

It is clear that our environment is exposed to a great danger because the climate has become more warming than before. All of us must co-operate and stand as a one man to put and end to this serious problem which threatens our life. For example we must reduce the amount of chemicals, carbon dioxide and energy. We can also grow plants because the trees purify the air through getting carbon dioxide and emitting oxygen necessary for life.

In brief, we must exert great efforts to solve this problem which threatens our life on and to lead a happy life free from problems.

## A job that you would like to do when you finish your education -51

I would like to be a heart surgeon. This is because I like to adapt to different situations and meet different people. Also, I would like to continue to research new treatments. A surgeon can make a difference to people's lives. It's a hard job-working long hours in hospitals with the assistants and nurses around you all the time.

I'm proud to be helping sick people to start a new life with healthy hearts. Our surgeons, modern hospitals and intensive cares help to make Egyptians healthier, and that will be good for our society and the coming generations.

#### 52- The English Language.

Languages especially English are very important for people to learn. A lot of people are interested in learning English. Today, English is the mother tongue of nearly a third of a billion people. A lot of people use English as a foreign or second language. English is used in different fields of life. It is used in business, commerce, science, and diplomacy. Doctors, scientists, pilots, travellers and students need to learn it. English can be easily learned if the learner has the desire. English also needs practice because practice makes perfect. That is why English is spoken all over the world.

#### 53- The Development of Education.

Education is developing nowadays. The government is doing its best to raise the standards of students. It builds developed schools to help students learn up-to-date information. It provides schools with computers and the internet to help students keep up with the latest technology. It provides schools with multi-media rooms. On the other hand, teachers do their best to benefit from the government facilities at schools. They train students to get the utmost benefit during their study. Teachers travel abroad to keep up with the latest methods of teaching. Teachers encourage students to hold competitions among classes. Finally, we live at the age of technology in education.

#### 54- How can elderly people make Contributions to society.

No one can deny that elderly people can make contributions to the society. Elderly people can benefit their society greatly. They always like feeling useful and think they can make a difference to society. They have special qualities that younger people lack; they have more experience and knowledge which goes hand in hand with being calmer and more patient when dealing with different situations. Also, they are really sensible in making decisions. Furthermore, they can make use of their free time in teaching illiterate people, doing charitable work and help children with health problems. Finally, not having enough to do to fill the hours in the day is one of the biggest reasons for depression and boredom attacks elderly people.

## . The qualities of a good leader

Leaders are examples people follow in their footsteps and hang around to organize their lives. There are some qualities leaders should have whether they are inborn in them or they acquire. Hence, good leaders should be calm and patient. So they can talk to people easily and make the right decisions. They need to be intelligent and understanding, too. They ought to be tolerant and get on with each others in particular those who oppose them. Also, they have to be sensible if there are any disagreements and do their best to settle the disputes. Finally, good leaders work for the benefit of the whole world.

## . The importance of international trade

The development of international trade brought many changes to the world. People from different countries meet each other for the first time. As well as trading goods, they trade ideas and teach each other many new things. Hence, international

trade is intercultural. Moreover, Companies from one country often trade in many other countries. They hire local workers at low wages. Thus, companies make more profit and at the same time, they create more jobs for countries all over the world. However, global trading is affected by the economic crisis; that's to say if the economy goes bad in one country, all the other countries may affect.

#### . The River Nile

It is said that Egypt is the gift of the Nile. No doubt, it is the source of our life. In fact, that is true because without this gift Egypt would be a barren desert. The River Nile is the longest river in the world. It provides people with fresh water, which is essential for drinking, washing, agriculture and industry purposes. Agriculture depends on irrigation. Without water, farmers wouldn't be able to grow rice, wheat, maize fruits, vegetables... etc. The River provides us also with fish, which adds to the food wealth of the country. On the other hand, the High Dam in Aswan is the main factor for generating electricity, which is necessary to push forward the wheels of industry. The River is also a good means of transportation and sports. Ferryboats and cargo ships carry people and goods from place to place.

keeping our Nile clean is the responsibility of every Egyptian who cares for a clean and healthy life. Dumping rubbish and throwing factory waste in the river should be stopped completely. When we look at the continuing flow of the river, we should remember our ancient and glorious history and work hard to keep the power of this glory forever. In my opinion, the government should set up a new ministry and call it the Ministry of the Nile to look after the river and grant It every respect, care and attention.

## . Water

No body can deny the fact that water is the main source of life. Without water, life on earth would have come to an end. Man, animals and plants would have died. In fact, water is the main factor in the development of countries both in agriculture, industry and all aspects of life. Man can get water from rain, rivers, wells, seas and lakes. To increase the supply of water, reservoirs and dams have been built to store water for the time of need. As the consumption of water is increasing so rapidly, the world may face a shortage in the quantity of water in the near future.

To solve this serious problem, the world should economize the consumption of water especially in agriculture, industry and also in domestic use. In my view, another solution is to have the water recycled to avoid wasting it. More dams and reservoirs should be built. We can obtain water also by desalinating water from seas. Although this is an expensive method, but we can rely on it if necessary.

#### The role of the Youth in serving their country.

Youth are the backbone of civilized nations. They render fruitful services in all fields for the welfare of their society. While learning in schools and universities, the young man should study hard. He should concentrate on learning. After graduation, he should be ready to serve his country and do his best to become an active and honest member in his society .

A teacher, for example, helps his students to pass their examinations and finish their studies. A doctor works in hospitals to relieve the pains of his patients. An engineer works in the field of planning and construction. Young economists, pharmacists geologists and all specialists in various fields should participate in the building of a prosperous society.

On the other hand, the government should do its best to look after its young generation. Firstly, education should be free for all young people, especially for the distinguished ones. Secondly, it is the duty of the government to protect them against deviation. This can be realized by opening more clubs and giving lectures to enlighten them. Above all, the government should give them the right to participate in the decision-making of the policy of their country. Without this participation, the society becomes static and there will be no hopes for the better. Fourthly, the government should distribute parts of the barren land in the desert among young men to be cultivated in an attempt to solve the problem of unemployment. Our government is already encouraging young men to start their own small projects by lending then money and offering them guidance and advice. In return, the youngsters should know their duties well. They should be enthusiastic, energetic and honest workers. Above all, they should be loyal to their country.

## . Computers

Computers play a vital role in the world of modern technology. They render many services to man. People can use computers in a wide variety of ways. They can answer telephones, fax messages, record all kinds of information, answer letters and can easily perform the most complicated calculations in a few seconds. The only requirement is that the computer must be correctly programmed. Computers have so many everyday uses that the business world would stop without them. They can reserve airplane tickets, keep bank accounts, order goods, and rent cars. Computers help the police fight crimes and arrest criminals. In the world of medicine, computers are very useful. They are used in hospitals in making records of patients and fixing appointments with them. With the help of computers doctors can trace diseases and fight them.

Computers aid every level of education from simple programmes that teach simple additions to complicated data. Educators use computers to set examinations and prepare notes. By using computers, people save large amounts of time. Whether people realize it or not, computers control so many parts of our life in all fields, especially in communication, transportation, agriculture and education. Thus, the skills of using computers should be a major part of learning in all schools and universities. In spite of all these merits, a few people still think that computers are evil machines that waste our time and corrupt our youth. young people learn violence and crime. They sit for long hours attracted by its magic. This may damage their eyes. But still in my view, the world of computer is the peak of technology, which has become indispensable in our modem life. We have to accept it but only under certain supervision

"The importance of the money "

No one can ignore that money is a mixed blessing. in other words, it is a good servant but abad master. On the one hand, money helps us to get all our needs but we should not earn it in a dishonest way. With the help of money problems can be solved. Money makes money and with money people can lead a comfortable life. We must take into our consideration that this subject is a very important one to talk about as it plays a vital role in our modern society In my opinion, a wealthy person can easily realize all his ambitions. He can get all what he needs, travel wherever he likes and enjoys his life to the utmost. Money makes a rich man own a luxurious car or even a helicopter. He can live in a big house or even a palace. He can eat the best food at the most costly restaurants.

