



**THE
NEW JERSEY
SOCIETY OF
MEDICAL ASSISTANTS**

**Board of Trustees Meeting Minutes
Thursday, June 6, 2024**

The Board of Trustees meeting was called to order by President Susie Henderson, A.A.S., CMA (AAMA), at 7:05pm.

Roll Call

OFFICER	NAME	PRESENT	ABSENT	EXCUSED
President	Susie Henderson, A.A.S, CMA (AAMA)	x		
Vice President	Janet Shriver, CMA (AAMA)	x		
Treasurer	Susan Pignata, A.A.S	x		
Secretary	Marianne Van Deursen, Ed.D., CMA (AAMA)	x		
Speaker of General Assembly	Nitza Sheehan, A.A.S., CMA (AAMA)	x		
Vice Speaker	Janet Shriver, CMA (AAMA)	x		
Immediate Past President	N/A	x		
By-Laws	Janet Shriver, CMA (AAMA) & Sue Pignata, A.A.S.	x		
Budget & Finance	Sue Pignata, A.A.S.	x		
Database/Website	Marianne Van Deursen, Ed.D., CMA (AAMA)	x		
Membership	Renee Enders, CMA (AAMA)	x		
Pulse	Marianne Van Deursen, Ed.D., CMA (AAMA)	x		
Convention	Nitza Sheehan, A.A.S., CMA (AAMA)	x		
Education	Patty Ott, A.A.S., CMA(AAMA)	x		

Guests: None

Minutes from the April 5, 2024 meeting: Motion to approve: Janet Shriver, CMA (AAMA),
Second: Nitza Sheehan; all in favor

Minutes from the April 6, 2024 meeting: Motion to approve with corrections (Shriver last name, remove degree nomenclature from Enders) Janet Shriver, CMA (AAMA), Second: Sue Pignata, A.A.S.; all in favor.

COMMUNICATIONS

President Susie Henderson reviewed the correspondence: Marianne sent out correspondence notifying members who attended the convention sessions that the ceus were all posted to member accounts, various communications from the AAMA regarding the national conference, workers compensation, the new credential badging, recruitment for national office, delegates board information for NJSMA including use of Proxy card, member Debbie Seclari praising our convention and speaker presentation and was looking for employment, announcement for summer national AAMA BOT meeting on August 23 & 24, invitation to host 2026 national convention, multiple notifications that Sherry Bogart (AAMA national's speaker of the house) but message was recalled (confusing all), other notifications of resignations from the AAMA national offices, information on AAMA ceus, various information regarding national conference, membership benefit perk information from the AAMA, confirmation of receipt of updates to our By-Laws, information on how to upload non-CMA ceus, reminder to submit state officers to AAMA, request for notification if NJSMA wants to increase State dues, invitation to nominate for employer of the year-rising star awards and golden apple awards, thank you note from Nancy Fertakos regarding our sympathy outreach. Officers are seemingly receiving all of the correspondences from AAMA.

OFFICER AND COMMITTEE REPORTS

Vice President:	No Report
Secretary:	No Report
Treasurer:	Sue Pignata, A.A.S. reported that the balance in the NJSMA reg;ar checking account as of 4.4.24 was \$38,956.34; balance as of 6.6.24 is \$28, 626.85 No report (no change) to savings account since the last meeting.
Speaker:	No Report
Vice Speaker:	No Report
Immediate Past President:	No Report
By-Laws:	Janet reported: Waiting to for convention transcripts to update to national
Budget & Finance:	Sue reported on file
Database/Pulse/Website:	Updated Pulse recently issued
Convention:	Hotel sent proposal for 2025. Dates discussed for early April. Prices went up. Should be about \$6K (\$5K last year). Nitza not pleased with sales person from last year; Nitza complained about temperature in meeting room for general assembly on Friday night, lack of pens/paper for meetings, poor communication, etc; Nitza received apologies from a manager. Board members agreed to continue using this venue. April 4 th and 5 th 2025 was agreed upon.
Membership:	Renee reported that she spent some time speaking with Nick Mickowski. She participated in some webinars on putting out various updatd letters and invitation templates, surveys. She learned most members want to obtain ceus remotely. Renee recently sent out letters to new 6 new CMAs.
Education:	Patty reported that she has a Dermatologist for our October 12 th ceu Saturday session. Considering knee replacement surgery for a future topic. Nitza has a speaker for January 25 th ; a survivor of lung cancer.

UNFINISHED BUSINESS

Continued discussion on whether to continue with Google or obtain quotes for a hosted website. However, if we are concerned about the membership, perhaps we should not take on the expense. The BOT feels that although cumbersome and a challenge at times, our website is working fine. Most people are looking at our facebook page (except for non renewing members who would use our would view our website for information.

The BOT agreed not to increase New Jersey dues.

NEW BUSINESS

Meeting was adjourned 8:14pm

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Marianne Van Deursen".

Marianne Van Deursen, Ed.D., CMA (AAMA)