


# July

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
7/22/25	<ul style="list-style-type: none"> <li>• Papers for review</li> <li>• Voting on Framework, Mission and vision, Literacy priority sheet, pre/post test writing</li> <li>• Set the calendar for open house</li> </ul>	•

## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting
Ladd		Doell	Decker	8/19

Time	Mins.	Activity
		<p><u>Review of Papers</u></p> <p>Walkthrough Form- Need to work on students knowing what their rubrics are and how to use them</p> <p>School Priorities-</p> <p>Implementation Plan-</p> <ul style="list-style-type: none"> <li>• <b>Literacy:</b> Use a student-friendly rubric and feedback to self-assess and improve reading and writing</li> <li>• <b>Math:</b> Student Discussion/ Math Discourse (Try-Discuss-Connect), Math Vocabulary, Writing and Explaining their mathematical thinking and reasoning</li> <li>• <b>CET-</b>Goal is that CET will result in a recommendation, as evidenced by the meetings</li> </ul> <p>Newsletter- Packets in English and Spanish are being sent home this week</p> <p>District Calendar- Discussed date for Open House.</p>
		<p><u>Voting Topics</u></p> <p>Framework Changes:</p> <p>-Learning Target will be changed to Learning Intentions and Success Criteria</p> <p>-Add Sound Wall along with Word Walls up in the primary.</p>

	<p>-Standards Based Bulletin Boards that give exemplars (should reflect recent work)</p> <p>-ASD (Essential Element for Rubric for Highly Specialized Classrooms)</p> <p> Essential Elements for Highly Specialized Autism Program</p> <p>-Sub Plans (include split class packet and room distribution)</p> <p><b>****With Recommended Changes, VOTE is Yes.</b></p> <p><b>Mission and Vision:</b></p> <p><b>MISSION-</b> At Henry Hudson School #28, we build on every child's strength through inclusive, culturally reflective instruction that prepares students for college, careers and lifelong learning.</p> <p><b>Vision-</b> We envision a school where all students are supported, challenged and inspired to thrive in a diverse and creative learning environment, every day.</p> <p><b>VOTE is Yes</b></p> <p><b>Pre and Post On Demand Writing:</b></p> <p>Data sheet to record pre and post tests for each genre with a column for the change in scores</p> <p><b>VOTE is Yes</b></p>
	<p><b>Calendar Item:</b></p> <p><b>OPEN HOUSE will be Thursday, September 25th from 5-7</b></p>
	<p><b>Committee Sign Up</b></p> <p>Ms. Ladd will have a Google Sign up sheet at the beginning of the school year.</p> <p><a href="https://docs.google.com/document/d/1QSPgj4gsveYOj-ru0Rnz6KE980TkZK64n2Gq-u7aRhE/edit?usp=sharing">https://docs.google.com/document/d/1QSPgj4gsveYOj-ru0Rnz6KE980TkZK64n2Gq-u7aRhE/edit?usp=sharing</a></p>

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase Kirstin Pryor	S. Decker (RTA Rep) H. Gordon B. Meister C. Doell P. Dostman A. Bolze Z. Melendez	Yasmin Montero		

## August

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
8-19-25	<ul style="list-style-type: none"> <li>• Staffing Update</li> <li>• We can review the R4 Grant.</li> <li>• We can learn about the PBIS Rewards and compare it to Class Dojo.</li> <li>• We can look over and analyze the PLP for the district.</li> <li>• We can discuss and brainstorm ideas for a reading initiative.</li> <li>• We can discuss Writing Portfolios.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

### Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting
Ladd		C. Doell	S. Decker	

Time	Mins.	Activity
		Staffing Update <ul style="list-style-type: none"> <li>• We have one ASD Position open in Grades 5/6. We are waiting to hear about the hiring of a teacher.</li> <li>• Hayley Williams (3rd Grade) and Emma Welch (4th Grade) have been officially hired.</li> </ul>

