MINUTES OF THE BURNT BOARD OF DIRECTORS

Date: Monday April 06, 2015

In Attendance:	**Regrets:**	**Guests:**
Mike Everson Paula Myrick Seth Hardy Lucas Smithen	Dave McKay	None

Location: Site 3 Co-Lab

1. Call to order: 7:30PM (approximately 30 min after start time)

2. Outline of responsibilities

Secretary - Provide communication concerning the AGM, elections, and minutes

3. Bank Signing Authority

Due to an issue with previous board, signing authority it has not yet been transferred over. Including that someone who has not been on the board for over a year still has signing authority on the account. To resolve this Paula and Franklin will be meeting on Saturday April 11th.

Mike will be drafting a letter indicating who is in on the board for the bank to better handle the signing authority transfer.

Must be at the Liberty Village branch

4. Art Grant Guidelines

There were questions during the AGM surrounding how Art Grants work, what is the process, etc.

It was put forth that we should be announcing to the community when art grants are available including process and paperwork.

Seth as Art Grant Officer will draft an initial process for Art Grants going forward.

Also noted is that if various people/organizations want money from the BurnT board they can simply make a request of the board and the board can approve or disapprove it not as an Art Grant but simply as money that can be spent.

5. Kaleidoscope

With Dave Mckay not present there is little to update here, however, of note is that pre-sales have sold out and word is spreading.

We will be preparing a note for Dave to provide a further update:

Specific questions around: insurance, current expenses vs projected expenses, status of volunteers, overall event update.

6. Form 1

The secretary (Lucas) needs to fill out Form 1 and submit it to the rest of the board for review prior to submitting. This needs to include information on both departing board members, current board members and incoming board members

7. Burn T Website

Paula has been keeping the website up to date with events, etc. She would like to include more media/pictures. Looking for some input on the direction of the website.

Can only use simple text. Can we use different fonts/colours, etc.

There was a lack of confidence expressed in the current web support infrastructure and we would discuss this as part of the officer positions.

8. Presentation on Responsibilities of the Board (Seth)

Minutes withheld as the secretary was paying attention to the presentation.

Some discussion about resolving a number of systemic issues with the community confidence in the BurnT board.

Motion was made to table this discussion for further conversation as we progress.

9. Official Communication/Newsletter

It was discussed the board should not be responsible for the creation and distribution of the newsletter and this should be shifted to the RCs. The board would still be responsible for providing content as related to Board communications to the newsletter. If the RC's are not willing to take this responsibility then the board was

10. Regional Reps

It was determined to have an informal gathering with the Regional Contacts to try and foster communication between the board and the RCs.

11. Officers

A motion to table the discussion of the current officer positions and who holds them was put forth by Mike. Seconded by Lucas. Motion carried.

Motion Carried.

12. Motion to Adjourn

Seth put forth a motion to adjourn. Mike Everson seconded. Motion carried.

Minutes Approved on: May 28, 2015	________________________________ Name: Lucas Smithen Title: Secretary ________________________________ Name: Mike Everson Title: President