

ConCrédito Group

Curriculum:  Business Beginners 2p Summary

Date / Consultant: 29 jul 2026 Edgar **DNH**

Date / Consultant: 28 jul 2026 Edgar **DNH**

Lesson number/week: Lesson 13, week 5

Topic: My schedule

Aim: Client discusses their personal and professional agenda

Catch-up/Homework review:

Share the closest route and give directions to get from your house to the nearest oxxo.

Amayrani:

To get to the nearest Oxxo, I leave my house and turn right. I walk two blocks, then I turn left and walk three more blocks. On the corner of the third block, you'll see the OXXO on the left, across from a pizza restaurant.

Workspace:

Hello group, how are you today?

Warm up/Review: <https://www.baamboozle.com/game/765025>

Is it difficult for you to organize your time?

Do you use an agenda or calendar?

Would you say you have a good work-life balance?

Prepositions of time:

In

On

At

What are Modal Verbs? For what do we use them?

Can and Could

Should and Must

May and Might

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Date / Consultant: 23 jul 2026 Edgar

Lesson number/week: Lesson 12, week 4

Topic: Your work route

Aim: Client is able to exchange opinions and give suggestions on places of interest and events

Catch-up/Homework review:

Which transport is more eco-friendly: the train or the plane?

Have you ever taken a long trip by bus or train? Which one was more enjoyable?

Amayrani

1. I think the train is more eco-friendly than the plane because planes consume a lot of fuel and emit more greenhouse gases.

	2. Yes, and for me, the train is more enjoyable than the bus because it is faster, has more space, and doesn't make many stops.		
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Workspace:

Hello group, how are you today?

Warm up/Review: <https://www.baamboozle.com/game/42982>

Directions

GIVING DIRECTIONS

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Instructions: Let's practice how to use these directions on this map.
Complete the sentences with the correct word.

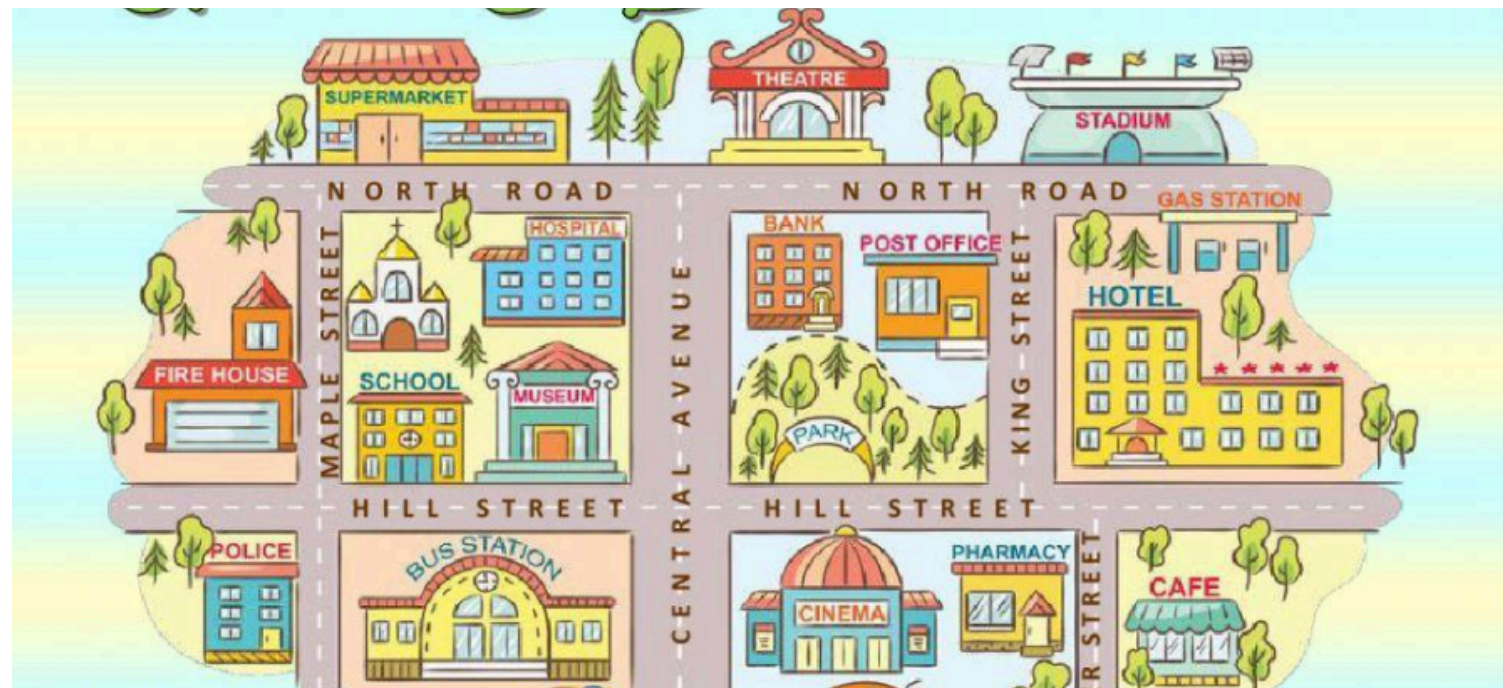
How do we get to the church? Take the first to the left, then go for one block and turn right and finally go for one block and at your right is the church

How do we get to the Cafe? Take the first right and go for one block and turn right and you can see the cafe in front of the pharmacy

How do we get to the stadium? Go Straight on central avenue and turn right on north road, go straight and you can't see on your right

How do we get to the park? Go straight for central avenue, and turn right for the hill street and see the park .

How do we get to the police station?



X You are here

Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:
	Bear-Oso

Homework: Share the closest route and give directions to get from your house to the nearest oxxo.

