



# MAGNET TRANSPORTATION REQUEST 2025-26 SCHOOL YEAR

- **FORM REQUIRED EACH YEAR FOR RENEWAL AND NEW TRANSPORTATION REQUESTS ONLY.**
  - Form must be submitted to the magnet coordinator at each individual magnet academy by **June 30, 2025.**
  - Forms received after **June 30, 2025** will be routed in the order that they were received by the Transportation Office beginning **September 2, 2025.**
  - After **September 2, 2025**, and during the school year, it may take up to 5 school days to establish transportation.
  - Ridership status and/or bus stops are subject to cancellation after five (5) consecutive school days of no ridership. If your child will be absent from bus service for more than five (5) days and you would like to keep their status active, please notify the school magnet coordinator. Students must ride at least once every five (5) days in order to remain active.
  - Buses are subject to arrive 10 minutes before or after the scheduled time.
  - Students may be picked up at the entrance of the subdivision/apartment complex if the distance from your home to the bus stop is less than 1 mile
- Parent Signature: \_\_\_\_\_

**Opt Out**

**New Student**

**Renewal Student**

**Parent Signature:** \_\_\_\_\_

**Change of Address**

**Reinstate**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Base School: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_ Grade: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Magnet School: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**AM Pick-up Address OR Courtesy Stop:\***  
(\*Attach separate form)

**PM Drop-Off Address OR Courtesy Stop:\***  
(\*Attach separate form)

**Magnet Coordinators Use Only**

Submit form to Transportation by **June 30, 2025**

Student ID# \_\_\_\_\_ Assignment Code \_\_\_\_\_ AM Transp. Code \_\_\_\_\_ PM Transp. Code \_\_\_\_\_

Enter & Verify in Power School: Address Contact Information Trans Code Assignment Code

**\*Magnet Coordinator Initial once information has been entered & verified in Power School:**

**TRANSPORTATION USE ONLY – Revised 10/29/2024**

Starting Date: \_\_\_\_\_ Date School Notified: \_\_\_\_\_ Person Notified: \_\_\_\_\_

AM Route #: \_\_\_\_\_ AM Stop ID: \_\_\_\_\_

AM Stop Location: \_\_\_\_\_

PM Route #: \_\_\_\_\_ PM Stop ID:  
\_\_\_\_\_

PM Stop Location: \_\_\_\_\_