Brigadoon School Council Meeting Minutes
Wednesday, October 14, 2026

Attendance:

Anum H, Diyana S, Randa F, Leighton N, Leslie K, Erin N, Ashley B., Carol B., Alyssa S, Katie P., Sabrina M., Melissa, Natalie, Tanya

Teacher Reps: Lindsay M (regrets)

Principal: Christine Burrowes

1. Welcome and Introductions

- Land Acknowledgement
- Introductions of new and returning members
- **Previous minutes-** Approved

2. Treasurer's Report

- **Balance:** $9,956.16
- Last year's outstanding bus charges have now been processed (balance down from approx. $12,000)
- Outstanding from last year: $32 reimbursement to the Grade 6 teacher for grad printing
- **Class Trip Monies-** 18 classes at $325 per bus = $5,850, leaving approx. $4,100 for other spending
    - Council funds one trip or one in-school presenter per class; additional trips are paid by families
- An expense form will be introduced for staff so council can track all approved expenses
- Previous treasurer to share the income and expense Google Sheet with Leighton
- **Approved vendors-** Expenses reimbursed through the school must use board-approved vendors (e.g., Wintergreen, Scholar's Choice, Staples). Amazon only if an item is not available elsewhere. No dollar stores or Temu.
    - Does not apply to items donated by parents without reimbursement

3. Funding Requests

- **Move and Groove Lights-** Approved approx. $240 for 5 lights (quote $243.36; may drop one light if not needed)
    - All in favour
- **Popcorn Order-** Approved 15 cases (approx. $700) for free delivery, expected to last until January
    - All in favour

4. Upcoming Events and Announcements

- **ESNS Hot Lunches-** Most dates covered. Sign-up is pinned in the ESNS WhatsApp group description.

- **Mabel's Labels-** Ongoing fundraiser; Brigadoon receives a portion of online purchases
    - Select Brigadoon on the school campaign page (no code needed)
    - Flyers with QR code going home and posted at the front; School Day reminder
    - Option to add the Brigadoon logo as a free label design to be explored
- **Move and Groove- Friday, October 30**
    - Classes rotate through the gym; dress up optional; leftover glow sticks will be used
    - Playlists by age group (Kindergarten, Primary, Junior); teachers asked to sign up with similar grades
    - Volunteer sign-up to go out, open beyond council. **Police check required.**
    - Sign/Google Slide for announcements and a School Day message
    - Bring a Toonie for Nutrition for Learning (optional, all students participate)
- **Popcorn Days-** Third Thursday of each month. October Popcorn Day planned for Thursday, October 22 (pending supplier stock).

5. Fundraising

PRO Grant (Due November 20)

- Used for the Spring Social for the past three years (face painting, balloons, crafts)
- Must engage families, not only students. Food limited to a small percentage. Must be spent before June 1.
- Ideas to continue in the PRO Grant WhatsApp group; Spring Social is the default if nothing else is finalized
- Indigenous mural artist (Morning Star Designs) suggested, possibly tied to an Arts Night and Spring Social. Outreach for pricing ongoing.

Fundraising Ideas

- **Children's / Maker's Market-** Students sell crafts with a portion going to the school
    - Equity concerns raised; ideas include donated craft supplies, peer-led workshops, and including it in the Spring Social
- **Used Book Sale and Movie Night-** Combined event, late November or early December (date to be confirmed in WhatsApp)
    - Children's books only recommended; collect donations about one week ahead
    - Volunteers needed for sorting in advance and 3 to 4 at a time during the event
- **Pegasus T-shirts-** Approx. $15.80 each for choirs, field trips, student leaders and track and field, including larger sizes
- **Business Sponsorship-** Leighton to approach Peak Realty and other local businesses
    - Donations can go through the WRDSB charitable process for a tax receipt and be designated to Brigadoon

6. WRAPSC Update

Erin N. reported on the October 7 WRAPSC meeting.

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- **Scott Miller, Director of Education-** Shared his WRDSB background; will attend a future meeting
- **Vicki Buder (OSSTF, ESS)-** Education unions are negotiating and coordinating; strike votes expected
    - Library funding is meant for full-time librarian access but boards may redistribute it; parents can request changes
- **Niki Kazemzadeh (ETFO)-** Municipal and trustee elections on **October 26** (PD Day)
    - 9 of 11 current trustees are not running
    - WRDSB is the only board tracking classroom evacuations, per a trustee recommendation
    - 8 Ontario boards are under provincial control
    - Vote Compass (votecompass.thestar.com) is helpful for municipal races (trustees not included)
- **Paula Bender, Superintendent-** Allergy practices under review, no changes yet. All students with allergies keep their plan of care; nut butter substitutes being discussed.
- **Jay Fedosoff, Superintendent-** Leads the new Student and Family Support Office required by Bill 101 (no new funding)
    - Contact by form, phone or email; 2 days to acknowledge, 5 days to address
    - Escalation unchanged: classroom teacher, then principal/VP, then superintendent
    - Board roles restructured into CEO, CEdO and COO
- **Amanda Mohammad (PIC)-** PIC meets every other month, streamed online
    - PRO Grant due **November 20**; 90 of 120 schools applied last year, so less funding per school
    - Next PIC meeting **December 1**; mailing list available on the WRDSB site
- **Kelly Neville (WRAPSC)- Council Best Practices**
    - Idea: a student member gives a short prepared update at the start of meetings
    - First meeting requires 14 days notice; sample bylaws available in slides and handbook
    - Councils advised to keep a Gmail address, as WRDSB council email locks over the summer

Trustee candidate resources:

- WRAPSC/PIC Candidate Survey
- Spectrum's 2026 Candidate Survey
- ETFO Waterloo Region
- Waterloo Region Votes

7. Teacher Update

- Mrs. Marshall sent regrets; no update this month

8. Principal's Update

- Running Club finished with a fun run; parents cheered from the sidewalk
- Terry Fox Run held with laps around the school
- Lunch Helpers started this week
- Grade 6 Student Leadership applications are out

- Safe, Caring and Inclusive Schools Committee restarted, aligned with BEARS traits. Suggestion box for ongoing feedback coming, plus inclusivity education and heritage month displays.
- EQAO school results are public; Brigadoon did well in every area
- Staff being surveyed on the holiday concert
- A student may be invited to share an update at a future meeting

9. Other Business

- World map pins were accidentally recycled; replacements to be priced and purchased
- Draft bylaws worked on over the summer; to be added to the next agenda
- Yearbook may start earlier this year based on teacher feedback; Pegasus on site October 15

10. Next Meeting

Meeting time to remain at 6:30 p.m.

NEXT MEETING: Wednesday, November 11th at 6:30 p.m.