Amayrani:
To get to the nearest Oxxo, I leave my house and turn right. I walk two blocks, then I turn left and walk three more blocks. On the corner of the third block, you'll see the OXXO on the left, across from a pizza restaurant.

Date / Consultant: 22 jul 2026 Karen

Lesson number/week: Lesson 11, week 4

Topic: Business Events

Aim: Client is able to discuss different events and preferences on places of interest

Catch-up/Homework review:

I **love** **eating** (gerund or infinitive)

I go **to swim**

Prefer send emails

I prefer to send

I prefer sending

I like spending time

But → pronunciation

Engineer

Countable	UNCOUNTABLES
Apples	Liquids (water, coffee, soda,) Really small tiny portions (sugar, salt, sand)
Pesos Dollars	Gas Money

I have two waters

I have two bottles of waters

Workspace:

Hello group, how are you today?

Warm up/Review:

Vocabulary:

Transportation

MEANS OF TRANSPORT

test-english.com



TRAIN



TRAM



BUS



COACH



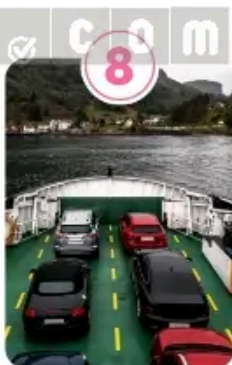
UNDERGROUND
SUBWAY (US)



LORRY (UK)
TRUCK (US)



VAN



FERRY

By car

I go to my job **by** car

Do you know **comparatives** and **superlatives**?

1.-This car is **more** expensive **than** this other one. (2 subjects)

2.-This car is **the most** expensive. (3 or more)

Bus, uber, car

Which one is **more** expensive, **bus** or **uber**?

Uber is **more** expensive

Comfortable

Which one is more comfortable, Uber or car?

Car is more comfortable than Uber

Safe

Big

Who is stronger, Gloria or Jesus?

Gloria is stronger than Jesus

Whose is the strongest in the class?

Gloria is the strongest

	Adjective	Comparative	Superlative
One syllable	strong	stronger	strongest
Consonant + short vowel + consonant	big	bigger	biggest
Ends in -e	large	larger	largest
Ends in -y	happy	happier	happiest
Two syllables	gentle	gentler more gentle	gentlest most gentle
Three or more syllables	expensive	more expensive	most expensive
Irregular forms	good little	better less	best least

Honest-More honest-The most honest

Famous-More Famous-The most famous

Peaceful-More/The most

Bad-Worse-The worst

Far-Further-Furthest

Old-Elder-Eldest

Long adjectives -> More / the most	Short adjectives
Expensive Comfortable Beautiful Interesting Intelligent Dangerous Handsome	Safer Faster Bigger Fatter Tall Small Slow Ugly- Uglier

Open questions about transportation:

What type of transportation do you use most often? Why?

Which is faster: the bus or the subway? Why?

Which is the most comfortable way to travel in your city?

Do you think traveling by car is better than traveling by bike? Why or why not?

What is the cheapest way to get to work or school?

Which transport is more eco-friendly: the train or the plane?

Have you ever taken a long trip by bus or train? Which one was more enjoyable?

Errors/Opportunity for growth/Pronunciation/Feedback:

The baddest

Vocabulary/Phrases:

Position - puesto
Rapport
Crowded - engentado

Homework:

Which transport is more eco-friendly: the train or the plane?

Have you ever taken a long trip by bus or train? Which one was more enjoyable?

Amayrani

1. I think the train is more eco-friendly than the plane because planes consume a lot of fuel and emit more greenhouse gases.

2. Yes, and for me, the train is more enjoyable than the bus because it is faster, has more space, and doesn't make many stops.

Date / Consultant: July 21st, Edgar

Lesson number/week: Lesson 4, week 10

Topic: Lost on a business trip

Aim: Client gives and understands basic directions

Catch-up/Homework review:

Workspace:

Hello group, how are you today?

Warm up: <https://www.baamboozle.com/game/1255371>

Warm up

Look at the following places. What is the name of each? What can you do there?

AIRPORT

The place you go when you want to travel by plane to another city or country.



CAFE / CAFÉ

A place where you can buy a cup of coffee or tea and sandwiches.



AMUSEMENT PARK

A large outdoor area where people go on rides such as roller coasters, etc.



CINEMA

The place where you can see the latest movies.



BAKERY

A place where you can buy fresh bread and cakes.



COURT

A place where civil and criminal cases are presented before a judge.



BANK

A place where people deposit, withdraw, or borrow money.



CRAFT MARKET

An event or place where people sell handmade products.



BOOKSTORE

A place where you can buy books and magazines.



DENTIST / DENTIST'S

The place where people go to take care of or fix a problem with their teeth.



BUS STATION

The place you go when you want to travel by bus to another place.



DEPARTMENT STORE

A large store that sells clothes, household appliances, etc. in different departments.



BUTCHER'S

A place that sells fresh meat such as steak and sausages.



DRY CLEANER'S

A place where you take your clothes to be dry cleaned (with chemicals, not water).



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Have you ever visited Culiacan? This is a description of my city.

Culiacán is a big and busy city. There are many places to have fun and relax.

There are many cafés and restaurants. You can go for a casual coffee or have a business lunch. There are some malls, for example, Plaza Ceiba and Plaza Explanada. In Plaza Explanada, there is an ice rink where you can skate with friends.

There are some parks where you can ride a bike or have a picnic. There is a very big park with a swimming pool and tennis courts. If you like to exercise, there are many gyms in the city.

There aren't any art museums, but there is a science center. You can visit it to learn about science and technology.

