

Unapproved Minutes
Caledonia Central Supervisory Union
BOARD OF DIRECTORS' MEETING
Monday, March 16, 2026– 6:00 PM

Meeting called to order by Superintendent Matt Foster
Reorganization of the board

Additions/Changes - none

Chair – Chris Tormey nominates Clayton Cargill and Kay Freedy. Nomination passes.
Clayton introduced himself to everyone that might not be familiar with him.

Attendance: Clayton Cargill, Kay Freedy, Dan Devine, Eric Hewitt, Melissa Pratt, Asa Baer, Brit Korsh, Rose Dedam, Andra Hibbert, Superintendent Matt Foster, Reta Bezak, Chris Tormey, Jay Miller, Assistant Superintendent Mike Moriarty

Vice Chair – Dan Devine nominates Andra Hibbert and seconded by Chris Tormey. Nomination passes.

Clerk – Asa Baer nominates Jay Miller and seconded by Dan Devine. Nomination passes.

Warrant Signer – Kay Freedy nominates Clayton Cargill and seconded by Asa Baer. Nomination passes.

Alternate Warrant Signer – Asa Baer nominates Andra Hibbert and seconded by Kay Freedy.
Nomination passes.

Authorize Board Chair to sign contracts on behalf of the board – moved by Chris Tormey and seconded by Melissa Pratt. Motion passes.

Appointment of SU Board Rep to NEK Regional Advisory Board – Andra Hibbert nominates Dan Devine and seconded by Asa Baer. Nomination passes.

Appointment of two (2) Board members to act on CCEA Sick Bank requests – Asa Baer nominates Brit Korsh and Melissa Pratt seconded by Dan Devine. Nomination passes.

Designate official newspapers and posting locations – use existing posting stations.

[Set regular board meeting schedule](#) – Clayton went over the meeting months.
The board planned a special meeting on March 24th for Superintendent Evaluation.

Discuss and adopt Code of Ethics – every member signs the form.

Communication practices & handling complaints – Clayton went over this. This is mainly handled by local boards.

Discuss / Define Quorum / Preferred Quorum – would like 11 members present but need 6 to have a quorum.

Approve minutes

● January 19, 2026

A **motion** to approve the minutes by Chris Tormey and seconded by Jay Miller. Motion passes.

Brit Korsh, Melissa Pratt, Asa Baer, Reta Bezak, Dan Devine, Rose Dedam, Kay Freedy, Eric Hewitt abstained.

[Superintendent Report](#) – Matt will summarize the newest information coming out on Act 73 and send it out to the board members. Discussion on timelines. Matt will share informational links.

[Student Service Report](#) – no discussion

Superintendent Evaluation - An explanation of CCSU's role and scheduling a special meeting to finish evaluation – March 24th.

Legislative updates / ACT 73 (Discussion) - already discussed with the Superintendent report.

Review of resources for new members and other board education (Discussion)

a) New board member resources - [onboarding-toolkit](#)

b) VSBA webinars

c) Essential Work of School Boards Guide (new members will get a copy)

New Business

SY2026-27 New hire recommendation - Courtney Rivers - School Psychologist - CCSU

District wide position.

A **motion** to approve the new hire by Asa Baer and seconded by Chris Tormey. Motion passes.

SY2026-27 New hire recommendation- Judith Watt - SPED Teacher for Danville

A **motion** to approve the new hire by Kay Freedy and seconded by Asa Baer. Motion passes.

RIF list (Discussion/Board Action) - Matt spoke on this being a position (FTE) – not a specific person.

1 Special Educator Paraprofessional Position

A **motion** to reduce 1 special ed para position by Chris Tormey and seconded by Asa Baer. Motion passes.

Policies for Review:

[F22- Electronic Communications Use & Retention](#). (Recommended) - This is an update to an existing policy that ensures the district complies with state and federal requirements for storing, retaining, and destroying electronic records, with procedures developed by the superintendent. It clarifies that email and electronic communications used for district business are public records subject to disclosure, may be monitored, and must be retained according to state record-retention rules. All staff must preserve relevant electronic information when litigation is pending or anticipated. (Discussion/Proposed recommendation for adoption by District Boards)
Matt shared the updates from the original.

A **motion** to accept this policy and recommend to the local boards by Melissa Pratt and seconded by Asa Baer. Motion passes.

[E21 - Distribution of Non-School Sponsored Literature in Schools](#) - (Recommended) This is an update to an existing policy that addresses the distribution of non-school sponsored literature on school grounds or at school events, offering two options: one prohibiting all distribution and another allowing limited distribution under superintendent approval. When allowed, distribution must follow procedures ensuring literature is not obscene, illegal, disruptive, or primarily commercial, must include sponsor information, and may be denied if it threatens school operations, promotes political parties, incites disturbances, or encourages unlawful activity. (Discussion/Proposed recommendation for adoption by District Boards)

Matt went over the current option our schools use. Currently use option B.

A **motion** to accept this policy and recommend to the local boards – option B by Dan Devine and seconded by Melissa Pratt. Motion passes.

[F33- HIV: PreK- 12-](#) This is an existing, outdated policy that has been replaced with [F27 - Communicable Disease Mitigation for Students and Staff](#). (Recommended) This policy establishes that the Supervisory Union/School District will implement communicable disease mitigation measures for students and staff, including vaccination, mask wearing, social distancing, screening, quarantine/isolation, hygiene practices, and cleaning protocols. It ensures privacy and confidentiality for medical information, requires adherence to universal precautions and occupational safety standards, and provides comprehensive health education on communicable diseases, while allowing reasonable accommodations for participation in school activities. (Discussion/Proposed recommendation for adoption by District Boards)

Matt went over the changes to the policy.

Public comment on the policy.

Amy – concerns about masks. Makes the claim that there is no evidence that masks are effective. Seems confused that this policy revision means mandatory masking is imminent.

Allison – wants to make sure that students/parents' wishes are honored.

A **motion** to accept this policy and recommend it to the local boards by Chris Tormey and seconded by Andra Hibbert. Motion passes. Asa Baer & Melissa Pratt abstained.

Other Business

VSBA Update – if board members have any questions – Clayton can assist.

Public Input - none

Future Agenda Items:

Superintendent Evaluation

Any hiring recommendations

A **motion** to adjourn by Dan Devine and seconded by Asa Baer. Motion approved.

Minutes respectfully submitted,
Nicky Cole