

# Recommendation Letter for a Teacher

By: [AmbitionBox.com](http://AmbitionBox.com)

{Your Name}  
{Title}  
{Name of your School}  
{Address}  
{City} {State} {Pin code}  
{Email ID}  
{Phone number}

Date

{Name of the Addressee}  
{Title}  
{Name of the School}  
{Address}  
{City} {State} {Pin Code}

## **Subject: Recommendation**

Dear Mr/Ms. {Addressee's full name}

I strongly recommend Mr/Ms. {Candidate's full name} for the post of {number of class/standard} grade teacher at your school, {Name of the School}. As the {Your title} of {Your school's name}, I have known {Candidate's first name} since the last {number of years} years. I have had the pleasure of working with a friendly, hardworking, sincere, and disciplined person like him/her and the whole of our panel appreciates {Candidate's first name} for his/her numerous traits.

Apart from his/her superiors and co-workers, {Candidate's first name} has been an all time favorite with all the students he/she has taught. He/She takes teaching as a responsibility and passion rather than a profession. {Candidate's first name} is the happiest in the classroom, teaching students about the wonders of the {the subject he/she teaches}, and making them believe in the interesting concept of studying. He/She has a talent for making complex topics simple by introducing new techniques and giving various examples to our young students. {Candidate's first name} has not only been an excellent teacher but an exemplary employee as

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well. His/Her exponential growth from a primary/secondary teacher to the head of primary/secondary wing and lead advisor of the school newspaper speaks for itself. He/She has left no stone unturned to learn all the new technologies in technology dependent classrooms and has made our school proud by guiding the primary/secondary {Any extracurricular competition, example debate} team and making sure that it wins the State level competition.

{Candidate's first name} also has great communication skills which make him/her more appropriate for any role. I am honored to have known such an ideal teacher and would like to recommend him/her strongly for the position at your school. If you have any questions about his/her qualifications and background, please feel free to contact me at the above-mentioned email ID and phone number.

Sincerely,

{Your signature}