

## **Jack Moon Scholarship Trust** **Frequently Asked Questions**

### **Q. Who is eligible for the scholarship?**

**A:** Applicants must:

- Be graduates of a public high school located within St. Louis County, Lake County, Carlton County, Aitkin County or Itasca County, Minnesota.
- Demonstrate good character and academic ability and readiness.
- Demonstrate financial need.
- Be enrolled full time or part time in an accredited vocational or trade school in Minnesota, Wisconsin, or Michigan in a qualified vocational or trade program.

Additional Considerations:

- Preference will be given to graduates of Denfeld High School.

Evaluation Criteria:

- Academic ability
- Financial need
- Essay
- Statement of extracurricular activities (including leadership roles, community service, employment, etc.)

### **Q. How do I apply?**

**A:** Interested applicants may apply online at [www.csascholars.org/moon](http://www.csascholars.org/moon).

### **Q: How are applications submitted?**

**A:** Applications must be submitted online via the Center for Scholarship Administration (CSA) portal. There are three steps to complete and submit the application:

1. Set up an account through the portal.
2. Login to the account and complete the application. A confirmation email will be sent when the application is received by CSA. Applicants should contact CSA if a confirmation email is not received.
3. Mail in any additional required materials. See list below.

### **Q: What constitutes a complete application packet?**

**A:** A complete application package includes the following:

- The signed **STUDENT AUTHORIZATIONS AND ACKNOWLEDGEMENTS FORM** found in the online application.
- An **OFFICIAL TRANSCRIPT** with grades and cumulative GPA posted through the latest fall semester.
- A **PERSONAL STATEMENT/ESSAY**. Submit a one-page personal statement explaining why the scholarship is important to the applicant. Include college and career plans, if known. Include applicant name and name of scholarship on the page.
- A **LIST OF YOUR ACADEMIC HONORS, LEADERSHIP SKILLS, AND COMMUNITY SERVICE**, etc.
- A completed **W-8 or W-9 FORM**, as applicable. This form must be completed by the applicant.
- Page 1 of your **2026-2027 FAFSA Submission Summary**, which includes your name and SAI (Student Aid Index). This is the report you receive after completing your FAFSA (Free Application for Federal Student Aid).

**Note:** Each item should include both the applicant's name and name of the scholarship at the top of the page.

**Q: When is the deadline for submission of materials?**

**A:** The online application must be completed and transmitted to CSA no later than **March 18, 2026**. Any required supplemental materials that need to be mailed must be mailed to CSA no later than **March 18, 2026**, and should be mailed in one package.

**Q: What is the amount of the scholarship award?**

**A:** The amount of scholarship awards may vary.

**Q: How can scholarship awards be applied?**

**A:** Funds may only be used to pay tuition, fees, books and supplies as required by your courses.

**Q: What school may I attend?**

**A:** The recipients may attend any accredited vocational or trade school located in Minnesota, Wisconsin or Michigan in a qualified vocational or trade program, provided the institution meets the criteria in the following paragraph. Recipients must be enrolled full time or part time each semester and working towards a diploma, certificate, vocational or associate degree.

The institution must be an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly conducted. To the extent the institution is involved in the selection of the recipients (if at all), that involvement must comply with the Scholarship Program's policy of awarding scholarships on an objective and non-discriminatory basis as well as the Scholarship Program's Conflict of Interest Policy.

**Q: How will I be notified if I am chosen as a recipient?**

**A:** All applicants will be notified in writing, whether or not they have been selected to receive a scholarship. Those students selected will receive a package that includes a scholarship agreement and information about the scholarship terms.

**Q: Is this scholarship renewable?**

**A:** This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full time or part time. Scholarship recipients are limited to up to four total years of scholarship awards or their program's suggested completion time, whichever is shorter, and are expected to have been enrolled for consecutive years during that time. Students must reapply for additional scholarship awards each year. An award is not guaranteed, and students will be included in the pool of new scholarship applicants.