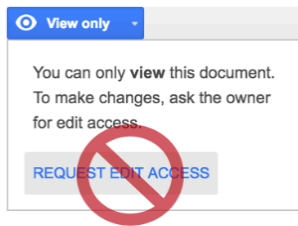




First-Time Managers

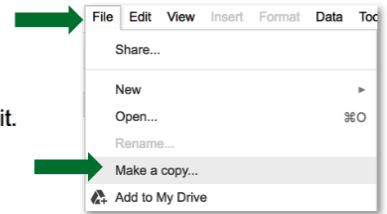


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Team Goal Setting Program Template

This document provides a complete template for setting and aligning goals in your organization. It aims to help you establish clear, measurable, and achievable objectives at the company, departmental, and team levels. By following this structured approach, your team can ensure that its efforts align with the broader organizational goals, which promote accountability, progress, and collective achievement.

Creating Aligned and Achievable Goals:

1. For each company objective, identify the corresponding departmental and individual goals contributing to these broader goals.
2. Establish specific, measurable, achievable, relevant, and time-bound (SMART) goals for each team and team member.
3. Ensure regular review and adjustment of goals to align with changing company objectives and market dynamics.

Overview of Company Goals and Objectives:

Company Goals:

- Goal 1: [Insert Goal Here]
- Goal 2: [Insert Goal Here]
- Goal 3: [Insert Goal Here]
- Goal 4: [Insert Goal Here]
- Goal 5: [Insert Goal Here]

Identifying Departmental and Team Goals:

Evaluating departmental and team goals within the company's framework is crucial for leaders to understand their team's contribution to broader goals.

- Company Goal 1
 - Department Goal 1
 - Team Goal 1
- Company Goal 2



First-Time Managers

- Department Goal 2
 - Team Goal 2
- Company Goal 3
 - Department Goal 3
 - Team Goal 3

This template is designed to be a starting point. Please customize it to fit the unique needs and objectives of your organization and team.