We use some words to mention the places in a city:

There is... – SINGULAR

There are... – PLURAL

There aren't **any...** – NEGATIVE

In Culiacan...

Daniela

- 1 There are many sushi restaurant in culiacan**
- 2 There is a science center**
- 3 There are many gyms**

- 1 There aren't any beaches in culiacan**
- 2 There aren't any subway stations**
- 3 There isn't an airport in the city center**

Jesus

- 1 There are many taquerias**
- 2 There is an airport**
- 3 There aren't any stadiums of first division league soccer**

- 1 There aren't any nasa installations**
- 2 There is a bus station**
- 3 There aren't any five stars (luxury) hotels**

Asking questions

Example:

Are there good restaurants in Mexico City? – PLURAL

Is there a famous church in Mexico City? – SINGULAR

Daniela

- 1 Is there a zoo in Mocorito?**
- 2 Are there any shopping malls in Mocorito?**
- 3 Is there a museum in mocorito?**

Jesus

- 1 Are there good universities in Mocorito?**
- 2 Are there good music schools in Mocorito?**
- 3 Are there many electric cars in Mocorito?**
- 4. How many tesla cars are in Mocorito?**

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Edificio-Building
Ice rink-Pista de hielo

Grass-Zacate/Planta
Sunflower-Girasol
Square - plaza

Homework: Now choose a city from your preference and share interesting place you can find there. Make 5 sentences using there is and there are.

Daniela: My city is Madrid

1. There is a beautiful park called el retiro
2. There are many clothing stores
3. There is a famous prado museum
4. There are many restaurants and cafes
5. There is a big stadium called Santiago bernabeu, where Real Madrid play

Date: / Consultant: July 16th, Edgar

Lesson number/week: 09/03

Topic: Company visit

Aim: Client is able to discuss and inquire about different places of interest

Catch up/Homework review:

Describe one room in your house using the prepositions we saw today plus some and any.

Ex: There are some figures on the bookshelf.

Daniela: This is my bedroom. There is a bed in the middle of the room. There is a desk with many pictures above it, there is a vanity with some makeup on it, and there is a big mirror between my bed and my shoe rack.

Amayrani: This is the kitchen. There is a stove

WORKSPACE:

Hello group, how are you today?

Warm up/Review: <https://www.baamboozle.com/game/89845>

Countable and Uncountables: Much and Many

Much (Uncountable)	Many (Countable)
-Money - Sugar - soup	-School -Sister - workbook

- rubbish
- yoghurt
- coffee
- metal
- time
- Bread

- email
- book
- car
- chair
- apple

<https://www.liveworksheets.com/es/worksheet/en/english-second-language-esl/549075>

Countable or uncountable? Tick:

money c u ☐ ☐	school c u ☐ ☐	bread c u ☐ ☐	sister c u ☐ ☐	sugar c u ☐ ☐
workbook c u ☐ ☐	soup c u ☐ ☐	e-mail c u ☐ ☐	book c u ☐ ☐	
yoghurt c u ☐ ☐	car c u ☐ ☐	rubbish c u ☐ ☐	apple c u ☐ ☐	
metal c u ☐ ☐	coffee c u ☐ ☐	chair c u ☐ ☐	time c u ☐ ☐	

Combine there is/are, prepositions, some/any or much and many in 3 sentences.

Ex: There are many books on the shelves/There are some books on the shelves

Amayrani

- 1 There is some milk in the refrigerator
- 2 There are some shoes under the bed
- 3 Are there any cars behind the house?

Christopher

1. How many books are in your house?
2. How much water do you drink when you are training?
3. How many kites are there flying in the sky?

Errors/Opportunity for growth/Pronunciation/Feedback:

When we use time in plural "times" (veces it CAN be used as countable noun (many))

Vocabulary/Phrases:

Kite-Papalote
Speakers-Bocinas
Rubbish-Desperdicios

Homework: Review previous topics and practice vocabulary

Date: / Consultant: July 15th, Edgar

Lesson number/week: 08/03

Topic: Around the office

Aim: Client is able to inquire about places around the office

Catch up/Homework review:

Send me a voice note with a description of the department + introduce one of their members.

- + Disruption - Jesus
- + UX - Amairany
- + IT - Gloria
- + Security - Daniela
- + Direction - Cristopher

WORKSPACE:

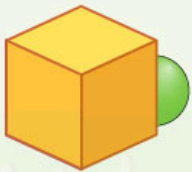
Hello group, how are you today?

Warm up/Review: <https://www.baamboozle.com/game/2045829>

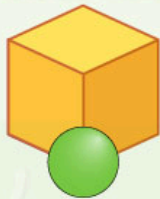
What are prepositions of place?

PREPOSITIONS OF PLACE

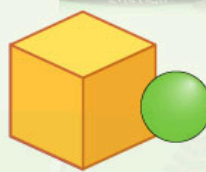
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ENGLISH
ENGLISH



BEHIND



IN FRONT OF



NEXT TO



BETWEEN

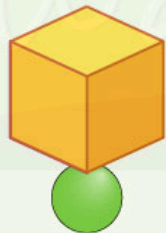


NEAR



ABOVE

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BELOW



IN



ON

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<https://www.liveworksheets.com/worksheet/en/english-second-language-esl/612288>

Where are the dogs?

Where is the backpack?

Where is the laptop?

Make sentences using the prepositions and there is/are.

Ex: There are two dogs under the table.

