

Title

(Must be clear, specific, and reflect the essence of the qualitative research. Maximum 15 words; Times New Roman, size 14, bold, centered, single spacing, sentence case)

Note: Omit this Author Information section during the submission stage to ensure a **blind** review process. Add the complete author information only after the manuscript has been **accepted** for publication.

Author ¹, Author ²

E-mail ¹, E-mail ²

Faculty/Department, Study Program ¹, Faculty/Department, Study Program ²

Politeknik Negeri Batam

ABSTRACT

The abstract should consist of 150–250 words in a single paragraph, using Times New Roman, 11-point font, and single spacing. It should briefly present the background, research objective, methodology (including the research design, data collection methods, and data analysis techniques, where appropriate), key findings, conclusion, and the theoretical and/or practical implications of the study. The abstract should be written in a clear and concise manner and should not include citations or unnecessary abbreviations.

Keyword: 3-5 relevant keywords/keyphrases

ABSTRAK

Abstrak berisi 150-250 kata berbentuk paragraph. Times New Roman Size 11 dan spasi 1. Bagian ini memuat latar belakang dengan memaparkan secara singkat masalah yang melatarbelakangi penelitian, tujuan utama dari penelitian, metode yang digunakan seperti menyebutkan desain penelitian (contoh: studi kasus, fenomenologi, etnografi, dll.), teknik pengumpulan data (contoh: wawancara, observasi, fgd, dll.), serta teknik analisis data (contoh: analisis tematik model miles & huberman atau creswell), hasil penelitian dan poin kesimpulan serta implikasi penelitian. International authors who are not proficient in Indonesian are welcome to use Google Translate or equivalent translation tools where Indonesian text is required. The journal's copyediting team will proofread and refine the Indonesian language before publication.

Kata Kunci: 3-5 kata/frasa kunci yang paling relevan

1. Introduction

The Introduction should be written in paragraph form and provide a clear rationale for the study. It should present the background, research problem, research objectives, and the significance or expected contribution of the research, either explicitly or implicitly. This

section may include relevant phenomena, current issues, empirical evidence, literature gaps, novelty, the importance of the study, the expected contributions, and the proposed approach to addressing the research problem.

Relevant literature, the theoretical foundation, the rationale for selecting the research topic or variables, and the integration of related theories may also be incorporated into this section. Authors are encouraged to synthesize the literature to build a coherent research argument rather than merely providing a descriptive summary of previous studies.

2. Theoretical and Literature Review

This section provides the theoretical foundation and a critical synthesis of previous studies relevant to the research topic. The Theoretical Framework should present the key concepts and theories underpinning the study and define the main variables or phenomena, where applicable. The selected theories should provide the conceptual basis for the research and serve as the framework for interpreting and analyzing the findings. The Literature Review should synthesize relevant prior research in an integrated narrative rather than presenting studies individually. Authors are encouraged to organize the discussion thematically, highlighting similarities, differences, and research gaps. The review should include the authors, year of publication, research context or object, and key findings of the cited studies, and conclude by clearly positioning the present study in relation to the existing literature, emphasizing its novelty and contribution.

3. Research Methodology

The Research Methodology should provide sufficient detail to enable readers to understand and evaluate the rigor of the study. This section should clearly describe the research design and approach (e.g., case study, phenomenology, ethnography, grounded theory, narrative inquiry, or other appropriate qualitative, quantitative, or mixed methods designs), the research setting, and the research object or participants.

Authors should explain the participant selection criteria, sampling technique, and sample size or number of participants, as appropriate. The data collection methods should be described in detail, including the techniques employed (e.g., in-depth interviews, participant

observation, focus group discussions, document analysis, surveys, or experiments) and, where applicable, the development and validation of research instruments.

This section should also describe the procedures used to ensure the trustworthiness or validity and reliability of the study, such as triangulation, member checking, peer debriefing, prolonged engagement, pilot testing, validity and reliability testing, or other appropriate strategies depending on the research design.

Finally, authors should clearly explain the data analysis procedures, including the analytical framework or statistical techniques employed (e.g., Miles and Huberman's Interactive Model, Braun and Clarke's Thematic Analysis, content analysis, regression analysis, structural equation modeling, or other appropriate methods).

All tables must be created as editable tables and must not be inserted as images or screenshots. Tables should be numbered consecutively, with the table title placed above the table and the source or reference (if applicable) provided below the table. The table content should be formatted using Times New Roman, 10-point font, single spacing. Tables may span one full page, where necessary, provided they are clearly formatted, properly aligned, and easy to read.

