



Summer Campsite Co-ordinator

Job Description

The Campsite co-ordinator oversees the daily operations on the Eco Park campsite, including changeovers and cleaning, at the same time as retaining the community ethos of the site. The role will incorporate everything from checking in guests, to managing changeovers of accommodation, cleaning of facilities, assisting guests and keeping the site neat and tidy and looking beautiful.

The duties include, but are not limited to:

- First point of contact for all guests, greeting and checking in new arrivals with confidence
- Managing campsite booking software, responding to email and phone enquiries
- Involved in all aspects of running the campsite, including working with the Eco Park team to ensure it complies with Health and Safety legislation, amenities are in working order (gas, water, electrics)
- Liaising with Eco Park maintenance team to manage campsite waste, recycling and laundry facilities
- Selling firewood, renting fire pits, stocking shop, staffing campsite reception during peak season
- On call for out of hours emergencies – until 10pm during the holiday season
- Setting and updating the rota for the cleaning of campsite toilets and showers, cleaning changeovers for our pods and shepherd's huts and the venue facilities and helping as required, ensuring adequate cover for busy periods and holidays
- Generally ensuring our campers are happy ones

You may be asked to carry out other relevant duties relating to the campsite.

You report to the General Manager.

Experience/skills:

Essential

- Passion for the outdoors – understanding the importance of responsible camping
- Fun and energetic attitude
- Excellent customer service and ability to cope in busy periods

Desirable

- Management experience in the hospitality or tourism sector
- Commercial/domestic cleaning experience
- Full driving licence and access to vehicle

What we offer:

- This is a fixed term full-time post until September 2026
- £14 per hour, PAYE. Plus, this role includes a free live in EHU pitch on our site.