



## Proposal Narrative Form

This is the written portion of the proposal where respondents provide an overview of their proposal for the Project including a description of the technology and equipment to be installed, system designs, costs, installed capacity, mission alignment, and implementation plan. Respondents are allowed to refer to accompanying documents to supplement the Proposal Narrative.

Submitting the Proposal Narrative through this template is optional; respondents can choose to submit the Narrative on their own letterhead. Respondents that do not choose to use this Proposal Narrative template must answer all of the questions below.

The final version of the Proposal Narrative, whether provided through this template or another format, must be submitted as a PDF.

### **Part I: Solar and Storage Proposal**

Executive summary of your proposal. Summarize your proposed solar+storage EPC services for the Project including the design and equipment proposed, proposed solar capacity per building, workforce development commitment, and the budget.



## Part II: Proposal Narrative Details

What is your expected timeline between major milestones (including EPC agreement execution, site visits, design & engineering, PG&E Rule 21 Application submitted, AHJ electrical and construction permit submission, AHJ electrical and construction permits secured, equipment staging, installation, substantial completion, inspections, and Permission to Operate):

Do you anticipate tackling all installations at the same time or spreading it out over several months? In your response, please indicate in what order you expect to table the projects and identify overlapping work. Please indicate additional costs that may be incurred if the storage installation were to be done at a separate date from the PV installation.

Please indicate any measures you plan on implementing to secure your equipment during the installation of the solar and storage energy systems.



In addition to describing how you will deliver EPC services for the Project, describe how you will provide progress updates to and manage communication with the Project Team.

Please provide a description of your post-installation commissioning and quality assurance process for the solar PV and storage system, and a list of the equipment/system manuals and documentation that you will provide to the system owner for the purpose of ongoing operations and maintenance.

Recognizing that RYSE Commons is seeking storage solutions primarily for resilience benefits, please provide a description of your background in designing and installing storage projects.



### Part III: Mission Alignment

The Resilience Hub Team is prioritizing working with local-owned organizations who support environmental justice values, especially those based in Greater Richmond or West Contra Costa County, has demonstrated commitment to BIPOC ownership and empowerment of BIPOC communities, organizations with strong labor and pay standards, and organizations that provide workforce training programs.

1. How old is your organization?

2. What is the size of your organization's workforce?

3. Is your organization POC-owned?

- a. Yes
- b. No

4. Is your organization based in West Contra Costa County? (Defined as the cities of Richmond, El Cerrito, San Pablo, Pinole, Rodeo, and Hercules and the unincorporated areas of Bayview-Montalvin Manor, East Richmond Heights, El Sobrante, Kensington, North Richmond, and Tara Hills.)

- a. Yes
- b. No

5. Roughly what percentage of your workforce lives in West Contra Costa County?

6. Please highlight any of the below characteristics that apply to your organization:

- a. Cooperative structure
- b. Employee ownership
- c. Unionized workforce
- d. Living wage to all employees
- e. Job training programs
- f. Supportive of a [Just Transition](#)

7. What is the ratio of CEO to average employee salary at your organization?

8. Do you have a workforce development plan that we should know about?

9. Please provide any other information relating to the above questions that you feel may be relevant: