



# 2025 Summer Award Application

## Public Interest Law Project

### Student Information

Name: \_\_\_\_\_ Year in Law School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Host Organization: \_\_\_\_\_

Current GPA (as of Fall 2024 semester): \_\_\_\_\_

### Deadline

Submit this Application in a single PDF emailed to PILP Staff Advisor Kyle Johnson ([kdjohnson@lclark.edu](mailto:kdjohnson@lclark.edu)) by **Tuesday, April 1, 2025 at 9:00 AM** (*Note: this deadline is in the morning*)

- o This Application (completed and signed by *both the student and the host*).
- o Personal Statement – include all **five** elements of the decision criteria listed on page 3.
- o PILP Volunteer & Community Service Hours Report.
- **\*\*PLEASE NOTE: If you are applying for the rural clerkship stipend, you do not need to write a personal statement. You will still need to fill out the rest of this application, meet the PILP/FLEX hours requirement, and fulfill all other Recipient Obligations (see page 2).**

### Student Certification

I certify that all information supplied in this application and the attachments is accurate and I agree, if selected, to meet the obligations listed under “Recipient Obligations” on Page 2.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_



## Description

### Purpose

The PILP award opens doors to summer public interest work for all students, regardless of their ability to afford to take on volunteer work. PILP strives to provide non-profits, governmental offices, and tribal organizations with top-notch legal interns while inspiring the next generation of public interest legal professionals.

### Award Amounts

Full-time awards offer between \$6,500 of funding. Students seeking a full-time award must commit to completing at least 350 hours of work over the summer. A student may also work part-time. Part-time awards offer \$3,250 of funding. Students seeking a part-time award must commit to completing at least 175 hours of work over the summer.

Award amounts may vary based on special circumstances including the distance to the host and the cost of living where the host is located. Awards may be less than requested. Once awards are announced, students may decline an award.

If the host organization or a third party supplies partial funding, PILP will not provide funds beyond the amount that increases the recipient's total funding to \$6,500 for a full-time position or \$3,250 for a part-time position.

### Recipient Obligations

- Recipients *must either* chair a PILP committee OR serve as a PILP executive board member the year following receipt of the PILP Award.
- Recipients *must* submit a photo and one-page essay in September describing their work.
- Additional PILP volunteer hours may be required as a recipient. See discussion related to hours under student eligibility.
- Recipients *must* attend the auction, unless the PILP President approves of the recipient's absence.

### Student Eligibility

- Must be a Lewis & Clark Law School student with a 2.0 GPA or higher.
- Must have completed at least one year of law school by June of the application year.
- Must be enrolled in Lewis & Clark Law School at least one semester during the school year following the summer award work.
- Must have completed at least 30 hours of volunteer work during the current school year; 15 hours must be specifically PILP hours, and the additional 15 hours can be any combination of additional PILP hours, pro bono legal work, or community service (FLEX hours).
- Must not be a previous recipient of a PILP Award.

### Host Eligibility

- Must be a non-profit or non-governmental organization, governmental office, or tribal entity.
- Must provide attorney supervision to the student if legal work is to be completed. If policy or other law-related work is to be completed, a supervisor with a JD is strongly preferred.



Personal Essays must include reference to **all 5** of the below Decision Criteria

**(1) Commitment to Public Interest**

- Describe your personal commitment to public interest work.
- Why is the work your organization does important to you?

**(2) Organizational Effect**

- Describe the nature of the organization for which you plan to work.
- How does the type of work your organization provides further the interests/rights/protections of the public?
- What communities does your organization serve and what impact does it have on those communities?

**(3) Community Engagement**

- Of what communities have you been a part in the past few years and how have you engaged with those communities to further their interests and needs?
- Are there circumstances or challenges you have had to navigate that prevent you from engaging with your communities to the full extent you would like?

**(4) Furthering Equity**

- Does your potential work further the values of equity in the field(s) of law in which you will practice?
- How will you incorporate the values of equity in your work with your organization?
- How will you advocate for incorporating the values of equity into the work of the organization?

**(5) Financial Need**

- Is your potential position funded in part or completely unfunded?
- Do you receive financial support other than loans?
- Are you receiving funding from or in the process of applying to receive funding from another source, such as a Lezak Award or an Oregon Bar grant?
- On what will your PILP award be spent this summer?
- How would you cover expenses if you are not awarded a full PILP award?

PLEASE NOTE: If you are applying for the rural clerkship stipend, you do not need to write a personal statement.