Daniela

1 There are two chairs between the desks

2 There is a plant near the stairs

3 There is a clock above the window

Gloria

1 There is a chest of drawers below the printer.

2 There are files in the bookcase.

3 There are laptops on the desk.

Amayrani

1 There is a laptop in front of me

2 There are two coworkers next to me

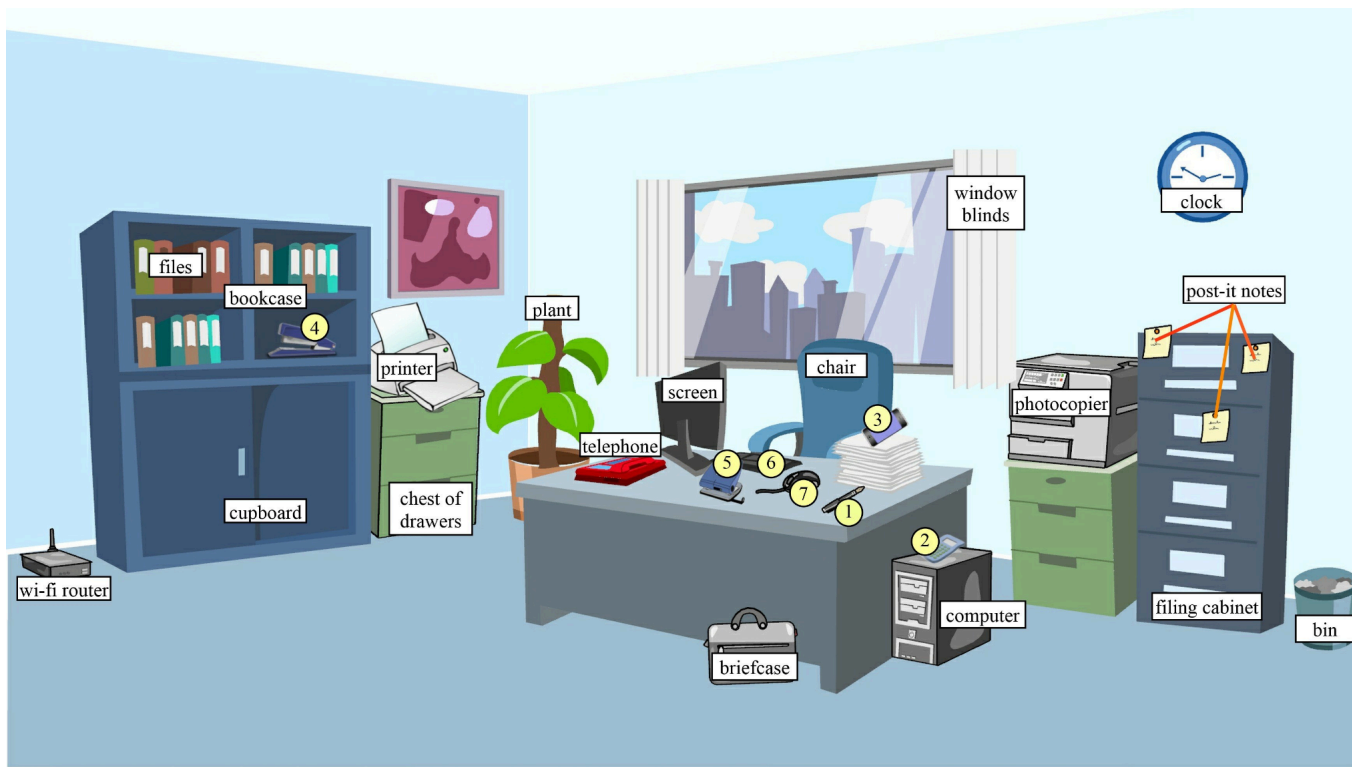
3 There is a wall behind me

Basic Office Items

- Desk –
- Chair –
- Computer –
- Laptop –
- Mouse –
- Keyboard –

Office Equipment

- Photocopier –
- Scanner –
- Projector –
- Whiteboard –
- Marker –
- Highlighter-
- Clock –
- Calculator –



In-Inside of something/somewhere. City, country, state, continent, etc.
For transportation where we CAN'T stand or move.

On-When something is touching a surface/when something is on top of something. Directions: On the corner, on the right/left, on streets, etc.
For transportation where we CAN stand or move.

At-Specific locations (School, work, etc). Events (Cinema, concert, party, etc.)

Amayrani

1 I live in Mexico

2 The book is on the table

3 The store closes at 8:00 pm

Daniela

1 The printer is in the office

2 I am at home

3 The picture is on the wall

Gloria

1 We always eat popcorn at the cinema.

2 I go to work in my car.

3 She puts her phone on the table.

Errors/Opportunity for growth/Pronunciation/Feedback:

1-Fish

2-Fish

We can use the plural form fishes when it is about different species.

Vocabulary/Phrases:

Homework: Describe one room in your house using the prepositions we saw today plus some and any.

Ex: There are some figures on the bookshelf.

Daniela: This is my bedroom. There is a bed in the middle of the room. There is a desk with many pictures above it, there is a vanity with some makeup on it, and there is a big mirror between my bed and my shoe rack.

Amayrani: This is my kitchen. There is a stove and a refrigerator. In front of the stove, there is a table with six chairs, and there is a vase on the table. Next to the stove, there is a pantry with food. There is a picture of fruit on the wall. On the kitchen island, there is a microwave and a water dispenser. There are some plates and glasses in the sink, but there isn't any range hood.

Date / Consultant: 14 jul 2026 Alejandro

Lesson number/week: Lesson 7, week 3

Topic: My office

Aim: Client can describe their office and introduce people

Catch-up/Homework review:

Workspace:

How to introduce someone at work?

This is Andrea. She is an Apps Analyst. She works in the Standardization department. She checks company apps.

Role + department + main task

Marketing

After Sales

Accounting

Callcenter

Development

UX

Human Resources

Choose someone from a different department. Introduce them to the group.