	<p>We can review the R4 Grant. (Receivership Rapid Response Resource)</p> <ul style="list-style-type: none"> <li>• The leadership team met with a Harvard Coach.</li> <li>• This grant is 54 days of instruction until December 1st.</li> <li>• We looked at students that scored a 1 on the NYS last year for students currently in grades 4, 5, 6.</li> <li>• The grant will provide 2 teachers from Sylvan for 4 days/week to pull 5 groups for 45 minutes (4/1 ratio)</li> <li>• After the program is completed Ms. Ladd will give a presentation to the Board on its effectiveness.</li> </ul>
	<p>We can learn about the PBIS Rewards and compare it to Class Dojo.</p> <ul style="list-style-type: none"> <li>• If we are not able to get Class Dojo (which is free) the PBIS Rewards (\$2400/year) is similar. One difference is that referrals can be put into this. It can be organized by individuals or groups. (\$2400/year)</li> <li>• Needs to be 80% academic staff</li> <li>• We are waiting to hear from Legal to make sure this program is feasible.</li> </ul> <p><a href="https://www.pbisrewards.com/how-it-works/">https://www.pbisrewards.com/how-it-works/</a></p> <p>If we can't get Class Dojo, we will take a vote to bring it to the Academic staff. Vote- Yes</p>
	<p>We can look over and analyze the PLP for the district.</p> <ul style="list-style-type: none"> <li>• Tabled</li> </ul>
	<p>We can discuss and brainstorm ideas for a reading initiative.</p> <ul style="list-style-type: none"> <li>• Are students given time to read independently at their level/ Just Right Book?</li> <li>• Are students hearing an adult model reading?</li> </ul> <p>We want independent reading to be a priority.</p> <p>Do we want 15min/day for independent reading to be mandatory? Vote at the next meeting after talking to constituents.</p> <p>Do we want a schoolwide reading initiative/challenge? Vote: YES TBD</p>

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase Kirstin Pryor	S. Decker (RTA Rep) H. Gordon B. Melster C. Doell P. Dostman	Yasmin Montero		

	A. Bolze Z. Melendez			
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## September

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
	<ul style="list-style-type: none"> <li>We can make decisions about student writing portfolios.</li> <li>We will discuss PBIS Rewards.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

### Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting
Ladd		Doell/Dostman	S.Decker	

Time	Mins.	Activity
		<ul style="list-style-type: none"> <li>We can make decisions about student writing portfolios based on questions from the Writing PD.</li> </ul> <p>Can 6th graders do digital folders instead of printed folders?  <i>Students should have a printed portfolio for each child so they can take them home.</i></p> <p>How many pieces should be in the writing portfolio?  <i>A final writing piece for each genre that has been through the writing process. The post of each <u>on-demand</u>. (On-Demand: a writing prompt done within one session) (This post On-Demand) will be passed on to next year's teacher each year. (More will be forthcoming.)</i></p> <p>Can teachers give Pre On- Demands before a genre and Post On-Demands at the end of the last time they teach a genre? (ie-some grades teach narratives three different times.) Do one in the Spring and one in the Fall? <i>Yes.</i></p> <p>What would an On-Demand Informational look like and could the Post be their finished researched piece? <i>Could be procedural or DBQ</i></p> <p>Instead of a score column on the profile sheet, can teachers just attach the grade rubric to the work? Should the scores be 1-4 OR labels for Meets, Exceeds or Working Toward the Standard? <i>No, a score of 1-4 should be given based on the rubric.</i></p>

