

Village of Van Buren

Record of Proceedings Held: October 16, 2024 at 7:00 p.m.

Council met in regular session with Mayor Ed May presiding. Roll call was answered by:

☒ Ashley Little ☒ Boston Siferd
☒ Don Wills ☐ Natalie Walters
☒ Eric Heitkamp ☒ Nick DeVore

Minutes of the September meeting was presented and reviewed by council. Motion made by Nick Devore, second by Eric Heitkamp to dispense with reading of minutes and pass as written. Roll call taken, motion passed, 5-0.

Treasurer report, credit card statement and Bank reconciliation were presented to council.

The following bills were reviewed by Council:

Date	Account	Description	Amount
10/15/2024	ED MAY ZONING	PAYROLL	\$ 266.67
10/15/2024	ED MAY MAYOR	PAYROLL	\$ 200.00
10/15/2024	GREG AYERS	PAYROLL	\$ 350.00
10/15/2024	ASHLEY LITTLE	PAYROLL	\$ 50.00
10/15/2024	BOSTON SIFERD	PAYROLL	\$ 50.00
10/15/2024	DON WILLS	PAYROLL	\$ 50.00
10/15/2024	ERIC HEITKAMP	PAYROLL	\$ 66.67
10/15/2024	NATALIE WALTERS	PAYROLL	\$ 50.00
10/15/2024	NICK DEVORE	PAYROLL	\$ 50.00
10/15/2024	AEP	STREET LIGHTS	\$ 1,589.64
10/15/2024	AEP	ELECTRICITY	\$ 30.48
10/15/2024	HANCOCK COUNTY SHERIFF	PATROL	\$ 751.35
10/15/2024	PINE LINE	LAWN SERVICE	\$ 540.00
10/15/2024	TD ENGINEERING	ENGINEERING SERVICES	\$ 183.00
10/15/2024	CITY OF FINDLAY	WATER	\$ 38.16

Motion made by Ashley Little to pay bills, second by Boston Siferd. Roll call taken, motion passed, 5-0.

COMMUNITY COMMENTS – None.

COMMITTEE ASSIGNMENTS/OLD BUSINESS

ROB – LAW AND ORDINANCE COMMITTEE: Provides legal advice to the Village Council, the Mayor, and Village’s various committees. Additionally, discuss revisions to correct out-of-date ordinances, address requests for changes from the public and Village Administration, and create new ordinances to address new issues as needed:

▪ **COMMITTEE UPDATE**

- No Report

NICK – RESIDENTIAL PROPERTY COMMITTEE: Provides the mayor if any issues communicated from the Village Residents or issues that needs to be address by Council such as abandoned vehicles, tall grass, trash, nuisances, dilapidated structures, and junk on premises:

▪ **COMMITTEE UPDATE**

- No Report

GREG – FINANCE AND AUDIT COMMITTEE: Provides recommendations and reviews the Village’s Revenue and Expenditure reports against the annual budget estimates and reports this information to the Council, seek grants, responsible for the compliance of the Village’s records policy, and issues Solicitation Permits:

▪ **COMMITTEE UPDATE**

- No Report

ASHLEY and BOSTON - BEAUTIFICATIONS AND COMMUNITY EVENT COMMITTEE: Provides opportunities to build relationships between neighbors through engagements in beautification projects and entertainment/festival events that showcases the Village as well as making our Village the best it can be:

▪ **COMMITTEE UPDATE**

- No report.

ERIC –PUBILIC AFFAIRS COMMITTEE: Provides and maintains public relations for the Village Council through advocacy, transparency and improvement of communications, media, and policies:

▪ **COMMITTEE UPDATE**

- Updates on the Village website continue.

DON – INFRASTRUCTURE COMMITTEE: Provides the mayor recommendations or concerns with any trees, streets including paving, striping and signage, sidewalks, curbs deteriorations, water, sanitary, storm water collection systems including manhole/catch basins, street lights and weather siren are malfunctioning, and lane/street vacation:

▪ **COMMITTEE UPDATE**

- No Report

NATALIE – ASSET COMMITTEE: Provides the mayor with improvements or reports of any damages to Hoadley Park, Village Square, Post Office, and Acquisitions:

▪ **COMMITTEE UPDATE**

- The Village was awarded a \$14,000.00 grant through Hancock County Community Foundation for the pickle ball court at Hoadley park.

ED – PLANNING AND ZONING COMMITTEE: Provides recommendations to the Village Council on all issues related to the Village's zoning code and subdivision regs including changes to the code and requests to rezone lots:

▪ **COMMITTEE UPDATE**

- Sam Girdler has resigned from his position on the planning committee. Dave Langendorfer will be filling that vacant spot, appointed by Mayor and approved by Council.

NEW BUSINESS

Fall pick up will be November 2, 2024. Leaf pick up will begin November 4, 2024.

Resolution 2024-5, A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF VAN BUREN TO EXECUTE ANY NECESSARY DOCUMENTS FOR THE HAN-VAN BUREN SIDEWALK PROJECT, was heard. Nick Devore moved to adopt Resolution 2024-5, with a second from Don Wills. Roll call taken, motion passed 5-0.

With no further items on the agenda, Don Wills moved to adjourn, a second from Eric Heitkamp. All votes yea, meeting adjourned.

Ed May, Mayor

Greg Ayers, Village Clerk