This is Sarahi. She is a Property Manager. She administrates the maintenance for the Business Properties of the Company.			
Daniela -This is Deysi. She is a Human Resources assistant. She works in the human resources department. She helps hire new employees	Amayrani This is Karely. She is an Analyst in a call center. She works in the CAMP department. She answers the questions people have about the business.	Cristopher This is Josue. He is a promoter. He Works in the Prospection department, He managing the companys prospects and converting them into dis-tri-bu-tors	Jesús: This is Alexander. He is a development lead working in the IT department. He leads all development projects for CrediTienda Perú.

Maintenance - mantenimiento

Hire - contratar



wear - vestir
Type - teclear
de**VE**lopment
resource**sss**

Let's see how other people introduce their team:

[Who's who in the office | LearnEnglish](#)

Who are those people over there?
That's the order management team.

Who's that over there?
Oh, you mean the one by the window? In the green shirt? Ah, that's Ian.

Who...

deals with the new orders? - Luciana
is the marketing director? - Ian
is responsible for the internal IT systems? - Maria
works in communications? - Sebastian

A colleague from another branch is visiting your department. Give the visitor a short tour. Introduce one of the company departments, at least two people and explain what they do.

Let's pick different options:

- + Disruption - Gloria
- + UX - Daniela
- + IT - Cristopher
- + Security - Jesus

- + Maintenance
- + Direction - Amairany

How to start? Some options:

B: Welcome to the office! Let me give you a quick tour. This is where the team works.

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:
[Merriam-Webster](https://www.merriam-webster.com/)

On track - encaminado/alineado
UX coordinator
Wear - vestir
Make sure - asegurar
Type - teclear

Homework:

Send me a voice note with a description of the department + introduce one of their members.

- + Disruption - Jesus
- + UX - Amairany
- + IT - Gloria
- + Security - Daniela
- + Direction - Cristopher

Date: / Consultant: July 9th, Edgar

Lesson number/week: 06/02

Topic: Business lunch

Aim: Client discusses their eating preferences and habits

Catch up/Homework review:

Write 5 sentences talking about your activities using adverbs of frequency.

Amayrani.

1. I usually watch series on the weekends.
2. I never fight with my brother.
3. I always sing when I'm driving.
4. I hardly ever go to parties.
5. Sometimes I go to the cinema with my friends.

Fernanda

1. I always wash my face two times in the day
2. Sometimes I fight with my brothers
3. I usually watch baseball games
4. I Rarely can stay quiet
5. I Never eat beans

Yubeli

1. I always brush my teeth before bed.
2. I usually drink coffee in the morning.
3. I often listen to music while I work.
4. I sometimes watch movies on weekends.
5. I never go fishing.

Gloria

1. I always do my skincare every night.
2. I usually drink coffee.
3. I sometimes go out for dinner.
4. I rarely cook my dinner.
5. I never drink beer.

Daniela

1. I hardly ever go to the gym
2. I always listen to music when i drive
3. I rarely drink coffee
4. I usually go to the movies with my boyfriend
5. I often Watch netflix after work

Gadiel

- I always take a shower in my house
- I never drink matcha
- Sometimes i go to parties
- I rarely travel to the beach
- I usually play videogames at night

WORKSPACE:

Hello group, how are you today?

Warm up/Review: <https://www.baamboozle.com/game/1064480>

When do we use.. **There is-There isn't/There are-There aren't**

Some and Any, what is the difference?

A plane

An orange

English
Grammar

A - An - Some - Any

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A / AN + singular countable nouns

A + CONSONANT SOUND There is **a** bottle on the table.

AN + VOWEL SOUND There is **an** apple on the table.

SOME / ANY + plural countable nouns & uncountable nouns

+ affirmative **SOME** There is **some** cheese in the fridge.

- negative **ANY** There isn't **any** cheese in the fridge.

? questions * **ANY** Is there **any** cheese in the fridge?

		Countable SINGULAR	Countable PLURAL	UNCOUNTABLE
+	affirmative	A / AN	SOME	SOME
-	negative	A / AN	ANY	ANY
?	questions *	A / AN	ANY	ANY

*** EXCEPTIONS**

			Countable PLURAL	UNCOUNTABLE
?	questions 1. offer	Would you like some ... ?	SOME	SOME
?	questions 2. ask for	Can I ... some ... ?	SOME	SOME
?	questions 3. suggest	Why don't we ... some ... ?	SOME	SOME

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Are there any books in your bedroom? Yes, there are. No, there aren't

Would you like some water?

Can I have some candy?

Why don't we go for some pizza?

Do you have any water in your house?

<https://test-english.com/grammar-points/a1/a-some-any-countable-uncountable/2/>

Some	Any
Amayrani 1 There are some mangos on the tree 2 There is some dirt on your blouse 3 There are some tomatoes in the fridge. Daniela 1 I have some friends at work 2 There is some milk in the fridge 3 Would you like some coffee? Yubeli 1 There are some Angels in heaven. 2 There isn't any table in the kitchen. 3 I have some apples for my family.	Amayrani 1 Do you have any questions? 2 I don't have any clothes 3 Is there any good series on Netflix? Daniela 1 Do you have any books? 2 I don't have any money 3 Is there any book in the bathroom Yubeli 1 I don't have any mango in my house. 2 There isn't any happiness in his life. 3 Is there any TV in the bedroom?

Countable and Uncountables: Much and Many

Much (Uncountable)	Many (Countable)
Money Water Juice Soup Milk Sand Sugar	Books Cars People Vegetables

Errors/Opportunity for growth/Pronunciation/Feedback:

Once a week
Twice a month
Three times a year

Vocabulary/Phrases:

Far-Lejos
Parrots-Pericos
Sky-Cielo
Heaven-Paraiso

Homework: Ask each other questions using there is/there are and some and any.**Amayrani:**

1. Is there a pool in your house?
2. Are there any parks in your neighborhood?

1. Do you know any good restaurants?
2. Can I borrow some money?

Daniela:

1. Is there a computer on your desk?
2. Are there any pets in your home?

Gloria

- 1- Is there a bathroom in your room?
- 2- Are there any

Date: / Consultant: July 8th, Edgar

Lesson number/week: 05/02

Topic: Talking about free time

Aim: Client describes what they enjoy doing in their free time

Catch up/Homework review:

WORKSPACE:

Hello group, how are you today?

