

Millis Public Library Board of Trustees Meeting Minutes

Tuesday February 10, 2026

Call to Order:

Rebecca Fong Hughes, the Chairperson, called the meeting to order at 7:03 pm with Trustees, Jonathan Bernier and Jennifer Farrar were in attendance as well as Library Director Kim Tolson.

Ms. Fong Hughes called for a vote to approve the January 2026 meeting minutes. The minutes were approved unanimously.

Ms. Tolson Presented the Directors report Director's Report.

Ms. Tolson discussed the recent presentation of the FY27 Budget to the Select Board of Millis. Ms. Tolson responded to Trustee questions. A discussion ensued regarding future presentations to the Finance Committee and the Capital Planning Committee. Ms. Farrar undertook to attend the Finance Committee meeting on 2/11/26. Ms. Fong Hughes will attend the Capital Planning Committee meeting. The Director will finalize the details.

Ms. Tolson reported on various book clubs and other clubs that met this month. She said per the Strategic Plan more robust teen programming is being implemented.

Ms. Tolson reviewed past and upcoming programs and services, including Millis Reads and Novel Occasion. She said the next Friends meeting is February 25th. Ms. Tolson reminded the Board of her vacation schedule for February.

Ms. Tolson then reviewed a patron complaint to the Health Department that was determined to be frivolous. It is unclear if the complainant has visited the Library. The Trustees asked to be kept informed of any escalation.

Old Business

The Director review is due. The Director goals will be discussed at the next meeting.

New Business

Ms. Tolson reported on the Notary recertification process of a staff member. The Trustees will vote on releasing State Aid funds to cover the costs of the recertification when an estimate is obtained.

Ms. Tolson discussed upcoming initiatives including revising the Library website and improving ADA accessibility.

Ms. Fong Hughes said that the March meeting is being moved to March 3rd to accommodate schedules.

The Trustees discussed candidates to fill the upcoming vacant Trustee seat.

Mr. Bernier initiated a discussion of the use of AI in Libby and Hoopla offerings. The Director and Trustees discussed.

Ms. Fong Hughes said she will set up a Trustee table at the Friend's Book sale in March.

The meeting adjourned at 7:49 pm. The next meeting will be held on March 3, 2026 in person at the Library.

A true record

Jennifer Farrar