

Gateway To Dreams Volunteer Needs

Volunteers are the heartbeat of our Gateway to Dreams, forming deeper connections as they contribute. We strive to tailor roles to match your passion, skills, and desire for learning, fostering a fulfilling volunteering experience.

Contact Karen Hoffman at karen.hoffman@gatewaytodreams.org for more information.

These are not the only options! If you are still looking for a role that fits your strengths and interests, please let us know. There are always opportunities and we'd love your help!

Volunteer Roles: *(Click on link to see full role description)*

[Greeter](#)

[CRM/Email Coordinator](#)

Greeter

- Purpose:
 - Help G2D create a welcoming and positive atmosphere that sets the tone for our members and visitors!
- Responsibilities:
 - Welcome and greet attendees upon arrival with a positive and friendly demeanor.
 - Ensure that guests are aware of event schedules, locations, and any special instructions.
 - Coordinate with event staff to address any attendee concerns or logistical issues.
 - Help maintain a clean and organized space
- Preferred Skills
 - Excellent interpersonal and communication skills.
 - Friendly, approachable, and customer-service oriented.
 - Punctuality and reliability.
 - Availability from 10:00AM-2:00PM one day each week.
- Estimated time: *4 hours once or twice a month*

CRM/Email Coordinator

- Purpose:
 - Help G2D build strong connections with our community through targeted, impactful email campaigns!
- Responsibilities:
 - Manage and maintain the CRM database, ensuring accurate and up-to-date contact information.
 - Segment the contact list for targeted email marketing efforts based on member preferences and behavior.
 - Develop and implement email marketing campaigns, including newsletters, event invitations, and special promotions.
 - Collaborate with marketing and event teams to ensure email content aligns with overall strategies and goals.
- Estimated time: *4-6 hours/month*