Warm up/Review: <https://www.baamboozle.com/game/909151>

S V O = Subject (person) + Verb (action) + Object (thing)

We work in the morning-We don't work in the mornings-Do we work in the morning?

You have to work-You don't have to work-Do you have to work?

She eats enchiladas-She doesn't eat enchiladas-Does she eat enchiladas?

He does exercise in the morning-He doesn't do exercise in the morning-Does he do exercise in the morning?

I do
 You do
 We do
 They do
 It does
 He does
 She does

Let's start with hobbies, tell me as many as you can:



Do you like...?

- Dancing
- Painting
- Riding a bike/Cycling
- Baking
- Fishing
- Exercising
- Knitting
- Sculpting
- Singing

<u>Likes</u>	<u>Dislikes</u>
I like... I love...	I don't like/I dislike I hate...

I adore...
I enjoy...
I am a fan of...

I abhor...
I detest...
I can't stand...

What are the **adverbs of frequency**?

100%-Always

90%-Usually

75%-Often

50%-Sometimes

10%-Hardly ever/Rarely

0%-Never

How often do you wake up late on Sundays?

<https://www.baamboozle.com/game/1064480>

Errors/Opportunity for growth/Pronunciation/Feedback:

Look-ed /-t/
Start-ed /-ed/
Clean-ed /-d/

Vocabulary/Phrases:

Siblings-Neutral word for brother and sister
Clever-Ingenuoso
Abhor-Aborrecer
Learn-Aprender

Homework: Write 5 sentences talking about your activities using adverbs of frequency.

Amayrani.

1. I usually watch series on the weekends.
2. I never fight with my brother.
3. I always sing when I'm driving.
4. I hardly ever go to parties.
5. Sometimes I go to the cinema with my friends.

Yubeli

1. I always brush my teeth before bed.
2. I usually drink coffee in the morning.
3. I often listen to music while I work.
4. I sometimes watch movies on weekends.
5. I never go fishing.

Gloria

6. I always do my skincare every night.
7. I usually drink coffee.
8. I sometimes go out for dinner.
9. I rarely cook my dinner.

10. I never drink beer.

Daniela

6. I hardly ever go to the gym
7. I always listen to music when i drive
8. I rarely drink coffe
9. I usually go to the movies with my boyfriend
10. I always drink water during the day netflix after work

Gadiel

- I always take a shower in my house
- I never drink matcha
- Sometimes i go to parties
- I rarely travel to the beach
- I usually play videogames at night

Date / Consultant: 6 jul 2026 Alejandro

Lesson number/week: Lesson 4, week 1

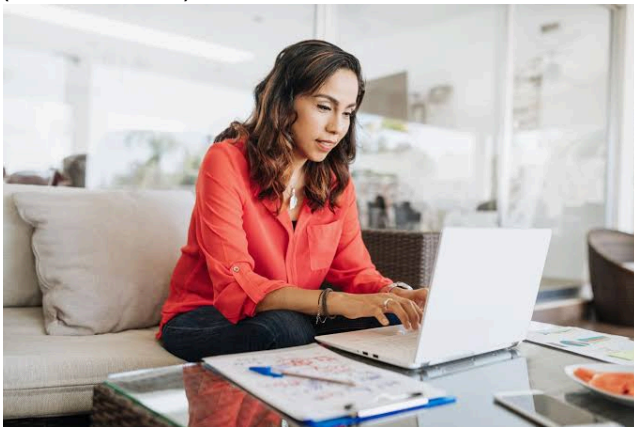
Topic: Getting to know your **CO**lleagues

Catch-up/Homework review:

Workspace:

Take a look at these people. They are potential candidates for Concredito.
You have to prepare some yes/no questions about them to choose who is the best candidate.

Julia
(Jesus' friend)



Julian
(Gloria's friend)



Some examples:

Does she + **action**?

Is she + **characteristic**?

Is he **good at** arriving early?

Open - dispuesto

Under pressure - bajo presión

How to ask yes/no questions

Do you **have** experience in Jira? (actions)

Do you manage stress well?

Are you active in the mornings? (characteristics)

To give substantial answers... think of **extra change!** 🍀 (relevant details)

Example:

Yes, I do. I use Jira to check tasks, update tickets, and follow project progress.

Yes, I am. I usually feel focused and ready to work early in the day.

Prepare 6 questions to know if someone is a good candidate for your team.

Jesús: 1. Do you know how to lead people? 2. Are you a good problem solver? 3. Do you have experience leading projects? 4. Do you have a lot of professional experience? 5. Do you speak English well? 6. Do you take responsibility for the problems? <i>I appreciate your honesty</i>	Fernanda 1. Do you enjoy learning new skills? 2. Are u comfortable sharing your ideas in public? 3. Do you stay positive when a plan changes? 4. Are u good at helping others? 5. Can you take the responsibility when something goes wrong? 6. Do you enjoy work with other people who think differently from you?	
Daniela: 1- Do you have experience working with developers? 2- Do you know how to use excel? 3- Are you organized and honest? 4- Do you manage projects? 5- Are you a good team player? 6- Do you pay attention to detail? Observant - observadora Know + how + to	Amayrani: 1. Do you have experience managing a team? 2. Do you have experience as a project leader? 3. Do you have experience using excel? 4. Do you have experience in the position you are applying for? 5. Are you good at using technology? 6. Are you good giving feedback to the team?	Gloria: 1. Do you have experience in managing projects? 2. Do you have experience to use drive in Gmail? 3. Do you have experience to speak in public? 4. Are you a support person? 5. Do you have experience in financial topics? 6. Are you an organized person? Save - guardar

Listen to your coworkers and write suggestions for them.

