

A G E N D A

TO: Child Abuse Prevention Council Members
FROM: Todd Keating, CAPC Chair
SUBJECT: CAPC Regular Quarterly Council Meeting
DATE: May 7, 2018
PLACE: 1000 S. Main St., Suite 112, Salinas, CA 93901
TIME: 3:30 PM

I. Call to Order, Todd Keating, Chair CAPC
Roll Call: Recorded by the Director

II. Introductions/Re-introductions: New Board Members: Warren Hoy, Cathy Boyle and Tom Berg

III Public Input

IV. Consent Agenda: One Motion Approves All Consent Agenda Items
CAPC Members can pull any item for additional discussion or motions upon request.

1. Approval of Minutes for the November 6, 2017 CAPC Regular Monthly Meeting.
2. CAPC Budget Summary for April 2018
3. CAPIT/CBCAP/DSS Director's Hours Authorization Report

PP Ending	November 10, 2017	64 hours
PP Ending	November 24, 2017	56 hours
PP Ending	December 8, 2017	64 hours
PP Ending	December 22, 2017	66 hours
PP Ending	January 5, 2018	40 hours
PP Ending	Jan 19, 2018	56 hours
PP Ending	February 2, 2018	79 hours
PP Ending	February 16, 2018	64 hours
PP Ending	March 2, 2018	61 hours
PP Ending	March 16, 2018	64 hours
PP Ending	March 30, 2018	71 hours
PP Ending	April 13, 2018	68 hours
PP Ending	April 27, 2018	68 hours

4. Directors Activities:

November 8, 2017	Computer Training
November 9, 2017	MCSTART Strategic Planning
November 13, 2017	Children's Council
November 15, 2017	CASP
November 16, 2017	Education Summit (MCOE)
November 21, 2017	Human Trafficking (CSEC) Watsonville
November 27, 2017	Juvenile Justice Commission
November 28, 2017	Lori Medina Supervision
December 6, 2017	CASP
December 7, 2017	DSS Holiday Luncheon
December 11, 2017	Children's Council
December 11, 2017	Juvenile Justice Commission
December 12, 2017	Human Trafficking
December 13, 2017	Greater Bay Area CAPC Marin County
December 14, 2017	Monterey County Collaborates
December 14, 2017	Lori Medina Supervision
December 19, 2017	Human Trafficking (CSEC) Salinas
December 19, 2017	Pathways Communication Steering
December 21, 2017	JSORT
December 25, 2017	Xmas Holiday
January 1, 2018	Holiday
January 8, 2018	Children's Council
January 9, 2018	CAPC Quality Assurance Committee
January 10, 2018	Child Death Review Team
January 11, 2018	MCSTART Steering Committee
January 15, 2018	Holiday
January 16, 2018	All Staff Meeting, DSS Medina
January 17, 2018	CASP
January 18, 2018	JSORT
January 22, 2018	Juvenile Justice Commission
January 22, 2018	Megha Kansra: Economics of Abuse
January 23, 2018	Lori Medina Supervision
January 23, 2018	OCAP Conference Call
January 24, 2018	Greater Bay Area CAPC Marin County
January 25, 2018	Megha Kansra: Economics of Abuse
January 25, 2018	PAT MCSTART Advisory Committee
January 28-Feb.1, 2018	San Diego Maltreatment Conference
February 7, 2018	CASP
February 8, 2018	Monterey County Collaborates: ACE
February 8, 2018	MCSTART Steering Committee
February 12, 2018	Children's Council
February 14, 2018	Contract Trainer Observation: Eizner
February 15, 2018	JSORT

February 19, 2018	Holiday
February 20, 2018	Human Trafficking (CSEC) Salinas
February 21, 2018	CASP
February 21, 2018	PAT MCSTART Advisory Committee
February 21, 2018	Trafficking Conference Call
February 26, 2018	Juvenile Justice Commission
February 27, 2018	Pathways Communication Steering
February 27, 2018	Lori Medina Supervision
February 28, 2018	Greater Bay Area CAPC Marin County
March 7, 2018	CASP
March 7, 2018	Juvenile Justice Inspection Youth Center
March 8, 2018	MCSTART Steering Committee
March 12, 2018	Children's Council
March 14, 2018	OCAP Meeting at the Quad
March 15, 2018	Early Childhood Development Advisory
March 15, 2018	JSORT
March 20, 2018	Human Trafficking (CSEC) Watsonville
March 21, 2018	CASP
March 26, 2018	JJC Jail Inspection: Carmel-by-the-Sea
March 26, 2018	JJC Jail Inspection: Monterey
March 27, 2018	JJC Jail Inspection: Pacific Grove
March 27, 2018	Lori Medina Supervision
March 28, 2018	Greater Bay Area CAPC Marin County
April 4, 2018	CASP
April 9, 2018	Children's Council
April 10, 2018	CAPC Quality Assurance Committee
April 12, 2018	Monterey County Collaborates
April 12, 2018	MCSTART Steering Committee
April 13, 2018	Victim Rights, District Attorney
April 17, 2018	CAPC Breakfast
April 18, 2018	CASP
April 19, 2018	JSORT MDIC
April 23, 2018	Juvenile Justice Commission
April 24, 2018	Lori Medina Supervision
April 29, 2018	CAPC Fund Raiser: Big Sur Marathon
April 30, 2018	Early Childhood Development, First5
May 2, 2018	CASP
May 2, 2018	Contract Interview: Maria Heublein
May 7, 2018	CAPC Regular Meeting