		<p>If teachers teach the same genre more than once should the profile cover sheet include a specific type? (ie Narrative- One labeled personal and the other labeled biography? <b>No, only one for each genre.</b></p> <p><b>Each cohort will be given their own colored folder.</b></p>
		<p>We will discuss PBIS Rewards.</p> <p><b>-We will bring this back up on Wednesday, September 10 during PD and have staff vote on it then.</b></p>
		<p>House Keeping:</p> <p>-Spanish math workbooks should be delivered Wednesday or Thursday this week.</p>
		<p>Constituents:</p> <p>K-Gordon</p> <p>1- Meister</p> <p>2- Hovey</p> <p>3- Dostman</p> <p>4- Doell</p> <p>5- Decker</p> <p>6- Decker</p> <p>Special Subjects- Melendez</p> <p>Speech &amp; ASD- Bolze</p>
		<p>SPBT DATES and snacks</p> <p><a href="https://docs.google.com/document/d/1vUe1owNKI_RyPIQwBu2HctPYNqcNk42Arzh9wAtZWFA/edit?usp=sharing">https://docs.google.com/document/d/1vUe1owNKI_RyPIQwBu2HctPYNqcNk42Arzh9wAtZWFA/edit?usp=sharing</a></p>

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
<p>Susan Ladd</p> <p>Jenny Blase</p> <p>Kirstin Pryor</p>	<p>S. Decker (RTA Rep)</p> <p>H. Gordon</p> <p>B. Meister</p> <p>C. Doell</p> <p>P. Dostman</p> <p>A. Bolze</p> <p>Z. Melendez</p> <p>R. Hovey</p>	<p>Yasmin Montero</p>		

# October

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
10-6-25	<ul style="list-style-type: none"> <li>• ASD</li> <li>• Visits</li> <li>• WIGS</li> <li>• Title 1</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting
Ladd		Doell	Melendez	11-3-25

Time	Mins.	Activity
		<p><u>ASD</u></p> <ul style="list-style-type: none"> <li>• ASD is short staffed. Two ASD rooms have been dissolved into the other 6 ASD rooms.</li> <li>• Room 225 (Grades 5 and 6) is spread between Grades 3, 4 and 6.</li> <li>• Room 168 (Grade 3) is spread between Grades K, 1 and 2.</li> </ul> <p>Takes effect on Wednesday.</p>
		<p><b>-Visits</b></p> <p><b>Tuesday 10/7</b>-Math department will be visiting Tomorrow Caitlin Ringer, Enkela Paco, Sarah Snyder</p> <p><b>Thursday 10/9</b>- Superintendent or Deputy <u>Might</u> be here for a visit.</p> <p><b>Wednesday 10/15</b> at 10:00- Deputy Visit (Dr. Cassandra Wright) She will meet with Susan and then tour the building.</p> <p><b>Tuesday 10/28</b> (8:30-12:00) State Visit: They will go to 3 rooms (K, 3 and 6) for a visit but may pop into other rooms to look for the priorities below:            —Looking for learning intentions, rubric usage and evidence that kids have learned, and how they will know if they have learned it. (The quantity is there and we now need to show the quality through the rubrics.)</p>
		<p>WIGS</p> <p>Priority 1: Instructional Excellence: Preparing Students for Life</p>

	<p><b>Goal 1A:</b> Increase the percentage of students in grades 3-8 who are proficient on the NYS ELA assessment from 16% to 40% by June 2028.</p> <p><b>Goal 1B:</b> All students reading by third grade – increase the percentage of students proficient on 3rd grade NYS ELA from 15% to 50% by June 2028.</p> <p><b>Goal 1C:</b> Increase the percentage of students in grades 3-8 who are proficient on the NYS math assessment from 14% to 40% by 2028.</p> <p>By the end of 25-26:  We want students to score a 3 or 4 (from 25% to 30%)- This the district goal.  (The district wants a 5% growth goal every year.)</p> <ul style="list-style-type: none"> <li>Last year students scored a 3 or 4 on the <b>ELA</b> NYS:  Current 4th graders: 25%  Current 5th graders: 15%  Current 6th graders: 17%  (Last year there was a 10% growth on ELA as a school)</li> <li>Last year students Scored a 3 or 4 on the <b>Math</b> NYS:  Current 4th graders: 30%  Current 5th graders: 20%  Current 6th graders: 10%  (Last year there was a 5% growth in Math as a school)</li> </ul> <p><b>Our school goal is to move (30%) -25 students per grade level- to a 3 or 4 in both ELA and Math.</b></p> <p>How are we teaching the standards throughout the year so students are reading and writing at state test level? Is it transferred regularly in their work?  R4 Standard was the one that students scored the lowest on.  How can this standard be incorporated every week?</p>
	<p>Title One Spending will be reviewed and sent to SBPT members to vote on.</p>

