

Position Description | Te whakaturanga ō mahi

Title	Cardiac Sonographer
Reporting manager	Charge Sonographer
Department	Cardiac
Location	Auckland City Hospital/ Green Lane Clinical Centre
Date reviewed	April 2025

Kia kotahi te oranga mo te iti me te rahi o te hāpori **Healthy communities | World-class healthcare | Achieved together**

Te Toka Tumai recognises and respects Te Tiriti o Waitangi as the founding document which encapsulates the fundamental relationship between the Crown and Iwi. This established the New Zealand Government and defined Aotearoa as a bi-cultural nation. As a bi-cultural organisation, Te Toka Tumai understands that as Tangata Tiriti we have a Tiriti o Waitangi responsibility for Māori health improvement and a legislative responsibility to eliminate health inequities.

Our **vision** is to support our local population to achieve the outcomes determined for themselves, their whānau and their community, and to ensure high quality, safe and equitable services are accessible when needed. Our approach is patient and whānau-centred healthcare, which means people are at the heart of everything we do.

Our **purpose** is to support our population to be well and healthy, with special emphasis on accelerating health gain for Māori and achieving equitable health outcomes across our community. We commission health and disability services across the whole system from problem prevention to end of life care. We provide specialist healthcare services to patients and whānau from across districts, Aotearoa, and the Pacific.

About our values

Our shared values are the foundation to how we do things at Te Toka Tumai. It is about how we treat people, and about how we make our patients, whānau and each other feel.

Haere Mai Welcome <i>we see you, we welcome you as a person</i>
Manaaki Respect <i>we respect, nurture and care for each other</i>
Tūhono Together <i>we are a high performing team: colleagues, patients and families</i>
Angamua Aim High <i>we aspire to excellence and the safest care</i>



Our values in action

See me for who I am

When my team understands who I am, and where I come from, I feel accepted

My voice counts

When I know my voice is heard I feel a valued part of the team

Thank you goes a long way

When I'm thanked it motivates me to keep doing great work

Be kind to each other

When I'm respected, I'm happier in the workplace

I have your back

As a team we support each other and lend a helping hand when it's needed

I am part of a team

I give more of myself when we work together as one big whānau

Context for the role

The Cardiac Sonographer position is a full time role. The sonographer holds an appropriate post graduate qualification acceptable for registration with the Medical Radiation Technologist Board (MRTB) as a sonographer scope of practice.

About the role

The primary purpose of the role is to perform, interpret and report adult transthoracic ultrasound and stress examinations and assist in transoesophageal procedures.

Key result area	Expected outcomes / performance indicators – position specific
Perform clinical procedures	• Perform adult transthoracic echocardiography (TTE) scans and stress echocardiography scans • Assist with transoesophageal procedures as required • Perform measurements/calculations and interpret results recognising the need for consultation with medical staff. Initiate as necessary • Report results in an accurate and timely manner • Recognise instrument faults or an inadequate standard of data and initiate problem solving techniques or involvement of appropriate personnel
Quality care	• Actively participate in department and organisational goals • Ensure that all patients are treated in a professional manner in line with the code of rights by respecting privacy and confidentiality at all times • Demonstrate a knowledge of company bicultural policies
Professional development	• Hold qualification in appropriate post graduate examination • Participate in routine teaching of medical or technical staff • Ensure ongoing education and professional development by attendance at conferences, meetings or courses and presentation to team after such attendance • Interact effectively at a multidisciplinary level within the service
Clerical duties	• Perform basic clerical duties including organising patient appointments and work-flows using good time management • Maintain accurate work records for statistical collection • Demonstrate good working knowledge of computer systems and databases used
Flexible rostering	• Demonstrate flexibility with rosters for planned and emergency procedures • Demonstrate flexibility with changing throughput requirements • Demonstrate flexibility with cross-site rostering • Perform rostered 24 hr on-call duties as required

Key result area	Expected outcomes / performance indicators for all Te Toka Tumai employees
Te Tiriti o Waitangi	• Supports the pursuit of Māori health gain as well as achieving equitable health outcomes for Māori • Supports tangata whenua/mana whenua led change to deliver mana motuhake and Māori self-determination in the design, delivery and monitoring of health care • Supports Māori oversight and ownership of decision making processes necessary to achieve Māori health equity • Support the expression of hauora Māori models of care and mātauranga Māori
Equity	• Commits to helping all of our residents achieve equitable health outcomes

	• Demonstrates critical consciousness and on-going self-reflection and self-awareness in terms of the impact of their own culture on interactions and service delivery • Supports the dismantling of policies, procedures and practices that cause inequity • Supports Māori-led responses • Supports Pacific-led responses
Digital	• Supports digital tools that foster organisational effectiveness
Whānau-centric	• Supports improved service engagement with whānau • Supports people and service user experience in the design, delivery and evaluation of services
Resilient services	• Demonstrates performance improvement and efficiency • Supports the implementation of agreed continuous improvement initiatives
Health & Safety	• Takes responsibility for keeping self and others free from harm at work • Complies with the requirements of the Health and Safety policy and procedures of Te Toka Tumai
Risk	• Actively participates in the DHB's approach to risk management
Digital	• Supports digital tools that foster organisational effectiveness
Recordkeeping	• Creates accurate and appropriate records to support and evidence business activities and regularly files to ensure that corporate information is secure, unchanged and not removed until its compliant disposal date.

Relationships

External	Committees/Groups	Internal
• Health care consumers	• Sonography team meetings	• All wards and services throughout Auckland City Hospital and Green Lane Clinical Centre • Other team members

About you – to succeed in this role

You will have

Essential:

- A commitment to biculturalism
- A commitment to achieving equitable outcomes for Māori
- University degree (Science or Health Science)
- Cardiac ultrasound post graduate qualification (acceptable for registration with the Medical Radiation Technologist Board (MRTB) as a sonographer scope of practice)

You will be able to

Essential:

- Demonstrate an understanding of the significance of and obligations under Te Tiriti o Waitangi, including how to apply Te Tiriti principles in a meaningful way in your role
- Demonstrate alignment with Te Toka Tumai values

Critical competencies

Teamwork	• Interacts well with other team members through assisting and sharing of workloads. • Collaborates with fellow team members and other work groups to achieve objectives for the good of the whole. • Recognises and respects individual differences.
Self-Management	• Is able to work independently. • Sets high standards and strives to achieve stretching goals. • Persists in overcoming obstacles. • Copes with stress and stressful environments. • Resilient to change and understands personal limitations.

	• Is proactive, displays initiative and makes effective decisions within appropriate timeframes and levels of responsibility. • Knows when to ask for help.
Customer Service	• Demonstrates commitment to a high level of customer service through accurate interpretation and reporting as well as the ability to process referrals in a timely manner. • Good telephone skills. Understands the customer complaint process.
Communication/ Interpersonal skills	• Expresses information effectively, both written and in writing. • Able to communicate with people of all cultures, nationalities and ages by drawing out information and checking understanding.
Flexibility	• Flexible with daily rostering and for emergency procedures. • Able to perform rostered 24 hr on call as required. • Flexible with changing throughput requirements. • Ability to adapt and work effectively with a variety of situations and work across sites.
Planning/organisation skills	• Ability to book appointments and organise the day to day running of a patient orientated service. • Effective time management skills. • Able to organise workload and breaks for maximal efficiency. • Demonstrates basic skills in computer systems in place for reporting and booking procedures
Learning/Professional Development	• Committed to ongoing education in the field to continually improve knowledge and upgrade skills. • Acknowledges and learns from mistakes and past experience to improve outcomes