

# **School Parcel Tax Oversight Committee**

## **Minutes**

*Thursday, December 5, 2024*  
*5:00 pm to 7:00 pm*

### **Superintendent's Conference Room**

555 Franklin St. - Third Floor  
San Francisco, CA

#### **Attendance**

- Emalyn Lapus (member)
- Kevin Cauich (member)
- Hanna Doerr (guest)
- Nathan Edelman (guest)
- Jennifer Schuster (SFUSD)
- Conrad Tanasychuk (SFUSD)
- Chris Armetnout (SFUSD)

#### **Minutes**

##### **1. Welcome**

- Meeting was called to order at 5:07 pm, 5/525

##### **2. Introductions - Committee, Staff, Invited Guests**

- Brief statement by each attendee as to their role

##### **3. Approval of minutes from [August 2023 Meeting](#)**

- Minutes approved unanimously (2-0)

##### **4. District Wide Updates**

- Updates focused primarily on the recent change in leadership with Dr. Maria Su taking on the role of Superintendent and the district's challenges under negative certification from the state.

##### **5. Audit Update / Presentation**

- Presentation made by Nathan Edelman of Eide Bailey for the QTEA audit dated June 20, 2022. Nathan discussed the delays that were encountered with challenges in gathering data and finalizing the report with the SFUSD budget team.
- Nathan reviewed the June 2022 Compliance report (which covers allowable expenditures and other requirements as per the ballot measure language). This report was Qualified as there was a lack of evidence to support some senior citizen exemptions that were granted.
- Nathan also reviewed the June 2022 Financial Statements which were assessed as audited and clean.

## **6. Financial Updates**

- Review was conducted by Jennifer Schuster, Director of Innovation & Operations for Budget Services. Jennifer walked attendees through financial statements for both QTEA and FWEA.

## **7. Committee future planning & reporting**

- Group discussed the Oversight Committee's role to report to the Board of Ed on the status of each ballot measure. Chris A committed to following up with sample reports from past years.

## **8. Public Comment**

### **Public Comment**

Members of the public are welcome at all Prop A QTEA meetings and may address the Prop A QTEA Oversight Committee on items within the subject matter jurisdiction of the Committee. Speakers shall address their remarks to the Committee as a whole. There shall be no discussion of public comment with the exception of clarifying questions and/or referral of the issue to staff.

# **School Parcel Tax Oversight Committee**

## **Attendance**

*Thursday, August 24, 2024*  
*11:30 am to 1:00 pm*

### **Superintendent's Conference Room**

555 Franklin St. - Third Floor  
San Francisco, CA

<b>Attendees</b>	<b>Signature</b>
Emalyn Lapus (Committee)	
Kevin Cauich (Committee)	
Hanna Doerr (Committee Appointment Pending)	
Chris Armentrout (SFUSD)	
Michelle Huntoon (SFUSD)	
Jennifer Schuster (SFUSD)	
Conrad Tanasychuk (SFUSD)	
Jessica Taylor (SFUSD)	
Nathan Edelman (Guest)	