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
<p>Susan Ladd  Jenny Blase  Kirstin Pryor</p>	<ul style="list-style-type: none"> <li>S. Decker (RTA Rep)</li> <li>H. Gordon</li> <li>B. Meister</li> <li>C. Doell</li> <li>P. Dostman</li> <li>A. Bolze</li> <li>Z. Melendez</li> </ul>	<ul style="list-style-type: none"> <li>Yasmin Montero</li> </ul>		



# November

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
11-3-25	<ul style="list-style-type: none"> <li>• Staffing / building update</li> <li>• Discuss staff feedback from last PD session on ½ day</li> <li>• Title 1 plan</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting
Ladd	Doell	Doell	Blase	12-1

Time	Mins.	Activity
		<p>Update:</p> <p>-We have been given 2 building subs.</p> <ol style="list-style-type: none"> <li>1. Ms. Blake</li> <li>2. Ms. B</li> </ol>
		<p>Friday's PD- Went over the survey answers</p> <p>-Takeaways</p> <p>-Questions or areas of curiosity</p> <p>-What will you do differently in your room?</p> <p>-What can be done to improve the culture of writing at School 28?</p>
		<p>Title 1 money- Approved by SBPT</p> <p>\$6,872 is allocated</p> <p>Has to be for parents, supplies, light snacks,</p> <p>Using input from parent survey and CET as well as usual sources of input.</p>

Code	Justification/Explanation	Unit Cost	Comments/Notes
<b>15- Prof. Salaries</b>			
<b>16- Support Staff</b>	Our Bilingual Parent Liaison will attend all events and work to promote family participation, connection to school and overall school satisfaction.	7 events x 2 hours/per event x \$25 average pay rate	\$350.00
<b>40- Purchased Services</b>			
Wellness activities - potential vendors to lead dance, yoga, exercise and wellness opportunities	We will invite 1-2 vendors who will provide wellness activities for families to participate in during our Strive for 5, Strive to Thrive event. This programming is designed to promote student and family wellness and a sense of belonging at school. Parents will learn about ways to keep healthy and well and promote strong attendance behaviors and attitudes at home.		\$200.00
<b>45- Supplies/Materials</b>			
Light Refreshments to support <b>Strive for 5; Strive to Thrive</b> Event to promote attendance	This event will invite families to engage with the school community in a way that promotes family and child wellness so that students can attend school consistently. We will have healthy food, wellness activities including movement, art, attendance-based tips, and vendors to support families both inside and out of school.	175 ppl @ \$4.50/person	\$787.50
Materials and supplies to support family wellness and student attendance	Materials to support the games, activities and attendance tips at the Strive for 5; Strive to Thrive event.		\$350.00
Light refreshments to support our <b>Striving for 5 Attendance Breakfast</b>	We will hold a breakfast for families who promote attendance and those who are working to improve attendance. Pro-attendance information, tips, and solutions will be shared in a format that connects with parents.	130 ppl @ 4.5 / person	\$585.00
Light Refreshments to support <b>ASD Family Nights</b> event activities	We will have three parent meetings to work with our parents who have students with autism. At each meeting, we will have activities for the students while parents work with staff. This is a requirement of the specialized services department for autism programs.	100 ppl @ \$4.50/person	\$450.00
Supplies and Materials to support ASD Family Nights event activities (Art and office supplies to support the student work presentations)	We will have three parent meetings to work with our parents who have students with autism. At each meeting, we will have activities for the students while parents work with staff. This is a requirement of the specialized services department for autism programs.		\$100.00