Write two tips that can help them to prepare better answers the next time.

For Jesus: You can say about the size of the team and what you were assigning You can mention the most important projects you have worked on. If you can be more specific about what use you do at Excel	For Gloria: You can be more extra change, because sometimes your answers sounded a bit like a robot, but I like your confidence to answer the questions. Keep going.	For Fernanda: You need to stay more focused and work on your nerves. Be more confident because every problem has a solution
For Daniela: You can give she an opportunity, she responsable and honest person.	For Amayrani: I recommend taking a few courses to overcome the initial nerves of public speaking.	
Errors/Opportunity for growth/Pronunciation/Feedback:		Vocabulary/Phrases: Merriam-Webster
Homework: Mourning day... no homework!		

Date / Consultant: 2 jul 2026 Alejandro Lesson number/week: Lesson 3, week 1 Topic: Describing people and things Aim: Clients ask and answer questions about people and objects
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Catch-up/Homework review:

Workspace:

Think of someone who...

- ☐ listens to music while working.
- ☐ drinks coffee every day.
- ☐ arrives early every morning.
- ☐ always eats snacks at work.
- ☐ likes to decorate their desk.
- ☐ checks social media very often

annoy - molestar

Now you! Make some ideas about your peers.

How to describe people and things?

People

A receptionist is a person **who** welcomes visitors.

A manager is someone **who organizes** a team.

For example:

*An assistant... is a person **who books** the meet.*

*An architect... is a person **who builds** the houses for people*

*A designer... is a person **who creates** designs products*

An administrator... is a person who counts numbers every day as part of their job.

An accountant... is a person who organizes the numbers in a company

Count - contar

His - men

Her - women

Their - neutral

Things

A **charger** is something **that** gives battery to your phone.

A notebook is an object **that you** use to write notes.

What about these? Let's say quick examples.



pictures of your family
pictures/photos/images

What are some of the positions in the team?

Let's make a list with 6 examples:

<https://wheelofnames.com/>

Describe each role with a short description.

Analyst

Coordinator

Manager

CEO

PO

*The manager is who **supervises** activities and **supports** the team.*

Remember verb + SSS

Introduce your teams and the tools you use.

People in your team	Tools you use
There are ____ people in my team. Some of them are the... 1. 2. 3.	Some of the tools that we use are... 1. Monday is a software that you use to organize data and automate processes. 2.

*The manager is who **supervises** activities and **supports** the team.*

Monday is a software that you use to organize data and automate processes.

Write your example:

<i>Jesus:</i> There are 6 people in my team. Some of them are the... 1. The QA tester is the person who tests the quality of the developments. 2. The developer is the person who creates all the systems that we use daily. 3. The UX designer is the person who elaborates all the prototypes. Some of the tools that we use are... 1. VTEX is a software that we use to operate an e-commerce business. 2. Jira is a software that we use to organize all the activities according to their priority	<i>Amayrani:</i> There are 6 people in my team. Some of them are the... 1. The Manager is who helps the team to solve the problems. 2. The Analyst is who creates innovation projects. 3. The PO id who organizes customer requests Some of the tools that we use are... 1. ChatGPT is a tool that you use to draft emails. 2. Google sheets is a tool you use to organize information and data.
<i>Yubeli:</i>There are 6 people in my team. Some of them are the... 1.The coordinator is who guides and organizes us. 2.The CEO is who makes the biggest decisions in the company. 3. The analyst is who creates projects for important topics. Some of the tools that we use are... 1. Gmail is a tool for communication to all the company. 2. Figma is a software to design different screens for the apps used.	<i>Gloria:</i> There are 6 people in my team. Some of them are the... 1. The CEO is the person who creates the annual goal. 2. The Analyst is the person who documents the process. 3. The coordinator is the person who defines the priorities for the team. Some of the tools th at we use are... 1. Gemini is the AI that we use in the projects. 2. Drive is the cloud that we use to support the documents.
<i>Daniela:</i> There are 6 people in my team. Some of them are the... 1. The PO is a person who defines the products vision and pri-o-ri-ti-zes backlog 2. The developer is a persona who writes code 3. The manager is a person who leads the team Some of the tools that we use are... 1. Figma is a software that you use to design prototypes 4. Jira is a platform that you use to tracks tasks	
<u>Errors/Opportunity for growth/Pronunciation/Feedback:</u>	<u>Vocabulary/Phrases:</u> Merriam-Webster

Homework:

Describe your position at the company + two apps that you use regularly.

A consultant is a professional who...

Two of the apps that I use at work are...

Daniela M.

- A product Owner is a professional who works with developers and helps create better products
- Two of the apps that i use at work are google meet and Excel. Google meet is an app that i use to talk with my team. Excel is an app that i use to work with data.

Date / Consultant: 1 jul 2026 Alejandro

Lesson number/week: Lesson 2, week 1

Topic: Talking about others

Aim: Client describes and discusses other individuals.

Catch-up/Homework review:

Workspace:

"SO FAR, SO GOOD"

Link for the session: <https://meet.google.com/pti-swaa-cut>

Who is your favorite person at the office?

