

## SESSION 2 RUN OF SHOW

Our approach is designed to identify community members' concerns about a system's environmental impacts that in turn become a high priority for further investigation, measurement, and mitigation. Specifically, engagements fall along three phases, which can be done in three or more 90-minute sessions:

1. The first session is primarily educational to inform the group in more depth about AI in general. It is intended to support community awareness of what AI is and how it works. It provides enough information about constituent components of the system to provide a foundation for discussions about its impact and is designed not to overdetermine these concerns. It also features subject-matter experts to answer clarifying questions.
2. The second session is focused on the specific system being evaluated: what it is, how it works, and how it might be used. The session aims to surface community hopes, concerns, expectations, and anticipated and felt impacts of the system. Where the impacts of a system are complex or contested, longer or additional sessions are appropriate.
3. The final session brings the data analysis from these discussions (synthesized across engagements) to each group (or all groups together) for final feedback.

Data analysis of the content of each session focuses on the key questions, concerns, and personal experiences that members share. These concerns in turn become high-priority items for measurement. Additional engagement sessions can convene around community leaders, government officials, labor organizers, environmental justice advocates, and tech and energy industry representatives along with tech developers, environmental justice experts, and academic researchers.

Day-of information:

**Location:** [Office of community partner, or public library as needed]

**Language interpreter:** [Where possible, as suggested by community partner]

**Food:** [Consider asking community partner for food suggestions]

**Consent forms:** [Print out 2 copies per participant, have translated if necessary]

SAMPLE Run of Show:

Goals:

- Surfacing community hopes, concerns, expectations, and anticipated and felt impacts of the system.
- Where the impacts of a system are complex or contested, longer or additional sessions are appropriate.

Don't forget to audio-record the session (ideally) and ask co-facilitators to take notes.

*The following describes the use of time in a 90-minute session.*

SEGMENT	TIMING	CONTENT
Welcome + setting the table (Facilitator)	3 min buffer  4-5 min remarks	Thank you and sharing out goals: <ul style="list-style-type: none"> <li>■ Project origin</li> <li>■ Why we approached your organization</li> <li>■ Generate questions, save answers for later</li> <li>■ Next steps + output of the conversation</li> </ul> Setting up conversation <ul style="list-style-type: none"> <li>■ No experience with technology is needed</li> <li>■ All views welcome</li> </ul>
Intros	8 mins	Each person shares their name and connection to the organization  [Possible icebreaker]
Object detection pilot (City staff members)	5-7 mins	Short introduction to object detection pilot <ul style="list-style-type: none"> <li>■ Problem</li> <li>■ Proposed solution</li> <li>■ What the technology is</li> <li>■ Its purpose</li> <li>■ How it works</li> <li>■ Where it will be</li> </ul>
Open reaction (Facilitator asks room)	10 mins	What are your first reactions to this technology? What are your initial questions about it?

Hopes (Facilitator asks room)	15 mins	Is there anything about the use of this technology you are optimistic about? What do you hope it could be used for?
Concerns (Facilitator asks room)	15 mins	Is there anything about the use of this technology you are concerned about? What are you worried it could be used for?
Expectations and input (Facilitator asks room)	15 mins	This technology is being tested and evaluated right now. What would you expect to see about:  ...how the data is used? ...who can access the data? ...protections for people in your community? ...how long the data is kept?
Closing (Facilitator)	5 mins	Amplifying any relevant emergent takeaways.  Giving a preview of the next session.

Using the toolkit? Let us know here: <https://forms.gle/D3Aoq4fcYnE62TyB8>