Light Refreshments to support Math and Literacy Night event activities	This event invites all students and their families to learn about math and literacy games that they can play at home. We have been successful in engaging parents by tying this event to a holiday theme. Teachers create games for parents to take home.	175 ppl @ \$4.50/person	\$787.50
Supplies and Materials to support <b>Math and Literacy Night</b> event activities (Art and office supplies to create games and paper products)	This event invites all students and their families to learn about math and literacy games that they can play at home. We have been successful in engaging parents by tying this event to a holiday theme.		\$272.00
Light Refreshments to support <b>Writing Publishing Parties</b> event activities	We will have two events where we showcase student writing and illustrations. Families will also learn about literacy curriculum. The first event invites parents to a author's chair where students read their work with their peers and family. The second event creates a student published book where the student work is recognized.	150ppl @ \$4.50/person	\$675.00
Supplies and Materials to support <b>Writing Publishing Parties</b> event activities (paper products and office supplies to bind the books. Each child takes home a book of grade level writing.)	We will have two events where we showcase student writing and illustrations. Families will also learn about literacy curriculum. The first event invites parents to a author's chair where students read their work with their peers and family. The second event creates a student published book where the student work is recognized.	\$100/grade level	\$900.00
Light Refreshments to support <b>Black History Night</b> event activities	This is a parent night for students and families to recognize and celebrate African American culture. The event includes student performances, student work, and a food-tasting event.	200 ppl @ \$4.50/person	\$900.00
Supplies and Materials to support <b>Black History Night</b> event activities (Art and office supplies as well as paper products)	This is a parent night for students and families to recognize and celebrate African American culture. The event includes student performances, student work, and a food-tasting event.		\$200.00
Light refreshments to support the <b>All Pro Dads</b> monthly sessions.	This monthly session provides a structured opportunity for dad's/family member to build a school-focused bond with their child, as well as build a connection to school.		\$315.00
<b>46- Travel Expenses</b>			
<b>80 - Employee Benefits - Code 15</b>			
<b>80 - Employee Benefits - Code 16</b>			
		<b>Total Allocation</b>	<b>\$6,872.00</b>
		<b>Total of Activities</b>	<b>\$6,872.00</b>

		Next Meeting: 12/1- Snacks: Bolze and Decker 1/5- Snacks: Blase and Pryor

## Attendance 11-3-25

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase Kirstin Pryor	S. Decker (RTA Rep) H. Gordon B. Meister C. Doell P. Dostman A. Bolze Z. Melendez	Yasmin Montero		

### December

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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### Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
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## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase	S. Decker (RTA Reep) H. Gordon B. Meister C. Doell P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano	Amparo Nieves		

## January

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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### Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
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# Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase	S. Decker (RTA Reep) H. Gordon B. Meister C. Doell P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano	Amparo Nieves		

## February

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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### Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
		•

# Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase	S. Decker (RTA Reep) H. Gordon B. Meister C. Doell P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano	Amparo Nieves		

### March

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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### Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
		•

### Attendance

ASAR	RTA	Bente/RAP	Parents	Guests

Susan Ladd Jenny Blase	S. Decker (RTA Reep) H. Gordon B. Meister C. Doell P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano	Amparo Nieves		
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## April

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
		•

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd	S. Decker (RTA Reep)	Amparo Nieves		

Jenny Blase	H. Gordon B. Meister C. Doell P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano			
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## May

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
		•

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase	S. Decker (RTA Reep) H. Gordon	Amparo Nieves		



	B. Meister C. Doell P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano			
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## June

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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## Roles

Facilitator	Time Keeper	Note Taker	Approve by	Next Meeting

Time	Mins.	Activity
		•

## Attendance

ASAR	RTA	Bente/RAP	Parents	Guests
Susan Ladd Jenny Blase	S. Decker (RTA Reep) H. Gordon B. Meister C. Doell	Amparo Nieves		

	P. Dostman R. Hovey A. Bolze E. Rosa J. Schleyer M. Palmesano			
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