Table 1. Demografi Responden

PARTISIPAN	USIA	JENIS KELAMIN	PEKERJAAN
P1	19	Perempuan	Tukang Ojek
P2	23	Laki-laki	Pelajar
P3	35	Laki-Laki	Karyawan

Source: Compiled and processed by the authors (2024)

Figures must be clear, legible, and directly relevant to the research topic. Images should be of high resolution and must not appear blurred or pixelated. Each figure should be numbered consecutively, with the figure title placed below the figure and ending with a period. The caption should be formatted using Times New Roman, 10-point font, bold, and single spacing. If the figure is adapted or reproduced from another source, the source or reference must be provided below the figure.

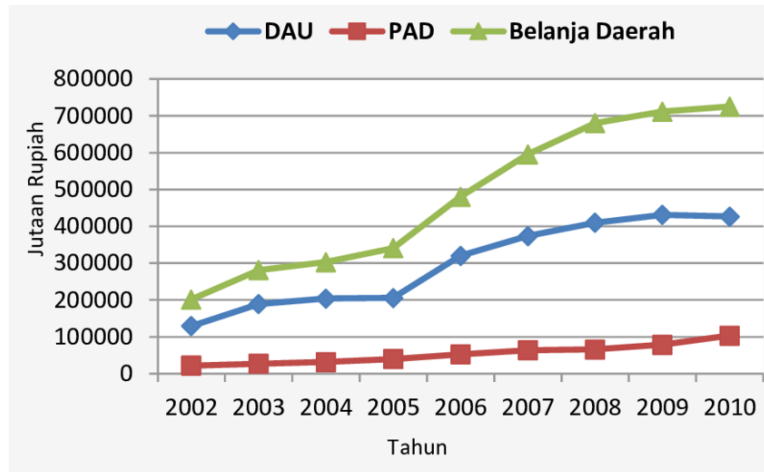


Figure 1. Data Belanja Daerah.

Source: BPS (2010)

4. Results and Discussion

The Results and Discussion section is the core of the manuscript and should be presented in well-organized paragraphs.

The **Results** should present the main findings of the study in a clear and logical manner. Findings should be organized according to the research objectives, hypotheses, variables, or major themes identified during the analysis. Qualitative studies are encouraged to provide **rich narrative descriptions (thick description)** supported by **direct participant quotations (verbatim)** where appropriate, while quantitative studies should present findings using relevant tables, figures, or statistical outputs. Tables and figures should be included only when they enhance the clarity of the findings.

The **Discussion** should interpret the meaning and significance of the findings rather than merely repeating the results. Authors should explain how the findings relate to the theoretical framework and previous studies, discussing whether the results support, extend, or contradict existing theories and empirical evidence. Similarities and differences with prior research should be critically analyzed and justified with logical arguments. This section should also highlight the study's contribution to the literature and provide a thoughtful interpretation of why the observed findings emerged, demonstrating critical and analytical thinking.

5. Conclusion

The **Conclusion** should provide a concise summary of the study by highlighting the main findings and directly addressing the research objectives or research questions. It should synthesize the key results without introducing new information or repeating the discussion.

Authors should also describe the **research implications**, explaining the theoretical contributions to the existing body of knowledge and the practical implications for policymakers, practitioners, industry, or other relevant stakeholders.

The manuscript should acknowledge its **limitations**, identifying methodological or contextual constraints (e.g., sample size, research setting, duration, data availability, or researcher subjectivity) that may affect the interpretation or generalizability of the findings.

Finally, authors should provide **recommendations** based on the study's findings, including practical recommendations for relevant stakeholders and suggestions for future research, such as potential research topics, methodologies, contexts, or participant groups that could further advance knowledge in the field.

References

The References should be formatted using Times New Roman, 12-point font, and single spacing. Manuscripts must include at least 20 references, with at least 80% published within the last 10 years from the year of manuscript submission. References should be relevant to the study and primarily consist of peer-reviewed scholarly publications. Authors must use a reference management application, such as Mendeley, Zotero, EndNote, or equivalent software, and apply APA Style (7th Edition) consistently for both in-text citations and the reference list.

Appendix/Dataset/Supplementary Materials (Strongly Encouraged)

The Appendix should include a Data Availability Statement or a publicly accessible link to supplementary materials hosted on Google Drive, an institutional repository, or another trusted platform with public access enabled. Supplementary materials may include, but are not limited to, interview guides, interview transcripts, research permits, raw datasets,

processed data, coding schemes, questionnaires, additional tables or figures, and other supporting documents that enhance the transparency and reproducibility of the research.