

Applicant Type (**Select One Only**) : ☐ - Student ☐ - Staff ☐ - Parent

If the applicant is a student, please fill in this section.

Student Name: [INSERT]

Student Tel. Number: [INSERT]

E-mail: [INSERT ACS EMAIL ADDRESS]

Student Grade: [INSERT]

ACS Supporter: Please fill in information below for the person that will be submitting your reference

Name: [INSERT]

Tel. Number: [INSERT]

E-mail: [INSERT ACS EMAIL ADDRESS]

Parent Name: [INSERT]

Parent Tel. Number: [INSERT]

E-mail: [INSERT EMAIL ADDRESS]

Parent Signature: _____ **Date:** _____

If the applicant is a member of staff, please fill in this section.

Applicant Name: [INSERT]

Applicant Tel. Number: [INSERT]

E-mail: [INSERT ACS EMAIL ADDRESS]

Applicant Position: [INSERT]

ACS Supporter: [INSERT]

Applicant Signature: _____ **Date:** _____

If the applicant is a parent, please fill in this section.

Parent Name: [INSERT]

Parent Tel. Number: [INSERT]

E-mail: [INSERT]

ACS Supporter: [INSERT]

Parent Signature: _____ **Date:** _____

Specific Application Criteria:

Title of Application: [INSERT]

Done in partnership with: [INSERT]

A. Please describe the direct benefit to the ACS Cobham community that would be achieved by your project.

1. How many ACS Cobham community members (students/parents/staff) will it benefit and how?

[COMMENT]

2. How many school divisions will it benefit? [COMMENT]

3. How does your project connect specifically to ACS Cobham students? [COMMENT]

4. Is there a sense of urgency to the project and why? [COMMENT]

5. How does it promote personal growth, educational learning and/or social enjoyment at school?

[COMMENT]

6. Do you require any additional resources or support from the school? [COMMENT]

B. Cost Information:

1. Are there other sources of income which could pay for this item? In particular if you are a staff member applying for a grant – why is this item not part of the school budget? [COMMENT]

2. Please provide a complete breakdown of the cost of your proposal, including VAT, delivery and set-up charges where applicable. If you are able to obtain a quote from a third party, please do so and include such information here. [INSERT]

C. Other Information:

1. If there is any other pertinent information (eg. timelines of which the PSO should be aware, whether you have already been accepted to a course / or need to wait for funding before applying, etc) for your proposal that has not been included above, please add it here. [INSERT]

D. List of all attachments submitted:

1. Please list all attachments that are being provided with your application.

- ☐ - **Application Form**
- ☐ - **Essay**
- ☐ - **Invoices / Receipts**
- ☐ - **Other** [INSERT]