Write three activities this person **does**. The others will guess 😊

Gloria: This person loves matcha, everyday buy chips and all the time is smiling. This person	Amayrani: This person arrives at work early This person is very kind This person is very good at their job	Cristopher: This person likes soccer and bet This person likes electronic music This person is a good listener
Fernanda: She's cute and kind with everyone	Daniela: This person goes to the store and buys snacks for everyone This person is very gossipy (fake) This person is very kind	Jesus: She likes to swim. She is the shortest person in the office She eats healthy food

How to speak about other people?

SHE + VERB SSSS

HE + VERB SSS

COMPANY + VERB SSS

In general + s	Verbs ending in conson. + y y + ies	Verbs ending in -o, sh, tch, x, ss + es
work → works	study → studies	go → goes
eat → eats	cry → cries	wash → washes
play → plays	try → tries	watch → watches
swim → swims	spy → spies	mix → mixes
write → writes	fly → flies	kiss → kisses

Have — has ✓

What about activities they don't do?

She DOESN'T + verb

He DOESN'T + verb

Task: Introduce your boss to a guest at the office.

Focus on their position, work activities and a common thing they do.

This is Brian, he's the manager.

He supervises the activities and responsibilities in the team.

He supports team members when they have problems.

He always drinks coffee in the morning, sometimes even three times a day.

He doesn't speak with clients, only with other team members.

Pronunciation tips:

or-ga-ni-zes

makeSS

helpSSS us

AskSSS us

laugh (FFF)

She ALSO + idea

Time for a game: Tell me the names of six people in your team: three ladies and three gentlemen. They should be people everyone knows. We will ask yes/no questions to guess who that person is.

Have you played Guess Who?

Is this a man or a woman?

Does she...?

Does he...?



1. ~~Maje~~
2. Alan
3. ~~Luis~~
4. Wen
5. Donagi
6. ~~Amairany~~

Errors/Opportunity for growth/Pronunciation/Feedback:

Pronunciation tips:

or-ga-ni-zes
makeSS
helpSSS us
AskSSS us
laugh (FFF)

Vocabulary/Phrases:

[Merriam-Webster](#)

Gossip

Homework:

No homework today, just check your notes!

Date / Consultant: 30 jun 2026 Edgar

Lesson number/week: Lesson 1, week 1

Topic: Talking about yourself

Aim: Clients can introduce themselves and answer basic questions

Catch-up/Homework review:

Workspace:

Hello group, nice to meet you and welcome!

Can you introduce yourself to me?

Name:

Your city/Town:

Job/Position:

One like:

One dislike:

Warm up/Icebreaker: [Small Talk Wheel](#)

Workspace:

Tell me about some of your activities using SVO
(Subject+Verb+Object)-Present Simple

I read every night

I go to the gym sometimes-I don't go to the gym

She goes to the gym sometimes

I have breakfast-I don't have breakfast

I go swimming 3 times a week-I don't go swimming 3 times a week.

I always take a shower before going to bed-Do you always take a shower before going to bed?

I watch tv every night-Do you watch tv every night?

I watch Tiktoks every night before going to bed-Does she watch tiktoks every night?

Grammar Explanation

Question Making

Wh Questions

Ask About Time or specific moment	When?
Ask about Place or location	Where?
Ask about general information	What?
Ask about a reason or motive	Why?
Ask about a person or people	Who?

Ask about a process	How?
---------------------	------

Formula: QWASM-Question Word+Auxiliary+Subject+Main verb

When do you leave?

Where does she go?

Open Questions: Depends of the context

When do you travel to Mexico city?

Closed Questions: Yes/No answer

Do you go to Mexico City?

Amayrani

1 When is your birthday?

2 Do you like to go to the gym?

Danny

1 Why do you study english?

2 Do you like pizza?

Jesus

1 Do you watch comedy movies?

2 Why is Marcos here?

Gloria

1 Where did you go last vacation?

2 Did you visit the park last week?

Fer

1 What is your favorite TV show?

2 Do you like to sleep in the morning?

Yubeli

1What is your favorite food?

2 Do you have a favorite food?

Practice

Let's do a roleplay.

Errors/Opportunity for
growth/Pronunciation/Feedback:

Vocabulary/Phrases:

[Merriam-Webster](#)

Gossip

Homework: Make 4 questions (2 closed and 2 open) to one of your classmates.

Fer

1 When did you kiss someone for last time? I'm not going to answer that here(Eduardo)

2 What is your type of man?(Amayrani) I don't know. I think my type of man is someone intelligent, kind, funny and taller than me.

1 Do you like drink beer? (Yubeli)

2 Can you go out with your friends on saturday?(Cris) No, i cant, im already busy with something else

Amayrani

1 What do you think about the Mexican soccer team? (Fer) They are a really good team this world cup season.

2 When did you learn to drive? (Yubeli)

3 Do you like kdramas? No, i don't (Eduardo)

4 Can you play the saxophon? (Dani): No I don't

Dani

1 What is your favorite sushi restaurant? (Amay) I think my favorite sushi restaurant is one called Levoy sushi.

2 How do you like your coffe? (Gloria) I like american coffe (Gloria)

1 Do you have a cat? (Edrey)

2 Are you nervous about flying to peru? No, i'm not(Eduardo)

Yubeli

1 Why do you like music? (Fer) Because im feel good and relaxing when im listening my favorite music

2 What did you eat for breakfast? (Amayrani) For breakfast I had two chicharron gorditas in green sauce.

1 Do you have a pet? (Dani) Yes i do. It's a dog

2 Can you swim?(Jesus) yes, i can

Eduardo

Did you go to work today? (Yubeli)

Do you like Chinese food? (Daniela) Yes i do

Why did you start working at ConCrédito? (Fernanda) 7 months ago

How many times a week do you go swimming? (Gloria) 3 times at week

Christopher

1. Which do you prefer? Stranger Things or Game of thrones? (Yubeli)

2. Do you like Soccer? (Fer) Yes