On the other hand money is the root of all evils. For the sake of getting money some people deceive, kill and commit crimes. Wars are waged and thousands of people are killed because of money. In spite of all these merits, some people think that the love of money is the root of all evil. They believe that money is a good servant but a bad master. When it controls the lives of people, it becomes a curse. Some people consider money as an end in itself and follow dishonest ways to achieve their goals. They may lie, cheat, steal, gamble or even kill each other in order to become wealthy. Sometimes people commit crimes to get money. Thus, their ambitions to collect money turn against them and push their life down towards a tragic end.

#### . Modern inventions

As a matter of fact this subject is a very important one to talk about as modern inventions play a vital role in everyone's life. Modern inventions make our life more comfortable than before. Work at factories is done accurately and quickly with the help of modern machines. Thanks to modern means of communication ,such as; the internet, artificial satellites, telephones and fax machines, the world is like a small village.

We can travel to any place by planes in a very short time. Space ships and rockets enable us to explore the unknown places. The T.V is one of the inventions that gives us sports, educational programmes, health programmes, events and entertainment. 'The washing machine helps housewives do better and easier wash. Modern inventions help man to extend the power of his mind. I can't imagine the world without inventions.

## "The importance of sports and games" or "The value of sports" -

No one can ignore that games and sports are very important in our life .Sports and games are encouraged everywhere in Egypt because they make our bodies strong, prevent us from getting too fat and keep us healthy. Games and sports make people lead a healthy and active life. They can join clubs to Practise their favourite sports, enjoy their time and feel great happiness. Sports and games teach our youth discipline, co-operation, the sense of belonging and protect them against deviation and taking drugs. It is important for us to get proper exercise in our life. There are many forms of exercises like running, walking, swimming....etc .All these exercise will help us feel our best. It is advisable to do the exercises which are suitable for us .The form of exercise I like to do is running. This exercise is very useful for my muscles .It makes my body

strong and renews my activity. It is easy to practise and doesn't cost us any money. We should be keen on doing for improving our health.

#### . How to encourage our local products-

No one can deny that Egypt has many natural resources which we can make good use to become the richest country in the world. We should encourage people to increase double the number of small and big companies due to increase of local demand. We should encourage local projects to take part in the international competition. We should encourage people to buy our Egyptian products as it is of good quality. They also suit our Egyptian taste. The Egyptian products are cheaper than the imported ones. Buying our local projects will help to solve most of our problems such as unemployment. Young people would find Jobs in these factories. This also will help to raise our standard of living. Egypt can encourage the Arab and foreign investors to set up projects in different fields.

#### "The advantages and disadvantages of advertisements

It's a fact that business without advertisement never flourishes .Goods can be advertised in various ways; on TV, in newspapers and magazines, by posters put up in streets. In Egypt, advertisements have become an important part of television. Not only do they attract kids, but the elders as well. Most of them are about fast food, crisps chocolates and the like. Some advertisements are about films and plays. Of course, they ruin the pleasure of watching TV programmes because they are displayed in the midst of them. I, myself, don't like the way they are displayed on TV in Egypt They don't reflect the Egyptian culture at all. Almost all TV advertisements show merely dance and nonsense.

## " The advantages of travelling abroad "

Traveling has seven merits, Among them are having fun and entertainment, gaining money and learning about the cultures of other people. Most young people are interested in travel and like to see much of the world around them. Travel helps them a great deal to gain knowledge and experience in life. It also teaches them how to depend on themselves and develop their personality. Travel to foreign countries gives them the chance to know the customs of their people and the progress they have achieved. Moreover, a change of place refreshes the mind and renews the activity of these young people.