5. Spanish Language Outreach Trainings: Jorge Mata-Vargas

2017 October	20 Presentations	Attendees: 147
2017 November	15 Presentations	Attendees: 135
2017 December	10 Presentations	Attendees: 105

2018 January	17 Presentations	Attendees: 172
2018 February	20 Presentations	Attendees: 205
2018 March	16 Presentations	Attendees: 154
2018 April	18 Presentations	Attendees: 338

Total Trainings Delivered: 116 Total Attendees: 1256

6. Spanish Language Outreach Trainings: Eduardo Eizner

2017 October	36 Presentations	Attendees: 578
2017 November	29 Presentations	Attendees: 453
2017 December	20 Presentations	Attendees: 382
2018 January	30 Presentations	Attendees: 442
2018 February	18 Presentations	Attendees: 149
2018 March	33 Presentations	Attendees: 464

Total Trainings Delivered: 166 Total Attendees: 2468

7. Spanish Language Outreach Trainings: Teresa Mata

2018 March	6 Presentations	Attendees: 106
2018 April	8 Presentations	Attendees: 132

Total Trainings Delivered: 14 Total Attendees: 238

8. Spanish Language Outreach Trainings: Laura Valdez

2018 March	1 Presentation	Attendees: 10
2018 April	8 Presentations	Attendees: 71

Total Trainings Delivered: 9 Total Attendees: 81

9. **Spanish Language Contract Trainer Totals:**

October, November, December 2017
January, February, March, April 2018

Total trainings delivered: 305 Total Attendees: 4043

8. Director Delivered Trainings: David Maradei

November 7, 2017	MaRT, Veterans Transition (10)
February 7, 2018	MaRT, Home Charter School (30)
February 21, 2018	ACE Training, CASP, (80)
March 6, 2018	MaRT, NEO DSS (40)
March 29, 2018	MaRT, King City (90)
March 30, 2018	MaRT, Steinbeck Center, Head Start (70)

6 Trainings Delivered Total Attendees: 320

9. The Director requests authorization to order and purchase a box of 500 Business Cards. Approximate cost: \$50.00 It is recommended that this Expenditure be drawn from the KIDSPLATE reserve.
10. One of the responsibilities of the CAPC Director is to provide oversight and guidance to the functioning of the Juvenile Sex Offender Response Program (JSORT). The CAPC Director is recommending that Tom Berg, the founder of the JSORT program, be assigned as a CAPC representative on the monthly multi-disciplinary team that reviews all juvenile sex offender cases. The meetings are held at the office of Probation. His experience and voice have been missed at these meetings. The CAPC Director and former JSORT grant coordinator will continue to attend to keep the Council apprised of the program goals and objectives.

V. Executive Committee Action-Two Items: an information only item

There were two items that were approved by the Executive Committee since our last meeting on November 6, 2017:

- The approval of the budget for the CAPC Breakfast:

Catering:	\$ 8435.37
Tickets:	\$ 137.01
CSUMB University Site (including parking, custodial)	\$ 1,773.36
<u>Award Plaques:</u>	<u>\$ 600.00</u>
Total:	\$ 10,945.74
- The approval for an overnight stay in Sacramento which was not utilized.

Both items passed unanimously.

VI. CAPC Officers and Executive Committee for 2018

We have several changes and adjustments regarding the current terms of the CAPC officers. These are the CAPC members who have agreed to lead us through the remainder of 2018.

President:	Todd Keating
Vice President:	Julie Altman
Treasurer:	Annette Cutino
Secretary:	Lori Medina
Past President:	Valerie Barnes, MD

Motion Required: It is moved that the CAPC accept and authorize the appointment of the recommended CAPC Officers and Executive Committee members for service from May 2018 until December of 2018.

VII. The Labor of Love: Thursday, September 6, 2018

A CAPC Sponsored Collaborative Event

Labor of Love Report-the CAPC Director reports on the number and the results for our support for the Labor of Love 2017.

Results for 2017

197	Pregnant
59	Dads
118	Staff (Agency tables, 30 Hartnell students, WIC staff during provider fair, volunteers)
138	Children
<u>55</u>	Family/grandparents

562 TOTAL

Scheduled for September 6, 2018, CAPC is being asked to co-sponsor the 25st annual Labor of Love event held at the Salinas Community Center. This is a collaborative fall community child abuse prevention event. We collaborate with First5, Salinas Valley Memorial Healthcare System, the Community Hospital of the Monterey Peninsula, Natividad Medical Center, the Salinas Police Department and United Way. For the past decade, the Director of CAPC has served as the Chair of this primary prevention program. The

initiator and prime mover of the Labor of Love is Michelle Fox, a CAPC Award winner, working for the WIC program.

