

HALBERTON METHODIST CHURCH RISK ASSESSMENT

Activity	LONE WORKING		
RA completed by	Heather Radmore	Date: 23 January 2023	Date of review: February 2024

L=Likelihood **S**=Severity **DR**=Degree of Risk(Before any controls in place) **RR**=Residual Risk (Risk remaining after controls in place)

ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK			RISK CONTROL MEASURES	RESIDUAL RISK		
			L	S	D R		L	S	RR
Opening church ready for worship or any booked event	The first person to arrive: desk/project or operator; refreshment provider; worship leader; musician	Trip/fall/unwell	2	3	6	- Plan to arrive at a time when others are expected to arrive at a similar time. - Ensure someone else knows where you are and when you are expected to return. - When alone in the church lock yourself in.	2	1	2
Church cleaning or maintenance	Individual	Physical or verbal abuse from a person who joins you in the church. It can also include the feeling of vulnerability when alone with a stranger	1	3	3	- When alone in the church lock yourself in. - Ensure someone else knows where you are and when you are expected to return. - Have a means of calling for help: mobile phone with a signal/ personal shriek alarm.	1	1	1

Pastoral visiting	The church Pastoral Visitor	Physical or verbal abuse from the visited. It can also include a feeling of vulnerability. An accusation of abuse Unreasonable expectations	1	3	3	• Ensure someone else knows where you are, who you are visiting and when you are expected to return. • Have a means of calling for help: mobile phone with a signal/ personal shriek alarm. • Safeguarding training is completed by all Pastoral Visitors	1	1	1
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RISK RATING

		SEVERITY			LIKELIHOOD
5	Major	Death to one or more people. Loss or damage is such that it could cause serious business disruption (major fire, structural damage)	5	Almost Certain/ Frequent	Absence of any management controls. Almost 100% certainty that an accident will happen. (e.g. live electrical conductor , faulty equipment, untrained staff)
4	High	Causing permanent disability (e.g. loss of limb, sight or hearing).	4	High/ Probable	Serious failures in management controls. Effects of human behavior or other factors could cause an accident but is unlikely without this additional factor.(e.g. equipment not used properly, oil spill on floor, poorly trained staff)
3	Medium	Causing temporary disability (e.g. fractures)	3	Medium/ Occasional	Insufficient or substandard controls. Loss is unlikely during normal operation but may occur in emergencies or non-routine conditions.(e.g. keys left in vehicle, obstructed gangways, refresher training required)
2	Low	Causing significant injuries (e.g. sprains, bruises, lacerations)	2	Low/ Improbable	Situation generally well managed but occasional lapses could occur. Also applies to situations where people are required to behave in order to protect themselves but are well trained.
1	Minor	Causing minor injuries (e.g. cuts, scratches) No lost time likely other than for first aid treatment)	1	Unlikely/ Remote	Loss, accident or illness could only occur under exceptional conditions. Situation is well managed and all reasonable precautions have been taken.

RISK RATING =LIKELIHOOD X SEVERITY