## Additional Award Information:

### Payment & Taxes

Awards are taxable income paid as a Prize or Award. There is no tax withholding on awards and Lewis & Clark must report payment via IRS Form 1099-MISC; recipients will be responsible for saving funds to pay state and federal income tax if any is due.

### The Power to Revoke and Recoup

The PILP Executive Board retains the power to revoke and recoup an award at any time upon a finding of substantial misrepresentation in a student's application. The PILP Executive Board has the power to resolve all disputes regarding PILP Award eligibility that arise during the academic year.

### Contacts for Questions & Additional Information

- Serene Mistkawi, PILP's Director of Awards, [serenemistkawi@lclark.edu](mailto:serenemistkawi@lclark.edu)
- Morgan Oberman, PILP's Vice-President, [moberman@lclark.edu](mailto:moberman@lclark.edu)
- Fernaz Mohamadi, PILP's Volunteer Coordinator, [fernazmohamadi@lclark.edu](mailto:fernazmohamadi@lclark.edu)
- Kyle Johnson, PILP's Staff Advisor, [kdjohnson@lclark.edu](mailto:kdjohnson@lclark.edu)
- PILP's website, [https://law.lclark.edu/student\\_groups/public\\_interest\\_law\\_project/](https://law.lclark.edu/student_groups/public_interest_law_project/)

Note: Applications will be reviewed anonymously. Please refrain from referring to the student by name.



## Host Information

Name of Host: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Website: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Is the supervisor admitted to practice law? ☐ Yes ☐ No

Category of host:

- ☐ Government Office
- ☐ Non-profit or Non-governmental Organization
- ☐ A qualified Indian entity as defined by Internal Revenue Code section 7873(b)

Please feel free to include literature describing the Host's programs, achievements, and goals.

## Hours & Timing

Expected Start Date: \_\_\_\_\_

Hours the student plans to work:

- ☐ Part-time: at least 175 hours over the summer
- ☐ Full-time: at least 350 hours over the summer

## Host Funding

Is the host also seeking work-study funding for this student? ☐ Yes ☐ No

Does the host intend to contribute any funding in addition to the PILP Award amount?

☐ Yes ☐ No

If so, how much? \_\_\_\_\_

## Host Certification of Non-discrimination

I \_\_\_\_\_ (Supervisor) acknowledge that \_\_\_\_\_ (Host) does not discriminate in hiring on the basis of race, color, religion, national origin, sex, age, handicap or disability, sexual orientation, gender identity marital, parental, veteran status, or the prejudice of clients.

Awards are paid to students through Lewis & Clark's payroll; hosts are encouraged to consider whether their local laws require them to cover student workers under their workers' compensation policies.

Host Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_



## Application Components:

### Personal Statement

Attach a statement of no more than three pages (double spaced, 12 pt font) describing the Decision Criteria listed on page 3. Please focus on your commitment to public interest, community engagement, and furthering equity in your statement.

***\*PLEASE NOTE:** If you are applying for the rural clerkship stipend, you do not need to write a personal statement.*

### Other Funding

Total amount expected from sources other than PILP Award or your host: \$\_\_\_\_\_

### Award Request

- See the “Award Amount” section on Page 2 for information about award amounts. Any host or third-party funding will reduce the maximum PILP Award available.
- Amount of the requested PILP Award: \$\_\_\_\_\_
- Consider potential taxes and withholding noted on page 2 when determining the amount to request.

### Other Funding

- Total amount expected from sources other than PILP Award or your host: \$\_\_\_\_\_

### PILP Fundraising & Community Service Hours Report

- On the following page, please report your total PILP fundraising & community service hours. To be awarded a stipend, you must complete 30 hours: 15 hours must be specifically PILP hours, and an additional 15 hours can be any combination of additional PILP hours, pro bono legal work, or community service.

All applications and supporting materials must be submitted in a single PDF emailed to PILP Staff Advisor Kyle Johnson ([kdjohnson@lclark.edu](mailto:kdjohnson@lclark.edu)) by **Tuesday April 01, 2025 at 9:00 A.M.** (Note: this deadline is in the morning).



# PILP Fundraising & Community Service Hours Report

Please complete this form. Feel free to attach an addendum if your hours do not fit on this page.

## Hours

PILP Volunteering	Hours	FLEX Volunteering (additional PILP hours, pro bono legal work, and/ or community service)	Hours
Total PILP Hours		Total FLEX Hours	

## Duties

Briefly describe your PILP volunteering activities and your FLEX volunteering activities (additional PILP hours, pro bono legal work, and/or community service):

**Certification**

I hereby certify that the hours reported on this form and statements elsewhere in this application are true and accurate.



Student's Signature \_\_\_\_\_

Date \_\_\_\_\_