Fiscal accountability for the Labor of Love is managed by the ACTION Council.

Motion Required: The CAPC approves expenditures of up to \$3500 to support the 2018 Labor of Love program focused on providing primary prevention education and information to pregnant moms. The CAPC contribution will be for shared facility costs, flyers and the purchase of 30 strollers. We recommend that funds for this event will be drawn from the KIDSPLATE reserve.

VIII. CAPC Contract Trainers for Fiscal 2018-2021

As CAPC approaches the next fiscal year beginning on July 1, 2018 and extending through June 30, 2019, the Director is recommending the approval of three specific items that are necessary to enact the strategic work plan for our English/Spanish Language Parenting Education Classes.

1. **CONTRACT EXTENSIONS:** Two of the CAPC contract trainers, Eduardo Eizner and Jorge Mata-Vargas have requested that that their contracts be extended from one year to three years. In discussion with our DSS Fiscal Administration and DSS Contracts Administration, there are no obstacles to these contract extensions.

Motion required:

It is moved that the CAPC will offer contract trainers, Eduardo Eizner and Jorge Mata-Vargas, the opportunity to extend their contracts from one year to three years. The contract extensions will begin on July 1, 2018 and terminate on June 30, 2021.

2. **INCREASED HOURLY FEE:** For the past several years we have paid our contract trainers a fixed amount of \$50 per hour for their services per four-hour class. That fixed fee includes travel time to and from classes, mileage, vehicle maintenance, general liability insurance, county required additional automobile insurance, the preliminary class scheduling, class preparation time, class delivery time, state required monitoring of class attendance, class evaluation. OCAP annual report requirements and CAPC

report administrative time. After discussion with DSS Finance the Director recommends that we raise that hourly fee to \$52 per hour, resulting in a class cost of \$208 per delivered class. Our contract trainers are reimbursed through California State Grant Funding under the Child Abuse Prevention, Intervention and Treatment (CAPIT) program (\$143, 327) and the Federal Grant Program identified as Community Based Child Abuse Prevention (CBCAP) program (\$23,393). The total of the grant funds available to pay our trainers is **\$166,619**. CAPC will have five bi-lingual/bi-cultural parent education trainers under contract for the next fiscal year. We are planning to contract for and deliver 800 classes to parents in Monterey County. If we achieve that objective, the total cost of the contract trainer program will be **\$166,400**.

Motion Required:

The CAPC Director is authorized to increase the amount paid per hour to CAPC contract parent educators from \$50 per hour to \$52 per hour. Funds for this program will be drawn from CAPIT and CBCAP annual reserves.

3. CONTRACT EMPLOYEES/CLASSES TO BE DELIVERED:

Eduardo Eizner, M.A., M.F.T.
11 Maple Street, Suite C
Salinas, CA 93901
Phone: (831) 595-2074
E-mail: Eduardo Eizner eeizner@yahoo.com
Contracting to deliver: **300** classes

Jorge M. Mata-Vargas
1695 Seville Street
Salinas, CA 93906
Phone: 831-578-2148
E-mail: matavargasj@yahoo.com
Contracting to deliver: **200** classes

Marie Keilman-Heublein
759 Bayview Avenue
Pacific Grove, CA 93950

Home phone: 831-324-0959
Cell phone: 831-210-1595
E-mail : keilmanm2@yahoo.com
Contracting to deliver: **100** classes

Laura Xochitl Valdez Chavez
Box 723
Watsonville, CA 93977-0723
Home phone: 831-247-0718
E-mail: motivandocorazones@gmail.com
Contracting to deliver : **100** classes

Teresa Garcia Mata
1695 Seville
Salinas, CA 93906
Cell phone: 831-320-3946
E-mail: garcia_4312@msn.com
Contracting to deliver : **100** classes

Total contracted classes : **800**

Motion Required:

The CAPC Director is authorized to draft contracts with the five above named individuals to deliver bi-lingual/bi-cultural classes to Spanish and English language parents for the fiscal year beginning July 1, 2018 ending on June 30, 2019. The CAPC Director is also authorized to draft three year contracts with Eduardo Eizner and Jorge Mata Vargas beginning with the fiscal year July 1, 2018 and ending in June 30, 2021.

IX. Director's Reports and Updates:

- CAPC Breakfast Recap
- Maternal Health Task Force Update
- JSORT
- Greater Bay Area CAPC Coalition
- Juvenile Justice Commission

X. Adjournment: Motion Required

CAPC Meeting Schedule for the remainder of 2018:

- **Monday, August 6, 2018**
- **Monday, November 5, 2018**