

August 1, 2022

Memorandum of Understanding

I. Parties:

This Memorandum of Understanding (“MOU”) is between Family Promise of Grand Rapids (FPGR) and Kent Intermediate School District (KISD).

II. Purpose:

The purpose of this MOU is to provide a framework for the partnership between FPGR and KISD regarding use of the ARP Funds, awarded to FPGR in the amount of XXX, to provide overnight accommodations to households and youth who are eligible for services under the McKinney-Vento Education Act.

III. Responsibilities:

Family Promise of Grand Rapids will:

- Serve XX families and youth needing emergency shelter, in partnership with AYA.
- Coordinate with AYA to ensure youth have access to emergency shelter, or designated Family Coach and entered into the Coordinated Entry system.
- All families and eligible youth will be offered emergency shelter and case management services.
- Assistance, additional community referrals, and connection to their School Homeless Liaison. Provide Stabilization Services for families with children engaged with FPGR, which includes a long-term comprehensive wrap-around model that includes intergenerational support of parents and children
- Provide regular data and feedback reports to KISD regarding outcomes
- Comply with all paperwork and programming requirements of KISD
- Provide client assistance funds in the way of allowable financial assistance to identified families to ensure students have what they need to be successful in school.

Kent Intermediate School District will:

- Partner with FPGR staff to create and implement a training plan for Homeless Liaisons in the identification and support of families experiencing homelessness under the McKinney Vento Act.
- Provide financial resources of XXX for emergency shelter accommodations for FPGR and AYA.

IV. Limitations of Relationship:

It is the purpose of this Agreement to limit the parties' relationship to the performance of the MOU. Nothing herein is intended nor shall it be construed to create a general partnership between the parties or to authorize any party to act as a general agent for the other party or to permit any party to bid or undertake any other contract for any other party. As between themselves, the Parties shall be deemed to be independent contractors, and the employees of one shall not be deemed to be the employees of the other. Neither party shall have authority to bind the other except to the extent authorized herein.

V. Confidentiality:

It is agreed that it is important to protect the parties from the unauthorized use or appropriation of confidential and proprietary information developed, held and used by each party concerning and relating to each party. "Confidential Information" is defined as any information disclosed by either party, its members, shareholders, directors, officers, employees, agents, or representatives, to the other party, its members, shareholders, directors, officers, employees, agents, or representatives, including, but not limited to: corporate, business, product, and financial information, documents, tapes, drawings, records, parts, samples, prototypes, specifications, photographs, animations, videos, designs, webpages, audio, applications, code, all derivations, compilations, reports, and other written materials, information, or hardware, whether such items are the property of the disclosing party or its customer(s), supplier(s), vendor(s), licensor(s), or any other party, and regardless whether patented or patentable, trade secret or otherwise, and any and all information learned through physical visits and viewings of the parties' facilities or a review of any of the foregoing, and including the fact that discussions are or may be taking place between the parties concerning a possible business relationship. Unless otherwise expressly authorized by the disclosing party, both parties, as receiving parties, agree to maintain in confidence all Confidential Information by using the same level of care it uses to protect its own Confidential Information, but no less than a reasonable standard of care; (b) not to disclose any Confidential Information to anyone except Recipient's employees on a need-to-know basis (and who have been informed of and acknowledge their obligation to be bound by the terms of this Agreement) and third parties to whom such disclosure is specifically authorized in writing by Discloser or have signed a Confidentiality Agreement with substantially the same provisions; (c) not to disclose to any person (other than a person authorized hereunder) the fact that the Confidential Information has been made available, that this Agreement exists or the terms hereof, that negotiations/discussions are taking place, or any of the terms, conditions or other facts with respect to the negotiations/discussions, including the

